

**MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY**



**BATHINDA**

# **AGENDA**

**FOR THE 3<sup>rd</sup> MEETING**

**OF**

**FINANCE COMMITTEE**

**TO BE HELD AT**

**10.30 AM ON TUESDAY, 17<sup>th</sup> January, 2017**

**VENUE**

**PUNJAB RAJ BHAVAN, CHANDIGARH**

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## CONSTITUTION OF FINANCE COMMITTEE

- |          |   |                              |
|----------|---|------------------------------|
| <b>1</b> | Vice Chancellors, MRSPTU, Bathinda  | <b>Chairman</b>              |
| <b>2</b> | Principal Secretary, Govt. of Punjab,<br>Department of Finance  | <b>Member</b>                |
| <b>3</b> | Principal Secretary, Govt. of Punjab,<br>Department of Technology Education & Industrial Training,<br>Punjab. | <b>Member</b>                |
| <b>4</b> | Director,<br>Department of Technology Education & Industrial Training,<br>Punjab.                             | <b>Member</b>                |
| <b>5</b> | Registrar, MRSPTU, Bathinda<br>Nominee of Chairman, Board of Governors.                                       | <b>Member</b>                |
| <b>6</b> | Finance Officer, MRSPTU, Bathinda   | <b>Member-<br/>Secretary</b> |

**ITEM NO 3.1**

**CONFIRMATION OF THE MINUTES OF 2nd MEETING OF THE FINANCE COMMITTEE.**

The 2nd Meeting of Finance Committee Maharaja Ranjit Singh Punjab Technical University, Bathinda, was held on 05-04-2016 at Punjab Raj Bhawan, Chandigarh. The minutes of the meeting were circulated to the members vide letter No.Reg/2674-2677 Dated 11.04.2016. No comments from any members were received. The minutes of the 2nd meeting of Finance Committee are placed at **Annexure-I Page-30 to 37.**

Submitted for confirmation.

**ITEM No. 3.2 ACTION TAKEN REPORT ON 2<sup>ND</sup> MEETING OF FINANCE COMMITTEE.**

The minutes of Finance Committee put before the Board of Governor's 5<sup>th</sup> meeting vide agenda item no..... the same were approved the board.

ITEM NO.	DESCRIPTION	DECISION TAKEN	ACTION TAKEN
2.1	<p><b>CONFIRMATION OF THE MINUTES OF 1<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE.</b>                      The 1<sup>st</sup> Meeting of Finance Committee Maharaja Ranjit Singh State Technical University, Bathinda, was held on 13-08-2015 at Punjab Raj Bhawan, Chandigarh. The minutes of the meeting were circulated to the members vide letter No. 1046-1049 Dated 26-08-2015. No comments from any members were received. The minutes of the 1st meeting of Finance Committee was placed at Annexure-I, Page-71 to 74.</p>	Confirmed	Implemented
2.2	<p><b>ACTION TAKEN REPORT ON 1<sup>ST</sup> MEETING OF FINANCE COMMITTEE.</b>                      Approved with the revision on the decision on the Items No. 1.3(ii), 1.6 and 1.9</p>	<p><b>1.3(ii):</b>Services of new Chartered Accountant shall be hired w.e.f. 01-10-2016.  <b>1.6:</b>In light of letter ID No. III/1/2016/IF/1/149-250 dated 02-02-2016 the proposal to open salary account of the employees in one of the empanelled scheduled commercial Banks offering best services is approved.  <b>1.9:</b>Since matter is subjudice, outcome of the decision of Hon'ble Court shall be awaited before taking final decision in the matter</p>	<p><b>1.3(ii)</b> Tender document has been prepared and is placed at <b>Annexure- II Page-38 to 48</b> Services of the Chartered Accountant shall be hired w.e.f.01.04.17.  <b>1.6:</b> Committee was constituted to consider the rate of interest for fund investment in commercial &amp; nationalized bank and accordingly funds have been invested. The process of opening salary account in empanelled commercial banks is under process as employees are required to be involved in the process.  <b>1.9:</b> Final decision of the Hon'ble Court in awaited</p>

2.3	<b>REPORT OF INCOME &amp; EXPENDITURE FOR THE YEAR 2015-16.</b>					After deliberations on Income and Expenditure for the year 2015-16, it was approved.	No action required.		
2.4	<b>PROPOSED BUDGET ESTIMATE FOR THE YEAR OF 2016-17.</b>					After deliberations on the proposed revenue; recurring and capital expenditure the budget for the year 2016-2017 was approved.	Implemented & no revision is required during this Financial year.		
<b>ESTIMATED REVENUE &amp; PROPOSED EXPENDITURE FOR 2016-17</b>									
<b>Amount Rs. in Lacs</b>									
<b>Sr No</b>	<b>Head</b>		<b>Estimated Expenditure</b>		<b>Total Exp. (Rec+Non-rec.)</b>				
<b>A</b>	<b>Proposed Revenue</b>	Estimated Revenue	<b>Rec.</b>	<b>Non-rec.</b>					
1	MRSSTUBathinda			Rs. 5635.00/- Including Rs. 455.85/- of PIT Baje K & ArniWala					
<b>TOTAL</b>		1604.76	2844.5	21912.85	24757.35				
2	GZS Campus Bathinda								
<b>TOTAL</b>		2995.72	4463.00	1719.24	6182.24				
3	PIT, Nandgarh								
<b>TOTAL</b>		168.54	350.13	593.09	943.22				
4	PIT, Mansa								
<b>TOTAL</b>		13.71	33.40	6.50	39.90				
5	PIT, Rajpura								
<b>TOTAL</b>		294.96	2805.06	2414.00	5219.06				
6	PIT, GTB Garh								
<b>TOTAL</b>		36.70	125.00	1977.00	2102.00				
<b>G Total</b>		5114.39	10621.09	28622.68	39243.77				
<b>Deficit (Expenditure-Revenue)</b>					<b>34129.38</b>				

<p><b>2.5</b></p>	<p><b>REGARDING CREATION OF CORPUS FUND.</b></p> <p>In the fast changing scenario of education, universities are to keep pace with development, so there is a need to create a corpus fund for future development of University especially addition of new courses and creation of infrastructure to bridge the gap between grants and requirements. In view of this University may mobilize such external resources through participation / contribution/ consultancy from individual Indians or non-resident Indians, Alumni Associations, Public and family trusts, industrial/ business houses, cooperatives, professional associations, unions/association of employees, municipalities/panchayats, MP/MLA/’ Counselor's funds. University Grants Commission would also provide grant for creation of corpus funds up to the extent of 25 per cent of the contribution to this fund by the university, subject to a maximum of Rs. 25.00 lakh per annum after Registration under Section 12 (B) of the UGC Act.</p> <p>In addition to above from following internal resources of university may contribute towards this fund.</p> <ol style="list-style-type: none"> <li>1. 2% of annual recurring expenditure of university.</li> <li>2. Interest earned from securities deposit by students</li> </ol>	<p>After discussing the various aspects the creation of corpus fund as proposed for the University was approved. It was also decided that rules and regulations specifying its additional sources, its ceiling, mode of utilization etc be prepared.</p>	<p>Preparation of regulations specifying its additional sources, its ceiling, mode of utilization is under process in the light of new UGC guidelines issued vide it's letter no.F.1-1/2016(SAR)IA dated 31.10.2016. <b>(copy placed at Annexure-III Page-49 to 50)</b></p>
<p><b>2.6</b></p>	<p><b>GRANT OF DEARNESS ALLOWANCE TO THE EMPLOYEES OF UNIVERSITY.</b></p> <p>Recently the State Government has enhanced the Dearness allowance of their employees vide their letter no. 7/44/2015-1FP1/56 dated.25-01-2016 which was duly endorsed by the Director Technical Education &amp; Industrial Training, Punjab vide endst no. 547-74 dated 27-01-2016. The same was granted to the Employees of the University with the permission of Vice-Chancellor-Cum-Chairman Finance Committee.</p> <p>It is proposed that in future, any kind of relief/benefits granted by the Punjab Government to its employees may also be granted to Employees of University with the approval of Vice-Chancellor-Cum-Chairman Finance Committee and to be notified by Finance Committee.</p>	<p>After deliberations, it was approved that the notifications issued by Govt. of Punjab and endorsed to the University in respect to enhancement of Dearness Allowance be implemented.</p>	<p>Implemented.</p>

<p><b>2.7</b></p>	<p><b>CREATION OF POSTS OF SCIENTIFIC FACULTY UNDER R&amp;D CELL.</b>  The Administrative &amp; Non teaching posts of R&amp;D cell were already approved in the 2nd meeting of Board of Governors vide Agenda item no. 2.8 held on 7th September, 2015. However following scientific posts are also required in the R&amp;D cell of the University.</p> <p><b>Sr. Proposed post                      Cadre</b>  <b>No.</b></p> <p>1. Sr. Scientific Officer              Equivalent to Associate Professor  2. Scientific Officer                  Equivalent to Assistant Professor</p> <p>The qualification &amp; pay scale will remain the same as prescribed by the U.G.C. in their respective cadre.</p>	<p>Keeping in view the need of procuring sophisticated instruments and equipment in the Research &amp; Development Centre of the University, to help prepare their specifications and plan of building, the posts were approved for recruitment with good research background having Ph.D degree.</p>	<p>The posts being advertised.</p>
<p><b>2.8</b></p>	<p><b>THE MAINTENANCE OF ACCOUNTS OF GZS CAMPUS CET, BATHINDA, PIT(S) AND UNIVERSITY MAIN CAMPUS.</b></p> <p>There is a need for compliance of the statutory conditions of Income Tax department and Excise &amp; Taxation department in refund to deduction of the TDS/Service Tax/VAT etc. As per discussions held with the Chartered Accountant there are two ways to maintain the Account Books, which are as under:</p> <p>i) All University concerns i.e PIT(s), GZS Campus CET, Bathinda may take their own PAN No., VAT No., Service Tax no, TAN No. and Account books be maintained separately,</p> <p>ii) All University concern i.e PIT(s) and GZS Campus CET, Bathinda shall use the PAN/TAN/Service Tax/VAT/ED No. of University and have a permanent imprest account for expenditure accounts, within their competency as per University regulations and bills of the same shall be submitted to main Campus of University for adjustment. For the purpose of any receipt of amount, they should have a separate receipt account. The detail of receipt shall be submitted to the University at the end of each month.</p>	<p>After discussion the proposal at no. (ii) was approved and it was also decided that all receipts shall be collected in University account receipt account.</p>	<p>Implemented.</p>



	<p>The procedure mentioned at sr. no. (ii) is being followed of IKG, Punjab Technical University, Jalandhar and other Universities such as Guru Nanak Dev University, Amritsar; Punjabi University, Patiala etc. Thus, it is recommended that the same be followed here and it may also be required to be deliberate that the Pension Fund and CPF of the employees of GZS Campus CET, Bathinda may be called the Old pension Fund &amp; CPF of Maharaja Ranjit Singh State Technical University, Bathinda.</p>		
<p><b>2.9</b></p>	<p><b>REGARDING ATTACHING TECHNICAL INSTITUTES (ENGG. &amp; DIPLOMA) WITH RED CROSS.</b></p> <p>The Director Technical Education and Industrial Training, Punjab has directed the Technical Institutes (Degree and Diploma) to attach the students with Red Cross and reserve funds vide letter no. 943-944/S-5/E.C.C./2015 dated 15/06/2015. (Copy of letter placed at Annexure- XX Page- 99)</p> <p>As per the letter, the institutes have already been asked to allocate Rs. 24 for Youth Red Cross Fund out of the prescribed fees for Students Activities Related Fees under Sub Head Medical Examination and Health Care Fees (for Engg. Colleges) and Medical Fund (for Diploma Colleges). As per this decision, 25% of this fund i.e. Rs. 6/- per student per year is to be sent to Secretary, Punjab Red Cross, Chandigarh and 75% share i.e. Rs. 18/- is to be kept with the college as Youth Red Cross Fund. This fund is to be utilized as per the Youth Red Cross Policy of the State Red Cross for the welfare and welfare related activities of the students. These directions are to be applicable w.e.f. academic session 2015-16.</p> <p>It is to bring to notice that University/ its constituent colleges shall have their own Doctor, Pharmacist, Nurse and Dispensary etc and own Ambulance service. It meets own expenditure is providing medical assistance to its students, faculty and staff.</p>	<p>It was decided that Rs. 6/- per student would be contributed by the University to Punjab Red Cross as per letter under reference.</p>	<p>Implemented in University campus &amp; Constituent colleges. Affiliated Colleges intimated to implement the same directly.</p>

<p><b>2.10</b></p>	<p><b>REGARDING THE MONTHLY EMOLUMENT FOR THE FRESH APPOINTED EMPLOYEES.</b></p> <p>The Finance department of Govt. of Punjab has issued instructions regarding Pay of employees appointed after 15-01-2015 vide letter no.7/204/2012-4F.P.1/66 dated: 15-01-2015(copy placed at Annexure-XXI Page- 100 to 102). The operative part of this letter is reproduced below:</p> <ol style="list-style-type: none"> <li>(1) Employees appointed through direct appointment after the issue of above instructions shall be entitled to receive the fixed monthly emoluments during the probation period i.e. the minimum of the pay band of the service or post to which he is appointed.</li> <li>(2) After satisfactory completion of the probation period employees will be entitled to draw the pay at minimum of Pay Band + Grade Pay along with all allowances as admissible to the post for which he is appointed.</li> <li>(3) The employees appointed through direct appointment are to be covered under new defined contributory pension scheme during the probation period.</li> </ol> <p>The University had advertised the post in the month of Nov'15 but the above said conditions were not implemented as the under mentioned letter was not received by the University. More over Para 3 of this letter is not clear as to whether these instructions are to be implemented by the University or not.</p> <p>Moreover, it is strongly felt that in order to attract good faculty &amp; staff in the initial years of the University. It is proposed that University be granted exemption from implementing the above said order of finance department.</p>	<p>After discussion on the matter newly appointed University Employees be paid as per conditions of the letter under reference. However, the need of the University to attract good faculty and staff was also appreciated and it was decided that the University would write to Department of Finance, Govt. of Punjab to seek exemption from implementing the same for its newly recruited employee's especially teaching faculty.</p>	<p>A letter no. Reg/2859 dated 25.04.2016 was written to Principal Secretary Department of Finance, Govt. of Punjab, Personnel Branch-I, 16/8, Civil Secretariat-1, Chandigarh (copy placed at <b>Annexure-IV Page-51 to 52</b>) and request was not accepted. However, request was put before the Board of Governors in Meeting vide its item no.5.16. The following decision were taken "Approved that pattern being followed by Guru Nanak Dev University, Amritsar for Pay Protection, and permission granted by the Department of Finance, Govt. of Punjab to Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana and Punjab Agricultural University, Ludhiana shall be adopted by MRSPTU, Bathinda for newly recruited faculty members. (copy placed at <b>Annexure-V page-53 to 54</b>)</p> <p>Implemented also taking into consideration the policy implemented by IKGPTU Jalandhar.</p>
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2.11	<p><b>APPROVAL FOR NCC RATES.</b></p> <p>In response to our letter no. 296-340, dt 15/01/16, following agenda items were proposed by A No. for NCC rates for refreshment and training for cadets who are participating in college level functions:</p> <ol style="list-style-type: none"> <li>1. Participating cadets may be given refreshment as per the approved rates of Rs. 25/- per day (vide letter no. 306/Accts/2015, dt 10 Dec, 2015 received from NCC battalion) for the preparation days (15 days maximum) as well as for the main function day.</li> <li>2. The remuneration/allowance to the Assistant/clerk associated with ANO, NCC is recommended to be Rs 400/- per month. The clerk is not given any allowance from battalion office (vide letter no. 306/Accts/2015, dt 10 Dec, 2016, attached herewith). This amount of Rs. 400/- is being given to associated clerk in DAV college, Bathinda</li> </ol>	Approved	Implemented.
2.12	<p><b>TO APPROVE HONORARIUM, TA/DA OF OBSERVERS FOR ZONAL/INTER-ZONAL AND PROCESSION EXPENDITURE DURING VARSITY YOUTH FESTIVALS.</b></p> <ol style="list-style-type: none"> <li>1. As per item no. 3 (vii) of Cultural Executive Committee agenda, it was decided that University will assign observers to identify talented students from various participating colleges in Zonal/ Inter-zonal competitions for the University team. It is proposed that the honorarium@3000/- per day per observer along with TA/DA as per University rules shall be given.</li> <li>2. Actual fare of transport for carrying sets/equipments of Mime, Play, Skit etc. hired by the participating colleges to host university shall be approved.</li> </ol>	After thorough deliberations on the item the matter related to Observers is approved.	Implemented.
2.13	<p><b>TO REVISE HONORARIUM FOR EXTERNAL EXAMINERS (B. ARCHITECTURE COURSE).</b></p> <p>As per the Study Scheme of B. Architecture, the external viva-voce for core &amp; allied subjects have to be conducted by inviting senior faculty/professionals from far off places (due to less number of Architecture Institutions of repute in proximity). As the practical examination for each B.Arch. candidates takes 20-30 minutes, therefore, the present honorarium @20/- per student is too less. Therefore in order to attract quality external examiners, it is recommended that the honorarium @Rs. 50/- per student with minimum of Rs. 1500/- per day per examiner be approved. The same has been already discussed &amp; approved in the 2nd meeting of BOS in Architecture and Planning Maharaja Ranjit Singh State Tech. University, Bathinda held on 15.01.16.</p>	Keeping in view the recommendations of the Board of Studies of Architecture the committee approved the remuneration @ Rs. 50/- per student with minimum of Rs. 1500/- per day is approved for the Core Subject: Arch. Design.	Implemented.

2.14	<p><b>BUDGET PROPOSAL FOR PREPARING CURRICULA OF SIX YEAR INTEGRATED CERTIFICATE-DIPLOMA-DEGREE (ICDD) PROGRAMME IN 9 AREAS AND THE FEE STRUCTURE FOR THE SAID COURSES.</b></p> <p>It is proposed to start Six year Integrated Certificate-Diploma-Degree (ICDD) Programme in 9 Areas in Engineering in the constituent colleges of the university and 04 PG certificate courses in Pharmacy in affiliated colleges with effect from the academic session 2016-17.</p> <p>The fee structure for Certificate, Diploma and Degree courses was put up for the approval.</p>	<p>Approved.</p> <p>The committee decided that the nomenclature of the courses, course curriculum of proposed certificate courses shall be as per National Skill Quality Framework.</p>	<p>Implemented and partial amount Rs. 7.0 Lacs has been released to NITTTR.</p>
2.15	<p><b>ENHANCEMENTS FOR THE LIMIT OF YEARLY PAY TO THE STAFF INVOLVED IN CONSULTANCY WORKS</b></p>	<p>Deferred. The university was asked to prepare consultancy guidelines taking into consideration the guidelines being following by Central University of Punjab, Bathinda; Guru Nanak Dev University Amritsar, Thapar University, Patiala, IIT Rorkee and IIT Delhi in regard to consultancy.</p>	<p>As decided by Finance Committee and Board of Governor's in 5<sup>th</sup> meeting vide agenda item no.5.9 (copy placed at <b>Annexure-VI Page-55 to 56</b>)</p> <p>Consultancy guidelines have been prepared following pattern of the IIT Roorkee and notified. (copy placed at <b>Annexure-VII Page-57 to79</b> )</p>
2.16	<p><b>REGARDING THE ADMISSION PROCESSING FEE, EXAMINATION &amp; UNIVERSITY RELATED FEES</b></p> <p>The Punjab Govt. has established MRSSTU, Bathinda (vide act No. 5, 2015) and consequently colleges of 11 districts under this university have got their admission verified from the university and also the university conducted end semester December 2015 examinations for the students of these colleges. The following types of fees were taken from the affiliated colleges.</p> <ol style="list-style-type: none"> <li>1. The admission processing fees for 2015-16 was taken from the affiliated colleges for direct admission as per their admission report.</li> <li>2. The URF for 2015-16 was taken for the students who remained on roll with the colleges and were to appear in the end semester December 2015 examination.</li> </ol>	<p>Ratified</p>	<p>Implemented.</p>

2.17	<p><b>REGARDING REVISED PAY SCALES.</b></p> <p>As per the decision taken in the meeting of all Govt. Promoted Engineering Colleges held on 25.07.2014 and upon subsequent approval given by Hon'ble Technical Education Minister, the pay scales of various Non-teaching (Technical &amp; Supporting) categories have been revised w.e.f.01.12.2011 by the Shaheed Bhagat Singh State Technical Campus, Ferozepur w.e.f. 01.08.2015 vide Office Order no. 3250 dated 21.09.2015 Annexure- XXIII Page-105 to 106.</p>	<p>Deferred, As reported by the office of Director Technical Education &amp; Industrial Training, Punjab the notification under mention has already been withdrawn. Director Technical Education &amp; Industrial Training, Punjab was instructed to seek the status of the order withdrawing this notification and stopping its implementation at SBSSTC, Ferozepur, BHSBIET, Lehra Gaga and other Govt promoted engineering colleges and send its information to the University..</p>	<p>A letter was written to DTE&amp;IT, Punjab and it was informed by DTE&amp;IT Punjab that matter of revised scale is under consideration &amp; any decision taken would be informed. (copy placed at <b>Annexure-VIII Page-80 to 81</b>)</p>																																																																																																
2.18	<p><b>POSTS IN THE PIT(s) UNDER MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.</b></p> <table border="1" data-bbox="226 933 1171 1445"> <thead> <tr> <th rowspan="2">S. No</th> <th rowspan="2">Designation</th> <th colspan="3">PIT, Nandgarh</th> <th colspan="3">PIT, GTB Garh (Moga)</th> <th colspan="3">PIT, Rajpura</th> <th colspan="3">PIT, Mansa</th> </tr> <tr> <th>Already Sanctioned</th> <th>Required</th> <th>To be Sanctioned</th> <th>Already Sanctioned</th> <th>Required</th> <th>To be Sanctioned</th> <th>Already Sanctioned</th> <th>Required</th> <th>To be Sanctioned</th> <th>Already Sanctioned</th> <th>Required</th> <th>To be Sanctioned</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Assistant Librarian</td> <td>01</td> <td>01</td> <td>00</td> <td>01</td> <td>01</td> <td>00</td> <td>01</td> <td>01</td> <td>00</td> <td>00</td> <td>01</td> <td>01</td> </tr> <tr> <td>02</td> <td>Technical Assistant</td> <td>02</td> <td>02</td> <td>00</td> <td>02</td> <td>05*</td> <td>03</td> <td>02</td> <td>06*</td> <td>04</td> <td>03</td> <td>03</td> <td>00</td> </tr> <tr> <td>03</td> <td>Lab. Attendant</td> <td>02</td> <td>02</td> <td>00</td> <td>02</td> <td>07**</td> <td>05</td> <td>02</td> <td>07**</td> <td>06</td> <td>00</td> <td>03**</td> <td>03</td> </tr> <tr> <td>04</td> <td>Store Keeper</td> <td>00</td> <td>01</td> <td>01</td> <td>00</td> <td>01</td> <td>01</td> <td>00</td> <td>01</td> <td>01</td> <td>00</td> <td>01</td> <td>01</td> </tr> <tr> <td>05</td> <td>Workshop Instructor</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>05***</td> <td>05</td> <td>00</td> <td>05***</td> <td>04</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	S. No	Designation	PIT, Nandgarh			PIT, GTB Garh (Moga)			PIT, Rajpura			PIT, Mansa			Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	01	Assistant Librarian	01	01	00	01	01	00	01	01	00	00	01	01	02	Technical Assistant	02	02	00	02	05*	03	02	06*	04	03	03	00	03	Lab. Attendant	02	02	00	02	07**	05	02	07**	06	00	03**	03	04	Store Keeper	00	01	01	00	01	01	00	01	01	00	01	01	05	Workshop Instructor	00	00	00	00	05***	05	00	05***	04	00	00	00	<p>Approved, These posts at PIT(s) have been created only for two academic session. Depending on the admission in the courses these would be considered afresh. (i). The posts of Technical Assistants required at PIT, GTB Garh be read as 6, thus posts to be sanctioned be read as 04 instead of 03. (11) Similarity, the posts of Lab Attendant at PIT Rajpura to be sanctioned be read as 05 instead of 06.</p>	<p>Implemented.</p>
S. No	Designation			PIT, Nandgarh			PIT, GTB Garh (Moga)			PIT, Rajpura			PIT, Mansa																																																																																						
		Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned																																																																																						
01	Assistant Librarian	01	01	00	01	01	00	01	01	00	00	01	01																																																																																						
02	Technical Assistant	02	02	00	02	05*	03	02	06*	04	03	03	00																																																																																						
03	Lab. Attendant	02	02	00	02	07**	05	02	07**	06	00	03**	03																																																																																						
04	Store Keeper	00	01	01	00	01	01	00	01	01	00	01	01																																																																																						
05	Workshop Instructor	00	00	00	00	05***	05	00	05***	04	00	00	00																																																																																						

	<p>*Technical Assistant      06 at PIT, GTB Garh (Moga) (One each for B.Tech (Civil, CSE, Electrical, Mechanical, Applied Physics, Applied Chemistry). 06 at PIT, Rajpura (One each for Physics, Chemistry, Electrical, Electronics, and 02 for CSE + BBA +BCA.</p> <p>**Lab. Attendant            07 at PIT, GTB Garh (Moga) (One each for Civil, CSE, Electrical, Mechanical, Applied Sciences, and 02 for Workshop). 07 at PIT, Rajpura (One for Physics, Chemistry, Electrical, Electronics, and 02 for CSE+BBA+BCA, 02 for Workshop).</p> <p>***Workshop Instructor: 05 at PIT, GTB Garh (Moga) Common to all branches. 05 at PIT, Rajpura, common to all branches.</p> <p>The proposal was placed before the Finance Committee for consideration &amp; approval please.</p>	<p>General Decision: All the class IV Posts at University and its constituent colleges shall be outsourced.</p>	
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### ITEM NO 3.3

#### **REGARDING ALLOTMENT OF HOUSES TO STAFF ON FIXED SALARY.**

The University has appointed regular non-teaching Staff under the guidelines of Govt. of Punjab vide Letter No.7/204/2012-4F.P.1/66 dated.15.01.2015 on fixed salary. (copy placed at **Annexure- IX Page- 82 to 83**)

According to these guidelines, they are entitled to only Basic Pay without any other allowances. Due to the shortage of Staff in the University, they are working even at late hours and they have been allotted residences in the Campus. According to the rules and regulations, minimum rent is 25% of (Basic Pay + Grade Pay). If this is implemented, it is not possible for the employees to afford this much rent. However, under these circumstances, Guru Nanak Dev University, Amritsar has fixed Rs.1200/- as rent for such employees. (copy placed at **Annexure- X Page- 84 to 86**)

In view of the rent fixed by Guru Nanak Dev University, Amritsar, the same has been implemented in this University with the permission of Chairman, Finance Committee.

Matter is submitted for ratification please.

**ITEM NO 3.4**

**CREATION OF POSTS OF ASSISTANT DIRECTOR (YOUTH AFFAIRS) AND ASSISTANT DIRECTOR (SPORTS).**

The University is conducting the activities related to youth Affairs & Sports in its affiliated colleges and Constituent Colleges on a large scale. One teacher from the GZS Campus has been assigned the additional duty of Director, Sports and Youth welfare for this job. To run these activities a lot of time is required and it is difficult for a teacher to carry out the teaching and this additional duty simultaneously.

In view of the above, it is observed that to assist him in respective areas there is a need of Assistant Director (Youth Affairs) & Assistant Director (Sports) on the pay scale and qualifications as prescribed by UGC on a regular basis. (copy places at **Annexure-XI Page-87 to 89**)

Matter is placed before the Finance Committee for approval please.



**ITEM NO 3.5****REGARDING FEES PAYABLE TO ADVOCATES FOR COURT CASES.**

Many Court Cases have been filed against the University and its Constituent Colleges. Matter was taken in the 5<sup>th</sup> meeting of Board of Governors of the University held on 03-08-2016 vide agenda item no. 4.14. The Board of Governors approved the proposal. (copy placed at **Annexure-XII Page-90 to 92**)

In the light of above decision, the rates of Punjab University, Chandigarh were obtained and it has been found that there is a provision of miscellaneous charges to be paid to Advocates but no amount has been fixed. In view of this and comparison shown below, the Chairman Finance Committee has approval the fees for Advocates as shown in the chart:-

<b>Sr. No.</b>	<b>Name of Court</b>	<b>Already fixed by GZSCCET</b>	<b>Rate fixed for Punjab University, Chandigarh</b>	<b>Approved for MRSPTU</b>
1	High Court	15000/-	12500/- +10% Clerkage+ Miscellaneous Charges	12500/- +10% Clerkage + 7000/- Total 20750/-
2	Civil Courts	7500/-	10000/- +10% Clerkage+ Miscellaneous Charges	10000/- +10% Clerkage + 2000 Total 13000/-

Matter is placed for ratification please.

**ITEM NO 3.6**

**TUITION FEE WAIVER SCHEME IN CONSTITUENT COLLEGES OF THE UNIVERSITY ALONGWITH GZS CAMPUS.**

During the Admission year 2016-17, IKG Punjab Technical University, Jalandhar as well as Govt. Promoted Engineering Colleges introduced a full/half tuition fees Waiver Scheme for the Students. Toppers/Gold medalists were eligible for full tuition fee Waiver & Students scoring 70% & above marks in the qualifying examination are eligible for half tuition fee Waiver (copy placed at **Annexure- XIII Page-93 to 96**).

The Chairman Finance Committee of the University approved the half tuition fee waiver Scheme. (copy placed at **Annexure- XIV Page- 97 to 97**)

Matter is submitted for ratification please.

**ITEM NO 3.7****REGARDING HONORARIUM TO EXPERTS.**

In the 1<sup>st</sup> meeting of Finance Committee of the University vide item no. 1.3, it was approved that Honorarium Rs. 2000/- is to be paid to experts coming for interviews etc. and Rs. 3000/- is to be paid to external members of Board of Governors, Building Works Committee, Finance Committee, Academic Council and Board of Studies etc.

The University Grants Commission, New Delhi vide its letter no-F21-1/2015(FD-I/B) dated 16-03-2016 (copy placed at **Annexure-XV Page-98 to 101**) has approved Rs. 3000/- per meeting per day and Rs. 5000/- for multiple meetings in a day.

In view of the above letter, the same was approved by the Chairman, Finance Committee.

Matter is submitted for ratification please.

**ITEM NO 3.8**

**REGARDING HONORARIUM FOR INSPECTION COMMITTEE MEMBER AND TA/ACCOMMODATION TO THE EMPLOYEE OF UNIVERSITY.**

- (i) As per decision taken in the 1<sup>st</sup> meeting of Finance Committee vide item no. 1.3. Staff members of the University and its constituent colleges and GZSCCET Campus who go to attend meetings such as BOG, Academic Council, DDRC, Faculties, College Development Council, Selection Committee meetings are not to be paid any Honorarium. During the inspection of affiliated colleges, some staff members of GZSCCET Campus/Constituent Colleges were assigned duty of Expert members and they were paid Honorarium with the approval of Chairman, Finance Committee. (copy placed at **Annexure-XVI Page-102 to 102**)

The Chairman, Finance Committee approved that Honorarium shall only be paid to faculty/Staff members on Inspection.

- (ii) It is also submitted that staff members visiting Chandigarh, Delhi etc. for official work, irrespective of the Designation face a lot of problems in regards to accommodation and transportation under the prescribed rules and regulations of Punjab Govt. The Chairman of Finance Committee be authorized to take decision in this regard looking at the urgency and importance of the duty.

Matter is placed before the Finance Committee for ratification and approval please.

**ITEM NO 3.9****CONVERSION OF SECRETARIAT ALLOWANCE INTO SECRETARIAT PAY.**

The Punjab Govt. vide its memo no. 3/10/10-5FP2/786-91 Dt. 15 December 2011 decided that the Secretariat Allowance admissible to various categories of Employees working in Punjab Civil Secretariat and equivalent offices shall be converted into Secretariat Pay. (copy placed at **Annexure- XVII Page-103 to 104**)

In the light of above, the Punjabi University, Patiala has considered the offices of Vice Chancellor and Registrar as equivalent offices and granted Rs. 1800/- Secretariat Pay by merging it with Basic Pay to the drivers of Vice Chancellor and Registrar w.e.f. July, 2013 subject to the condition that these drivers are not entitled for any overtime/compensatory Leave etc. (copy placed at **Annexure- XVIII Page- 105 to 108**)

It is proposed that the same may be approved for the drivers of Vice Chancellor & Registrar for the duration they work with these officers.

Matter is placed before the Finance Committee for consideration & approval please.

**ITEM NO 3.10                    POSTPONEMENT OF EXAMINATION FEES/URF ETC FROM THE AFFILIATED COLLEGES.**

The Department of welfare, Govt. of Punjab issued guidelines vide letter no. 3/126/16-SAI/2260 dated 08.11.2016 (copy placed at **Annexure-XIX Page-109 to 110**) that the Examination fee, URF etc. may not be taken from the affiliated colleges on account of the students admitted under Post Matric Scholarship Scheme till the payment is released by the Punjab Govt. The instructions have already been implemented. Thus, revenue of the University will fall short by Rs. 1.25 crores in a Semester & Rs. 2.50 crores per year.

It is further proposed that University be permitted to collect all such type of dues before granting affiliation.

Matter is placed before the Finance Committee for deliberation and consideration please.

**ITEM NO 3.11            REGARDING REMITTANCE AND REFUND OF FEE FROM STUDENTS TO BE ADMITTED IN YEAR-2017.**

The University Grants Commission, New Delhi have issued notification Dt December 2016 and circulated vide D.O. No. 1-3/2007(CPP-II) Dated 6 December, 2016 Page 5 rule 4.2.3 (copy placed at **Annexure-XX Page-111 to 117**) in regard to remittance and refund of fee from students in all its main campus, constituent, affiliated and autonomous college of the University.

Accordingly following schedule shall be adopted and notified in admission brochure.

<b>Sr. No.</b>	<b>Percentage of Refund of Aggregate fees</b>	<b>Point of time when notice of withdrawal of admission is served to HEI</b>
1	100 %	With drawl of admission upto 31st July.
2	80%	15th Aug. to 31st Aug
3	50%	01st Sept. to 15th Sept.
4	00%	On and after 16th Sept.

\* In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 10% of the \*A\* defined below as processing charges from the refundable amount.

**Note:\* 'A' means: Total deposited fees at the time of admission- refundable securities.**

**ITEM NO 3.12      PAYMENT OF HONORARIUM TO DEANS/ DIRECTORS/  
OTHER      FACULTY      HOLDING      ADDITIONAL  
RESPONSIBILITIES.**

The Deans/Directors/COE or other faculty are handling additional responsibilities in addition to teaching and research. It is proposed to pay 10% of basic pay to encourage them to work whole heartedly for the University.

The issue was discussed earlier also in the 2nd Board of Governor's meeting vide item no.2.8(ii), However keeping in view the practice followed in other Universities, it is retreated that it be followed in MRSPTU also.

However, proposed remuneration is being given by GNDU, Amritsar may be followed. (copy placed at **Annexure-XXI Page- 118 to 121**)

Matter is placed before the Finance Committee for deliberation & consideration please.



**ITEM NO 3.13**

**ADDITIONAL FUNDS FOR SETTING UP A COACHING CENTRE FOR SC/ST CANDIDATES FOR IAS/IPS EXAMINATIONS.**

During the 125<sup>th</sup> birth anniversary celebration of Dr. B.R. Ambedkar held by the University of Bathinda, the Hon'ble Chief Minister had announced setting up a IAS/IPS coaching institute for SC/ST candidates on the University Campus in the name of Dr. B.R. Ambedkar. The detailed proposal has been submitted to Govt. of Punjab for release of funds amounting to Rs.10.75 crore (copy placed at **Annexure-XXII Page-122 to 135**)

The amount be allocated for the project and Govt. be requested to release the fund for the same.

Matter is placed before the Finance Committee for deliberation & Consideration please.

**ITEM No. 3.14****FINANCIAL GRANT FROM GOVT. OF PUNJAB.**

The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda in its 2<sup>nd</sup> meeting which was held on on 07.09.2015 vide item no. 2.26.

The Board deferred the item and decided that the item be put up in the next meeting of Board of Governors. As per the Act, Govt. of Punjab as per Clause 20 (1), "the State Govt. may from time to time provide such amounts by way of grants for meeting on capital, recurring or other expenditure of the University as it may deem fit".

In the light of the above an annual grant of Rs. Five Crores for Maharaja Ranjit Singh State Technical University, Bathinda may be provided by the Punjab Govt. The Board decided that Secretary (Expenditure) to Govt. of Punjab, Department of Finance shall include some in future budget for the University.

Accordingly a letter no.Reg./6301 dated 21.12.2015 (copy placed at **Annexure-XXIII Page-136 to 138**) was written to Secretary (Expenditure) Govt. of Punjab, Department of Finance to include some provision for some grant in future in the forth coming State Budget for University for the year 2016-17, but it brought to the notice of the Finance Committee that apparently no provision has been kept for the same in this year state budget.

The office of Director, Directorate of Technical Education & Industrial Training Govt. of Punjab be requested to make the provision for Rs.50.00 Crore to the State Technical Education budget for the F.Y. 2017-18.

Matter is placed before the Board of Governors for approval.

**ITEM No. 3.15****INCENTIVES FOR PH.D./M.TECH/M.PHIL DEGREE AND HIGHER QUALIFICATION.**

The pay scale of the teaching staff working in Giani Zail Singh Campus College of Engg. & Technology, Bathinda was revised as per the Punjab Govt. notification no. 2/259/09-4TE2/2581 dated 18-06-2010 (copy placed at **Annexure-XXIV Page-139 to 146**). According to the above said notification three non-compound increments has been awarded to the teachers who completed their Ph.D while in service and one increment granted to those teachers who completed their M.Phil/ M.Tech. degree during their service as per clause (iv) and (vii) of Incentives for Ph.D./M.Phil/M.Tech and other higher qualification which are reproduced below:

- Clause (iv) Teachers who completed their Ph.D. degree while in service shall be entitled to three non-compounded increments if such Ph.D. is in the relevant branch/ discipline and has been awarded by a university complying with the process prescribed by the UGC for enrolment, course-work and evaluation etc.
- Clause (vii) Teachers who acquire M.Phil/M.Tech degree in a relevant Branch/ discipline recognized by a Statutory University while in service, shall be entitled to one advance increment.

Now AICTE has issued Clarifications on Certain Issues/ Anomalies Pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS) etc. for Teachers and other Academic Staff of Technical Institutions (Degree/Diploma) vide notification no. 27/RIFD/Pay Scale/01/2013-14 dated 04.01.16 (copy placed at **Annexure-XXV Page-147 to 151**). According to this notification and the decision of Board of Governors in its 5<sup>th</sup> meeting Career Advancement Scheme (CAS) has been implement for the teachers of GZSCCET, Bathinda who were eligible before the college became constituent campus of Maharaja Ranjit Singh Punjab Technical

University and after became the constituent campus of MRSPTU, Bathinda the benefit under CAS will be given as per UGC guidelines.

As per the above said AICTE notification clarifications at sr. no. 25 and sr. no. 53 are reproduced as under:

- Sr. No. 25 (i) There shall be no advance increments for acquiring M.Tech/M.Phil or Ph.D degree to those who are already working as a regular faculty with lower qualification and where such higher basic qualifications are/were essential for the post.
- (ii) Non-compounded advance increments (Three/Two/One) on acquiring Ph.D/M.Phil/M.Tech. and other equivalent qualifications, while in service, wherever applicable in AICTE Regulations, 2010 shall be granted in PB-3 (Rs. 15600-39100) only. The advance increments for those who acquired Ph.D/M.Phil/ M.Tech. and other equivalent qualifications, while in service are not allowed in the PB-4 (Rs. 37400-67000).
- (iii) Associate Professor who has completed Ph.D. and other higher qualifications while in service/or directly recruited will not be given any advance increment and their basis Pay will be fixed as per rule.
- (i) No advance increments are admissible to those who acquired M.E/M.Tech qualification prior to 01-01-2006, while in service.

Sr. no. 53 Asstt. Professor (Re-designated as Associate Professor w.e.f. 1-1-2006) will be required to compete Ph.D. within 7 years from the date of Joining, failing which increments shall be stopped until Ph.D is earned”.

The Matter is placed for deliberations in regard to these increment that has been granted to the faculty members.

**ITEM No.3.16**

**TO CONFIRM THE PROCEEDINGS OF 1<sup>st</sup>-8<sup>th</sup> MEETINGS OF TENDER FINALIZATION COMMITTEE OF UNIVERSITY.**

The 1<sup>st</sup>-8<sup>th</sup> Meetings of Tender Finalization Committee of Maharaja Ranjit Singh Punjab Technical University, Bathinda were held under the Chairmanship of Hon'ble Vice-Chancellor Maharaja Ranjit Singh Punjab Technical University, Bathinda. The minutes/proceedings of the meetings were circulated to the members are placed at **Annexure-XXVI Page-152 to 181**. The proceedings may accordingly be confirmed.

**ITEM NO 3.17. RATE CONTRACT WITH VARIOUS MANUFACTURERS/ DEALER FOR SUPPLY OF CHEMICALS, ELECTRICAL ITEMS, GLASSWARE EQUIPMENTS, PRINTER CARTRIDGE ETC.**

The sealed offers along with Price list and discount offered were invited from Manufacturers/authorized dealers through Advertised tender Notice vide No MRSSTU/Purchase/2016/09 dated 17/02/16 for supply of Chemicals, electrical items, printer cartridge, glassware equipments, electrical items, Antivirus, stationary items, public health items and furniture. After following the tender process University finally entered rate contract with following firms/authorized dealers (copy placed at **Annexure- XXVII Page-182 to 193**):

<b>Sr. No</b>	<b>Name of Firm</b>	<b>Make</b>	<b>Type</b>
01.	Rescholar Equipments,85,HSIIDC Industrial Estate , Ambala Cantt.-133006 Haryana	'RESCHOLAR'	Lab Equipment
02.	Meenakshi Trading Co., KatraHari Singh Bazar Wahianwala, Amritsar.	"LOBA Chemical	Chemicals
03.	Mars EdPal Instruments (P) Ltd, 3575, Timber Market, Ambala Cantt-133001	'MARS'	Equipment
04.	Scientific Emporium (India) 1 <sup>st</sup> Floor, B-II, 1240/1., Domoria Pul Road, Ludhiana-141008.	'SRL'	Chemicals
05.	Jain Scientific Glassware, 14 Industrial Estate, Ambala Cantt-133006	'JSGW'	Laboratory Glassware & Equipment
06.	Gupta Scientific Industires, # 57, Industrial Estate, HSIIDC, AmbalaCantt.	'PERFIT'	Glassware & Equipment
07.	Rions India Lab Wae System Pvt. Ltd, 302, Vardhman Shernik Plaza LSC, Mayur Vihar Phase-II, Delhi.	'RIONS'	Lab water purification System
08.	Imperial Life Sciences (P) Limited, 463, Pace City-II, Sector-37, Gurgaon -122001.	'ILS'	Chemicals & Plastic wares

09.	Sunjay Technologies Pvt. Ltd., A-32, Shri Ram Ind. Estate, 13, G.D. Ambekar Road, Wadala, Mumbai-400031.	'SUNJAYTEC'	Chemicals, Glassware & Equipments
10.	Meenakshi Trading Co., Kartra Hari Singh, Bazar Wahianwala, Amritsar.	'AMAR'	Equipment
11.	M/s R.F.H. Solutions Pvt. Ltd., SCF 3&9, S.U.S. Nagar Market, Jalandhar City.	'RFH'	Furniture
12.	M/s Geeken Seating Collection Pvt. Ltd., Plot No. 7, Sector-6, IMT, Manesar, Gurgaon-122050 (Haryana).	'Geeken'	Furniture

The rate contracts are going to expire on dated 13-06-2017. The matter is placed for the extension of Contract for the next 1 (one) year.

**ITEM NO. 3.18****THE PROCUREMENT OF COMPUTERS FOR THE UNIVERSITY AND ITS CONSTITUENT COLLEGES**

The sanction for purchase of desktop Computer for various departments/PITs has been received in the Purchase Department. The tender notice for the procurement of computer was given in the newspapers vide e-tender No. MRSSTU/Purchase/2016/15 dated 19-04-2016. Only one firm applied in response to this and afterward e-tender no. MRSPTU/Purchase/2016/27 dated 30-06-2016 given in newspaper and no firm responded. Again advertised e-tender vide MRSPTU/Purchase/2016/46 dated 19-09-2016 was given. In response to this only one firm applied. The genuineness of rates were compared with last years DGS&D rates and GEM portal of Govt. of India. As the computer were urgently required for the various labs for teaching the students as well as for the smooth functioning of Administrative departments of University.

Keeping in view the above mentioned facts, approval was granted by the Hon'ble Vice Chancellor to open the single tender received for purchase of Desktop Computers (copy placed at **Annexure- XXVIII Page-194 to 201**).

Matter is placed for ratifications.



**Maharaja Ranjit Singh State Technical University**  
**Dabwali Road, Bathinda.**

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

Annexure-I

Ref No : Reg/ 2674-2677

Dated : 11/4/16

To

The Principal Secretary  
Department of Technical Education & Industrial Training, Pb  
Civil Secretariat-II (Pb), Sec-9, Chandigarh-160009.

The Principal Secretary to  
Govt. of Punjab,  
Department of Finance,  
Civil Secretariat-1(Pb), Sec-1, Chandigarh-160001

The Director  
Department of Technical Education & Industrial Training, Punjab,  
Plot No. 1, Sec-36-A, Chandigarh-160036.

Finance Officer,  
Maharaja Ranjit Singh State Technical University,  
Bathinda.

**Sub: Approved Minutes of 2<sup>nd</sup> Meeting of Finance Committee.**

Kindly find enclosed herewith approved minutes of Finance Committee of Maharaja Ranjit Singh State Technical University, Bathinda held on 05-04-2016 at Punjab Raj Bhawan, Chandigarh for your information and record.

  
Registrar

Endst. No. 2678

Dated: 11/4/16

A copy of the above is forwarded to the Vice Chancellor, Maharaja Ranjit Singh State Technical University, Bathinda for information please.

  
Registrar  
o/c

**Sub: Minutes of 2<sup>nd</sup> Meeting of Finance Committee, MRSSTU, Bathinda.**

The 2<sup>nd</sup> meeting of Finance Committee of Maharaja Ranjit Singh State Technical University, Bathinda was held on 05-04-2016 at 11:00 am at Punjab Raj Bhawan, Chandigarh. The following were present:

1. Prof. (Dr.) Mohan Paul Singh Ishar  
Vice Chancellor  
MRSSTU, Bathinda.
2. Sh. M.P. Singh IAS  
Principal Secretary to Govt. of Punjab,  
Department of Technical Education & Industrial Training, Punjab.
3. Sh. Bhagat Singh  
Principal Secretary,  
Govt. of Punjab, Department of Finance.
4. Sh. Dharampal Gupta IAS  
Director  
Department of Technical Education & Industrial Training, Punjab.
5. Prof. (Dr.) Jasbir Singh Hundal  
Registrar  
MRSSTU, Bathinda  
Nominee of Chairman, Board of Governors.

The following decisions were taken.

ITEM No.	DESCRIPTION	DECISION TAKEN
2.1	<b>CONFIRMATION OF THE MINUTES OF 1<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE.</b> The 1 <sup>st</sup> Meeting of Finance Committee Maharaja Ranjit Singh State Technical University, Bathinda, was held on 13-08-2015 at Punjab Raj Bhawan, Chandigarh. The minutes of the meeting were circulated to the members vide letter No. 1046-1049 Dated 26-08-2015. No comments from any members were received. The minutes of the 1st meeting of Finance Committee was placed at Annexure-I, Page-71 to 74.	Confirmed
2.2	<b>ACTION TAKEN REPORT ON 1<sup>ST</sup> MEETING OF FINANCE COMMITTEE.</b> Approved with the revision on the decision on the Items No. 1.3(ii), 1.6 and 1.9	<b>1.3(ii):</b> Service of new Chartered Accountant shall be hired w.e.f. 01-10-2016. <b>1.6:</b> In light of letter ID No. III/1/2016/IF/1/149-250 dated 02-02-2016 the proposal to open salary account of the employees in one of the empanelled Scheduled Commercial Banks offering best services is approved. <b>1.9:</b> Since the matter is subjudice, outcome of the decision of Hon'ble Court shall be awaited before taking final decision in the matter

2.3	<b>REPORT OF INCOME &amp; EXPENDITURE FOR THE YEAR 2015-16.</b>	After deliberations on Income and Expenditure for the year 2015-16, it was approved.																																																																																																		
2.4	<p><b>PROPOSED BUDGET ESTIMATE FOR THE YEAR OF 2016-17</b></p> <p><b>ESTIMATED REVENUE &amp; PROPOSED EXPENDITURE FOR 2016-17</b></p> <p style="text-align: center;">Amount Rs. in Laacs</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Sr. No</th> <th rowspan="2">Head</th> <th rowspan="2">Estimated Revenue</th> <th colspan="2">Estimated Expenditure</th> <th rowspan="2">Total Exp. (Rec+ Non-rec.)</th> </tr> <tr> <th>Recurring</th> <th>Non-recurring</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Proposed Revenue</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>1</td> <td>MRSSTU Bathinda</td> <td></td> <td></td> <td>Rs. 5635.00/- Including Rs. 455.85/- of PIT Baje Ke &amp; Arni Wala</td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td>1604.76</td> <td>2844.5</td> <td>21912.85</td> <td>24757.35</td> </tr> <tr> <td>2</td> <td>GZS Campus Bathinda</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td>2995.72</td> <td>4463.00</td> <td>1719.24</td> <td>6182.24</td> </tr> <tr> <td>3</td> <td>PIT, Nandgarh</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td>168.54</td> <td>350.13</td> <td>593.09</td> <td>943.22</td> </tr> <tr> <td>4</td> <td>PIT, Mansa</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td>13.71</td> <td>33.40</td> <td>6.50</td> <td>39.90</td> </tr> <tr> <td>5</td> <td>PIT, Rajpura</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td>294.96</td> <td>2805.06</td> <td>2414.00</td> <td>5219.06</td> </tr> <tr> <td>6</td> <td>PIT, GTB Garh</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td>36.70</td> <td>125.00</td> <td>1977.00</td> <td>2102.00</td> </tr> <tr> <td></td> <td><b>Grand Total</b></td> <td><b>5114.39</b></td> <td><b>10621.09</b></td> <td><b>28622.68</b></td> <td><b>39243.77</b></td> </tr> <tr> <td></td> <td><b>Deficit (Expenditure-Revenue)</b></td> <td></td> <td></td> <td></td> <td><b>34129.38</b></td> </tr> </tbody> </table>	Sr. No	Head	Estimated Revenue	Estimated Expenditure		Total Exp. (Rec+ Non-rec.)	Recurring	Non-recurring	A	Proposed Revenue					1	MRSSTU Bathinda			Rs. 5635.00/- Including Rs. 455.85/- of PIT Baje Ke & Arni Wala			<b>TOTAL</b>	1604.76	2844.5	21912.85	24757.35	2	GZS Campus Bathinda						<b>TOTAL</b>	2995.72	4463.00	1719.24	6182.24	3	PIT, Nandgarh						<b>TOTAL</b>	168.54	350.13	593.09	943.22	4	PIT, Mansa						<b>TOTAL</b>	13.71	33.40	6.50	39.90	5	PIT, Rajpura						<b>TOTAL</b>	294.96	2805.06	2414.00	5219.06	6	PIT, GTB Garh						<b>TOTAL</b>	36.70	125.00	1977.00	2102.00		<b>Grand Total</b>	<b>5114.39</b>	<b>10621.09</b>	<b>28622.68</b>	<b>39243.77</b>		<b>Deficit (Expenditure-Revenue)</b>				<b>34129.38</b>	After deliberations on the proposed revenue; recurring and non-recurring expenditure the budget for the year 2016-2017 was approved.
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2.5	<p><b>REGARDING CREATION OF CORPUS FUND.</b></p> <p>In the fast changing scenario of education, universities are to keep pace with development, so there is a need to create a corpus fund for future development of University especially addition of new courses and creation of infrastructure to bridge the gap between grants and requirements. In view of this University may mobilize such external resources through participation / contribution/ consultancy from individual Indians or non-resident Indians, Alumni Associations, Public and family trusts, industrial/ business houses, cooperatives, professional associations, unions/association of employees, municipalities/panchayats, MP/MLA/ Counselor's funds. University Grants Commission would also provide grant for creation of corpus funds up to the extent of 25 per cent of the contribution to this fund by the university, subject to a maximum of Rs. 25.00 lakh per annum after Registration under Section 12 (B) of the UGC Act.</p> <p>In addition to above from following internal resources of university may contribute towards this fund.</p> <ol style="list-style-type: none"> <li>1. 2% of annual recurring expenditure of university.</li> <li>2. Interest earned from securities deposit by students</li> </ol>	After discussing the various aspects the creation of corpus fund as proposed for the University was approved. It was also decided that rules and regulations specifying its additional sources, its ceiling, mode of utilization etc be prepared.																																																																																																		

2.6	<p><b>GRANT OF DEARNESS ALLOWANCE TO THE EMPLOYEES OF UNIVERSITY.</b></p> <p>Recently the State Government has enhanced the Dearness allowance of their employees vide their letter no. 7/44/2015-1FP1/56 dated 25-01-2016 which was duly endorsed by the Director Technical Education &amp; Industrial Training, Punjab vide endst no. 547-74 dated 27-01-2016. The same was granted to the Employees of the University with the permission of Vice-Chancellor-Cum-Chairman Finance Committee.</p> <p>It is proposed that in future, any kind of relief/benefits granted by the Punjab Government to its employees may also be granted to Employees of University with the approval of Vice-Chancellor-Cum-Chairman Finance Committee and to be notified by Finance Committee.</p>	<p>After deliberations it was approved that the notifications issued by Govt. of Punjab and endorsed to the University in respect to enhancement of Dearness Allowance be implemented.</p>									
2.7	<p><b>CREATION OF POSTS OF SCIENTIFIC FACULTY UNDER R&amp;D CELL.</b></p> <p>The Administrative &amp; Non teaching posts of R&amp;D cell were already approved in the 2nd meeting of Board of Governors vide Agenda item no. 2.8 held on 7th September, 2015. However following scientific posts are also required in the R&amp;D cell of the University.</p> <table border="0"> <thead> <tr> <th style="text-align: left;">S. No.</th> <th style="text-align: left;">Proposed post</th> <th style="text-align: left;">Cadre</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Sr. Scientific Officer</td> <td>Equivalent to Associate Professor</td> </tr> <tr> <td>2.</td> <td>Scientific Officer</td> <td>Equivalent to Assistant Professor</td> </tr> </tbody> </table> <p>The qualification &amp; pay scale will remain the same as prescribed by the U.G.C. in their respective cadre.</p>	S. No.	Proposed post	Cadre	1.	Sr. Scientific Officer	Equivalent to Associate Professor	2.	Scientific Officer	Equivalent to Assistant Professor	<p>Keeping in view the need of procuring sophisticated instruments and equipment in the Research &amp; Development Centre of the University, to help prepare their specifications and plan of building, the posts were approved for recruitment with good research background having Ph.D degree.</p>
S. No.	Proposed post	Cadre									
1.	Sr. Scientific Officer	Equivalent to Associate Professor									
2.	Scientific Officer	Equivalent to Assistant Professor									
2.8	<p><b>THE MAINTENANCE OF ACCOUNTS OF GZS CAMPUS CET, BATHINDA, PIT(S) AND UNIVERSITY MAIN CAMPUS.</b></p> <p>There is a need for compliance of the statutory conditions of Income Tax department and Excise &amp; Taxation department in refund to deduction of the TDS/Service Tax/VAT etc. As per discussions held with the Chartered Accountant there are two ways to maintain the Account Books, which are as under:</p> <ol style="list-style-type: none"> <li>i) All University concerns i.e PIT(s), GZS Campus CET, Bathinda may take their own PAN No., VAT No., Service Tax no, TAN No. and Account books be maintained separately,</li> <li>ii) All University concern i.e PIT(s) and GZS Campus CET, Bathinda shall use the PAN/TAN/Service Tax/VAT/ED No. of University and have a permanent imprest account for expenditure accounts, within their competency as per University regulations and bills of the same shall be submitted to main Campus of University for adjustment. For the purpose of any receipt of amount, they should have a separate receipt account. The detail of receipt shall be submitted to the University at the end of each month.</li> </ol> <p>The procedure mentioned at sr. no. (ii) is being followed of IKG, Punjab Technical University, Jalandhar and other Universities such as Guru Nanak Dev University, Amritsar; Punjabi University, Patiala etc. Thus, it is recommended that the same be followed here and it may also be required to be deliberate that the Pension Fund and CPF of the employees of GZS Campus CET, Bathinda may be called the Old pension Fund &amp; CPF of Maharaja Ranjit Singh State Technical University, Bathinda.</p>	<p>After discussion the proposal at no. (ii) was approved and it was also decided that all receipts shall be collected in University account receipt account.</p>									

<p>2.9</p>	<p><b>REGARDING ATTACHING TECHNICAL INSTITUTES (ENGG. &amp; DIPLOMA) WITH RED CROSS.</b></p> <p>The Director Technical Education and Industrial Training, Punjab has directed the Technical Institutes (Degree and Diploma) to attach the students with Red Cross and reserve funds vide letter no. 943-944/S-5/E.C.C./2015 dated 15/06/2015. (Copy of letter placed at Annexure- XX Page- 99)</p> <p>As per the letter, the institutes have already been asked to allocate Rs. 24 for Youth Red Cross Fund out of the prescribed fees for Students Activities Related Fees under Sub Head Medical Examination and Health Care Fees (for Engg. Colleges) and Medical Fund (for Diploma Colleges). As per this decision, 25% of this fund i.e. Rs. 6/- per student per year is to be sent to Secretary, Punjab Red Cross, Chandigarh and 75% share i.e Rs. 18/- is to be kept with the college as Youth Red Cross Fund. This fund is to be utilized as per the Youth Red Cross Policy of the State Red Cross for the welfare and welfare related activities of the students. These directions are to be applicable w.e.f. academic session 2015-16.</p> <p>It is to bring to notice that University/ its constituent colleges shall have their own Doctor, Pharmacist, Nurse and Dispensary etc and own Ambulance service. Its own expenditure is providing medical assistance to its students, faculty and staff.</p>	<p>It was decided that Rs. 6/- per student would be contributed by the University to Punjab Red Cross as per letter under reference.</p>
<p>2.10</p>	<p><b>REGARDING THE MONTHLY EMOLUMENT FOR THE FRESH APPOINTED EMPLOYEES.</b></p> <p>The Finance department of Govt. of Punjab has issued instructions regarding Pay of employees appointed after 15-01-2015 vide letter no.7/204/2012-4F.P.1/66 dated: 15-01-2015(copy placed at Annexure-XXI Page- 100 to 102). The operative part of this letter is reproduced below:</p> <ol style="list-style-type: none"> <li>(1) Employees appointed through direct appointment after the issue of above instructions shall be entitled to receive the fixed monthly emoluments during the probation period i.e. the minimum of the pay band of the service or post to which he is appointed.</li> <li>(2) After satisfactory completion of the probation period employees will be entitled to draw the pay at minimum of Pay Band + Grade Pay along with all allowances as admissible to the post for which he is appointed.</li> <li>(3) <u>The employees appointed through direct appointment are to be covered under new defined contributory pension scheme during the probation period.</u></li> </ol> <p>The University had advertised the post in the month of Nov'15 but the above said conditions were not implemented as the under mentioned letter was not received by the University. More over Para 3 of this letter is not clear as to whether these instructions are to be implemented by the University or not.</p> <p>Moreover, it is strongly felt that in order to attract good faculty &amp; staff in the initial years of the University. It is proposed that University be granted exemption from implementing the above said order of finance department.</p>	<p>After discussion on the matter and the newly appointed University Employees be paid as per conditions of the letter under reference. However, the need of the University to attract good faculty and staff was also appreciated and it was decided that the University would write to Department of Finance, Govt. of Punjab to seek exemption from implementing the same for its newly recruited employees especially teaching faculty.</p>

2.11	<p><b>APPROVAL FOR NCC RATES.</b></p> <p>In response to our letter no. 296-340, dated 15/01/16, following agenda items were proposed by ANO for NCC rates for refreshment and training for cadets who are participating in college level functions:</p> <ol style="list-style-type: none"> <li>1. Participating cadets may be given refreshment as per the approved rates of Rs. 25/- per day. (vide letter no. 306/Accts/2015, dt. 10 Dec, 2015 received from NCC battalion) for the preparation days (15 days maximum) as well as for the main function day.</li> <li>2. The remuneration/allowance to the Assistant/clerk associated with ANO, NCC is recommended to be Rs 400/- per month. The clerk is not given any allowance from battalion office (vide letter no. 306/Accts/2015, dt 10 Dec, 2016, attached herewith). This amount of Rs. 400/- is being given to associated clerk in DAV college, Bathinda</li> </ol>	Approved
2.12	<p><b>TO APPROVE HONORARIUM, TA/DA OF OBSERVERS FOR ZONAL/INTER-ZONAL AND PROCESSION EXPENDITURE DURING VARSITY YOUTH FESTIVALS.</b></p> <ol style="list-style-type: none"> <li>1. As per item no. 3 (vii) of Cultural Executive Committee agenda, it was decided that University will assign observers to identify talented students from various participating colleges in Zonal/ Inter-zonal competitions for the University team. It is proposed that the honorarium@3000/- per day per observer along with TA/DA as per University rules shall be given.</li> <li>2. Actual fare of transport for carrying sets/equipments of Mime, Play, Skit etc. hired by the participating colleges to host university shall be approved.</li> </ol>	After thorough deliberations on the item the matter related to Observers is approved.
2.13	<p><b>TO REVISE HONORARIUM FOR EXTERNAL EXAMINERS (B. ARCHITECTURE COURSE).</b></p> <p>As per the Study Scheme of B. Architecture, the external viva-voce for core &amp; allied subjects have to be conducted by inviting senior faculty/professionals from far off places (due to less number of Architecture Institutions of repute in proximity). As the practical examination for each B.Arch. candidates takes 20-30 minutes, therefore, the present honorarium @20/- per student is too less. Therefore in order to attract quality external examiners, it is recommended that the honorarium @Rs. 50/- per student with minimum of Rs. 1500/- per day per examiner be approved. The same has been already discussed &amp; approved in the 2nd meeting of BOS in Architecture and Planning Maharaja Ranjit Singh State Tech. University, Bathinda held on 15.01.16.</p>	Keeping in view the recommendations of the Board of Studies of Architecture the committee approved the remuneration @ Rs. 50/- per student with minimum of Rs. 1500/- per day is approved for the Core Subject: Arch. Design.
2.14	<p><b>BUDGET PROPOSAL FOR PREPARING CURRICULA OF SIX YEAR INTEGRATED CERTIFICATE-DIPLOMA-DEGREE (ICDD) PROGRAMME IN 9 AREAS AND THE FEE STRUCTURE FOR THE SAID COURSES.</b></p> <p>It is proposed to start Six year Integrated Certificate-Diploma-Degree (ICDD) Programme in 9 Areas in Engineering in the constituent colleges of the university and 04 PG certificate courses in Pharmacy in affiliated colleges with effect from the academic session 2016-17.</p> <p>The fee structure for Certificate, Diploma and Degree courses was put up for the approval.</p>	Approved. The committee decided that the nomenclature of the courses, course curriculum of proposed certificate courses shall be as per National Skill Quality Framework.

2.15	<b>ENHANCEMENTS FOR THE LIMIT OF YEARLY PAY TO THE STAFF INVOLVED IN CONSULTANCY WORKS</b>	Deferred. The University was asked to prepare consultancy guidelines taking into consideration the guidelines being following by Central University of Punjab, Bathinda; Guru Nanak Dev University Amritsar, Thapar University, Patiala, IIT Rorkee and IIT Delhi in regard to consultancy.
2.16	<b>REGARDING THE ADMISSION PROCESSING FEE, EXAMINATION &amp; UNIVERSITY RELATED FEES</b> The Punjab Govt. has established MRSSTU, Bathinda (vide act No. 5, 2015) and consequently colleges of 11 districts under this university have got their admission verified from the university and also the university conducted end semester December 2015 examinations for the students of these colleges. The following types of fees were taken from the affiliated colleges. 1. The admission processing fees for 2015-16 was taken from the affiliated colleges for direct admission as per their admission report. 2. The URF for 2015-16 was taken for the students who remained on roll with the colleges and were to appear in the end semester December 2015 examination.	Ratified
2.17	<b>REGARDING REVISED PAY SCALES.</b> As per the decision taken in the meeting of all Govt. Promoted Engineering Colleges held on 25.07.2014 and upon subsequent approval given by Hon'ble Technical Education Minister, the pay scales of various Non-teaching (Technical & Supporting) categories have been revised w.e.f.01.12.2011 by the Shaheed Bhagat Singh State Technical Campus, Ferozepur w.e.f. 01.08.2015 vide Office Order no. 3250 dated 21.09.2015 Annexure- XXIII Page-105 to 106.	Deferred, As reported by the office of Director Technical Education & Industrial Training, Punjab the notification under mention has already been withdrawn. Director Technical Education & Industrial Training, Punjab was instructed to seek the status of the order withdrawing this notification and stopping its implementation at SBSSTC, Ferozepur; BHSBIET, Lehra Gaga and other Govt promoted engineering colleges and send its information to the University.

2.18

**POSTS IN THE PIT(s) UNDER MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.**

S. No	Designation	PIT, Nandgarh			PIT, GTB Garh (Moga)			PIT, Rajpura			PIT, Mansa		
		Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned	Already Sanctioned	Required	To be Sanctioned
01	Assistant Librarian	01	01	00	01	01	00	01	01	00	00	01	01
02	Technical Assistant	02	02	00	02	05	03	02	06	04	03	03	00
03	Lab. Attendant	02	02	00	02	07**	05	02	07**	06	00	03	03
04	Store Keeper	00	01	01	00	01	01	00	01	01	00	01	01
05	Workshop Instructor	00	00	00	00	05***	05	00	05***	04	00	00	00

\*Technical Assistant 06 at PIT, GTB Garh (Moga) (One each for B.Tech. (Civil, CSE, Electrical, Mechanical, Applied Physics, Applied Chemistry).  
06 at PIT, Rajpura (One each for Physics, Chemistry, Electrical, Electronics, and 02 for CSE+BBA+BCA).

\*\*Lab. Attendant 07 at PIT, GTB Garh (Moga) (One each for Civil, CSE, Electrical, Mechanical, Applied Sciences, and 02 for Workshop).

07 at PIT, Rajpura (One for Physics, Chemistry, Electrical, Electronics, and 02 for CSE+BBA+BCA, 02 for Workshop).

\*\*\*Workshop Instructor: 05 at PIT, GTB Garh (Moga) Common to all branches.

05 at PIT, Rajpura, Common to all branches.

The proposal was placed before the Finance Committee for consideration & approval please.

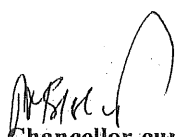
Approved, These posts at PIT(s) have been created only for two academic sessions. Depending on the admission in the courses these would be considered afresh.

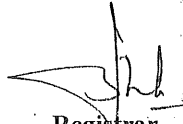
(i)- The posts of Technical Assistants required at PIT, GTB Garh be read as 6, thus posts to be sanctioned be read as 04 instead of 03.

(ii)- Similarity, the posts of Lab Attendant at PIT Rajpura to be sanctioned be read as 05 instead of 06.

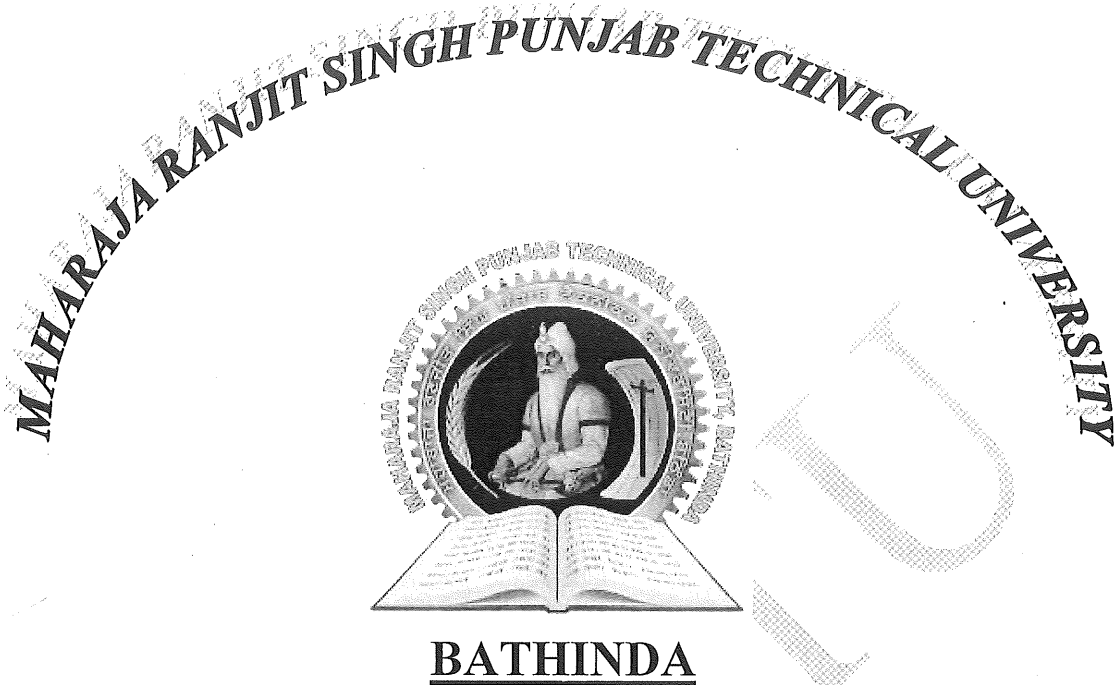
**General Decision:** All the class IV posts at University and its constituent colleges shall be out sourced.

Minutes of Meeting put up for approval.

  
Vice Chancellor-cum-Chairman,  
Finance Committee,  
MRSSTU, Bathinda

  
Registrar  
MRSSTU, Bathinda





**Scope of Work, Terms & Conditions of Bid for Hiring of Chartered Accountant for Internal Audit and TDS/Service Tax/ VAT returns etc. of Maharaja Ranjit Singh Punjab Technical University and its Constituent Colleges for the Financial Year 2017-18 and 2018-19 extendable up to 31.03.2020.**

1. Sanjiv 28/12/16

2. [Signature]

3. [Signature] 28/12

4. [Signature]  
28/12/16



# Maharaja Ranjit Singh Punjab Technical University

Badal Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ।

Offers are invited from Chartered Accountant firms for the conduct of Internal Audit of the University for the financial year 2017-18 and 2018-19 which can be further extended for one more year on satisfactory completion of the work. The Auditor so appointed shall carry out the internal audit of University main campus, its Constituent Colleges in Punjab ie. GZSCCET Bathinda, PIT Rajpura, PIT Mansa, PIT GTB Garh Moga and PIT Nandgarh.

### The firm should fulfill the following requirement.

1. The Firm should be empanelled with CAG and having ranking upto 60 as marked by CAG.
2. The firm should have minimum 3 partners out of which one partner should be DISA/CISA qualified and 2 partners should be FCA.
3. The firm should have at least 10 years of standing experience.
4. The Firm should have experience of audit of University/other large Educational Institutions/Govt. Autonomous/ Public Ltd Companies and Financial Institutions etc. having computerized working environment.
5. The firm should have Minimum turnover of Rs. 20 lac p.a in the last 3 financial years.
6. The firm must not have been debarred from ICAI or RBI or any other statutory autonomous body for any misconduct.

### Selection of Chartered Accountants:-

Interested firms shall submit their bids through e-tender process to Registrar Maharaja Ranjit Singh Punjab Technical University Bathinda in two parts- Technical bids (T-1, T-2, T-3) and Financial bids (F-1). Rates should be quoted per annum including boarding loading charges, TA/DA and other visiting charges etc. Payment will made quarterly after successful completion of the work. The last quarter payment will be released after the filing of annual TDS/Service Tax/VAT returns etc.

Financial bids of only technically qualified firms shall be opened.

### Termination/Cancellation of Offers:

If the selected firm does not send the Technical Bid/Financial Bid duly signed by them within the stipulated time, their bid is liable to be rejected.

If any of the information/documents furnished by the auditor is found to be incorrect, the offer will automatically stand cancelled without entertaining any further correspondence.

### Schedule of Submission of Bids:

1.	Last Date and Time of Submission of Tender/Bid	
2.	Date and Time of Opening Tender/Bid	

1. *[Signature]* 28/12/16

2. *[Signature]*

3. *[Signature]*

4. *[Signature]* 28/12/16

## 1. Scheduling of Internal Audit

The auditor should scrutinize all vouchers (Debit/Credit) along with all contracts/agreements. The rules and regulations of the University should be followed for audit. The auditor will prepare a quarterly internal audit report and will submit it to the competent authority.

## 2. Scope of Work

Sr. No.	Details	Periodicity	Extent of Audit
2.1	To check the budget provisions and actual expenditure	Quarterly	100%
2.2	To Check all the entries of Debit and Credit	Quarterly	100%
2.3	To check the correctness of payments released	Quarterly	100%
2.4	To check the general ledger, receipt and payment account	Quarterly	100%
2.5	To Prepare the Bank reconciliation of all the university accounts.	Quarterly	100%
2.6	Scrutiny of advances sanctioned to the employees, verification of recoveries, review of outstanding, etc.	Quarterly	100%
2.7	To periodically verify the physical cash balance as per cash book	Quarterly	100%
2.8	To check the deposits with the Banks and corresponding correctness of interest due and receipt of same.	Quarterly	100%
2.9	To ascertain the extent of compliance by the various departments of the University, with the prescribed procedures laid down from time to time	Quarterly	100%
2.10	To check advances/adjustments issued to various department of University.	Quarterly	100%
2.11	To review and recommend the soundness, adequacy and application of accounting, internal controls and procedures	Quarterly	100%
2.12	To check deduction of TDS, Service Tax, Vat etc. and remittance thereof to the concerned authorities	Quarterly	100%
2.13	To Check the receipt of EMD's and Securities and related records	Quarterly	100%

1. *[Signature]* 28/12/16 2. *[Signature]* 3. *[Signature]* 4. *[Signature]* 28/12/16

2.14	To check in all respects the quotations, tenders and their opening, listing, Comparative statement, etc. and issue of purchase orders, as per procedures laid down.	Quarterly	100%
2.15	To check receipt, issue and stock of all stationary including printed stationary items.	Quarterly	100%
2.16	To check the Fixed Assets Registers with a view to ensuring the accuracy of postings for physical verifications.	Quarterly	100%
2.17	To check records of consumable materials receipt and issue thereof	Quarterly	100%
2.18	To check the Annual Maintenance Contracts entered Into in respect of equipment including computer hardware etc.	Quarterly	100%
2.19	To check the vehicle maintenance records, with a view to economic running of the vehicles.	Quarterly	100%
2.20	To check the sanctions issued for withdrawal of allowances/perquisites, with reference to delegated powers.	Quarterly	100%
2.21	To check withdrawal of increments, fixation of pay, leave records, Arrears, Overtime/allowance, conveyance allowance, leave travel concession, etc	Quarterly	100%
2.22	Reimbursement of medical expenses, group insurance etc., with reference to sanction and entitlement.	Quarterly	100%
2.23	To check the collection of all kinds of fee, credit thereof and reconciliation	Quarterly	100%
2.24	Cash Flow Statements	As and when required	
2.25	Monitor all the e-books	Monthly	
2.26	To assist in the discussions with the Statutory Auditors and finalization of Audit Report	As and when required	
2.27	Auditing of Consultancy cell and other projects	Quarterly	100%
2.28	Any other Assistance required in financial matters	As and when required	
2.29	Advice for updates/change, if any, in statutory laws	As applicable	

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# Maharaja Ranjit Singh Punjab Technical University

Badal Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ।

## Terms & Conditions of Bid Document for Hiring of Chartered Accountant Services

Tenders responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the successful Tenderer. Conditional Tenders are liable to be rejected. Maharaja Ranjit Singh Punjab Technical University (MRSPTU) Bathinda will process the tender as per MRSPTU standard procedure. University reserve the right to reject any or all or part of tender without assigning any reason. MRSPTU will not be under any obligation to give any clarification to the agencies whose bids are rejected.

1. This invitation for bids is open to all bidders.
- (a) The purchaser requires that the bidders, observe the highest standard of ethics during the such contracts. In pursuit of the policy, the following are defined:


"corrupt practice" means the offering, giving, Receiving, or soliciting, directly or indirectly of anything of value to influence the action of a public official in the contract execution;

"Collusive practice" means a scheme or arrangement between two or more bidders with or without the knowledge of the purchaser, designed to establish bid prices at artificial, noncompetitive level; and

"coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.


- (b) The University will reject a proposal for award if it is determined that the bidder recommended for award as directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question.

2. A contract agreement shall be entered into where threshold value of order will be Rs. 2 Lacs & above.
3. All rates must be quoted on the proper form as per Tender Document and

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Technical bid & Financial bid must be submitted separately.

4. The tenderer should quote the rates and amount in figures as well as in words. The amount for each item should be worked out for the requisite totals given.
5. Tender must accompany Earnest Money of Rs. 10000/- lump sum and should be paid online only.
6. On the award of the work the lowest bidder must deposit a sum equal to 5% of work order amount as performance security within 10 (Ten) days. The same will be returned only after successful completion of work. No interest can be claimed on the security amount.
7. The tender for works shall remain open for acceptance for a period of thirty days from the date of opening of tenders. In the case of the successful tenderer, rates quoted shall be valid for the entire period of the contract even during the extension in period also. However, if any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the University, then the University shall, without prejudice to any right or remedy, be at liberty to forfeit the said earnest money absolutely.
8. The acceptance of tender will rest with the competent authority of MRSPTU Bathinda and reserves to himself the authority to reject any or all of the tenders received without assigning any reason. The decision of Tender Evaluation Committee will be final in case of any dispute during Tender Opening process. All tenders, in which any of the prescribed conditions either not fulfilled or incomplete in any respect are liable to be rejected.
9. On acceptance of tender, the name of the accredited representative(s) of the Firm who would be responsible for taking instructions from the competent authority shall be intimated to the University.
10. In case the date for opening of Technical & Financial Bid happens to be a holiday then these will be opened on the next working day at same time & venue.
11. In case of disablement or death of any worker while on duty due to any reason the firm will be fully liable to pay necessary benefits/compensation to the concerned as per the rules and regulations and statutory provision. The University will not be responsible or liable in this regard at any stage.
12. Since the auditors will be employees of the firm, the competent Authority of

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MRSPTU, Bathinda will not have any concern or contact with them either directly or indirectly. All statutory obligations shall be discharged by the firm.

13. Escalation charges shall not be accepted on any grounds during the pendency of contract.

14. The firm shall be liable with regard to compliance of all the laws, regulation, rules and directions given by any statutory authority with regard to safety, labour laws or any other laws in force in the state of Punjab.

15. The payment shall be released against quarterly bill after satisfactory completion of the work.

16. If the firm fails to complete the work and University has to get it done from other sources at higher rates, the amount due and the difference in the rates shall be deducted from the firm's bill/securities besides forfeiting the job security of the firm, imposing penalty and taking such other action as may be deemed fit by the University.

17. If the job is refused by the firm or not executed after accepting the condition of the tender/supply order, at any point of time, the security deposited will be forfeited in full or in part at the discretion of the University and further action as deemed fit will be taken.

18. In case of any dispute arising under this agreement, the Vice-Chancellor, Maharaja Ranjit Singh Punjab Technical University Bathinda would act as an Arbitrator and his decision shall be final and binding on both the parties.

19. All disputes will be settled within the jurisdiction of the Head Quarter of MRSPTU Bathinda.

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**Letter of Transmittal**

To

The Registrar,  
Maharaja Ranjit Singh Punjab Technical University,  
Dabwali Road, Bathinda

Dear Sir,

We, the undersigned, offer to provide the audit services for Maharaja Ranjit Singh Punjab Technical University, Bathinda and Its Constituent Colleges in accordance with your Request for Proposal dated (Insert Date). We are hereby submitting our Proposal, which includes this Technical Proposal (T-1, T-2, T-3) and a Financial Proposal (F-1) sealed under a separate envelope.

We are submitting our Proposal in association with : (Insert a list with full name and address of each associated firm )

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinformation contained in it may lead to our disqualification.

The prices quoted by us in the Financial Proposal (Form F-1) are valid till six months from the date of submission of the quotation. We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date.

Prices have been arrived independently without consultation, communication, agreement or understanding (for the purpose of restricting competition) with any competitor.





We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs.\

We understand that Maharaja Ranjit Singh Punjab Technical University, Bathinda is not bound to accept any proposal or to give any reason for award, or for the rejection of any proposal.

I confirm that I have the authority of (insert Name of C.A Firm) to submit the proposal and to negotiate on its behalf.

Yours faithfully,

**Signature of Partner with seal**

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## Particular/Details of the Firm

Sr. No.	Particulars	Supporting Documents required to be submitted along with this Form	Attach proof by mentioning page numbers
1	Name of the Firm		
2.	Address of the Firm		
	Head Office	Phone No: Fax No: Mobile No: E-mail:	
	Date of establishment of the Firm		
	Branch Office if any	Phone No: Fax No: Mobile No: E-mail:	
3.	Ranking of CAG		
4.	Firm Income Tax PAN No.		
5.	Firm Service Tax Registration No.		
6.	Firm Registration No. with ICAI		
7.	Empanelment No with C & A.G.		
8	No. of Years of Firm Existence & Date of establishment of Firm		
8	Details of Partners: (Name, Membership Number Contact No if any) as per Certificate of ICAI as on 01.01.2016		


Signature of partner with seal

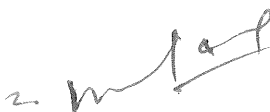
1.  29/12/16 2.  3.  4.  29/12/16


**Brief of Relevant Experience :**


<b>Experience of Audit in State Govt./ Semi Govt./PSU Development Authority etc.</b>					
Sr. NO.	Name of the Auditee Organization	Types/Nature of Assignment	Period		Proof of the letter of Work or Assignment awarded to yours firm by the Auditee Organisation (Enclose the copy of the letter mention page no's)
			From	To	

**Signature of Partner with seal**

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**FORMAT FOR FINANCIAL BID**

Item or Activity	Fee Amount (in Rupees)	Taxes if any
Annual Charges (including TA/DA visiting Charges and Boarding loading charges etc.	Rs. (Rupees.....) In words (.....)	

**Signature of Partner with seal**

MRSPTU

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प्रो. डॉ. जसपाल एस. सन्धु  
सचिव

Prof. Dr. Jaspal S. Sandhu  
MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23239337, 23236288,  
Fax : 011-23238858, email : jssandhu.ugc@nic.in

D.O.No.F.1-1/2016(SAR) IA

31<sup>st</sup> October, 2016

Dear Sir/Madam,

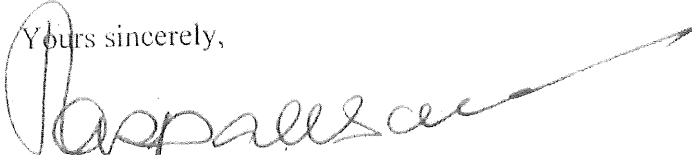
Kindly find enclosed an Office Memorandum No.F.1(30)-B(AC)/2004, dated 7<sup>th</sup> January, 2005 issued by Ministry of Finance regarding guidelines/instructions to be followed on creation of Reserve/Corpus funds.

You are requested to kindly ensure that these guidelines/instructions on creation of Reserves/Corpus funds may be followed in your esteemed university and also in the affiliated colleges. You are also requested to send the complete details of reserves/corpus funds created by your esteemed University and in the affiliated colleges/Inter University Centers (IUCs)/Media Centres.

Further, as regards pending CAG audit paras are concerned, the same may be settled and compliance report may be submitted to the UGC.

With regards,

Yours sincerely,

  
(Jaspal S. Sandhu)

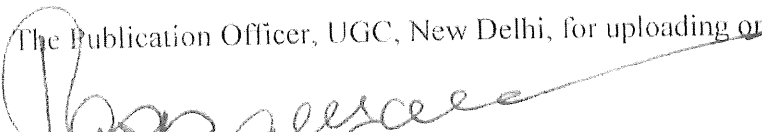
Encl: as above.

To

- The Vice Chancellors of all Central/State/Deemed Universities receiving funds from UGC.
- The Directors of IUCs/Media Centres.

Copy to:

The Publication Officer, UGC, New Delhi, for uploading on UGC website.

  
(Jaspal S. Sandhu)

No.F.1(30)-B(AC)/2004  
Ministry of Finance  
Department of Economic Affairs  
( Budget Division )

New Delhi,  
7<sup>th</sup> January, 2005.

OFFICE MEMORANDUM


Subject: Guidelines/instructions to be followed on creation of Reserve/Corpus funds.

Government has been considering the issue regarding creation and maintenance of Reserve/Corpus Funds in Government Account for some time. Ideally, 'reserve funds' are created when Government has surplus funds to spare on specific objects of expenditure. However, as Government is resorting to deficit financing, creation of funds out of its revenue stream or through borrowing is considered not appropriate. Funds created out of borrowings also add to fiscal deficit and become a liability of the Government.

2. With the annual targets set out in Fiscal Responsibility and Budget Management Rules, 2004 framed in exercise of the powers conferred by section 8 of Fiscal Responsibility and Budget Management Act, 2003 for reduction of revenue deficit by an amount equivalent to 0.5 per cent or more of the GDP at the end of each financial year, beginning with the financial year 2004-05 in order to eliminate the revenue deficit by 31<sup>st</sup> March, 2009, it has been decided to bring out the under-mentioned guidelines/instructions to be followed by all Ministries/Departments:

- (i) Proposals for creation of funds either out of revenue stream or out of Government borrowing will, henceforth, not be allowed;
- (ii) If the existing funds have been created out of revenue stream, the same will be maintained in the Public Account to ensure fiscal transparency and Parliamentary control;
- (iii) Transfers to and from the fund will be on need basis and decided as a part of the budgetary process;
- (iv) Funds of regulatory bodies may also be maintained in the Public Account but operated in such a manner as will protect their independent status;
- (v) All existing funds, whether in the Public Account or outside, may be reviewed by the administrative Ministry/Department concerned and a specific decision taken in each case to either continue or wind up the fund. FAs are requested to furnish a report in this regard. This exercise may be completed within a period of three months.
- (vi) Interest on the corpus, where applicable, will be fixed on a uniform basis by this Ministry and notified annually along with other administered interest rates.

3. This issues with the approval of Secretary (Expenditure).

  
(P.R.Das)  
Additional Budget Officer  
☎ 2309 2649

To  
All FAs of Ministries/Departments  
All CCAs/CAs of Ministries/Departments

**Maharaja Ranjit Singh Punjab Technical University**  
**Dabwali Road, Bathinda.**

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

Prof. (Dr.) Jasbir S. Hundal  
 Registrar

*Regd*

Ref No : Reg/ 2859  
 Dated : 25/04/16

To

Principal Secretary  
 Department of Finance, Govt of Punjab,  
 Personnel Branch-I,  
 16/8, Civil Seceriat-1,  
 Chandigarh-160001


**Sub: Relaxation in implementation of Govt Instructions in regard to Monthly Emoylment for the new appointments of this University.**

**Ref: Your Department Notification No. 7/204/2012-4F.P.1/66 dated: 15-01-2015.**

This is to inform you that Maharaja Ranjit Singh Punjab Technical University, Bathinda was established by Govt. of Punjab vide Notification No. 05--Leg./2015 dated 12-02-2015 vide Punjab Act No. 5 of 2015. There is an urgent need to attract good Faculty and Staff in its initial years. Payment of just Basic Pay in the Pay Band is too low a salary to attract good faculty to the University from abroad and premier institutions. The matter was discussed in the 2<sup>nd</sup> meeting of Finance Committee of the University held on 05-04-2016 (copy enclosed), wherein it was decided that the Department of Finance, Govt. of Punjab be approached for an exemption from this rule for the University in its initial formative years. Thus it is requested that exemption may be provided to the University in regard to implementation of above said notification for its employees, especially faculty members.

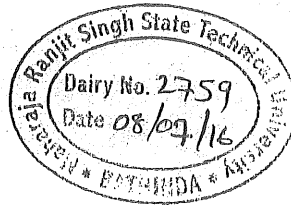
Encl.:

1. Minutes of 2<sup>nd</sup> meeting of Finance Committee of the University.
2. Copy of Notification No. 7/204/2012-4F.P.1/66 dated: 15-01-2015

  
 Registrar  
*O/c PA*

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA

Ph. No 0164-2280197, Fax 0164-2280164, Email: reg@mrsstu.ac.in



ਪੰਜਾਬ ਸਰਕਾਰ  
ਵਿੱਤ ਵਿਭਾਗ  
(ਵਿੱਤ ਖਰਚਾ-2 ਸਾਖਾ)

ਵੱਲ

ਰਜਿਸਟਰਾਰ,  
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ,  
ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ।

To be discussed  
with V.C. Sir.

PA

ਮੀਮੋ ਨੰ: 7/100/2014-2 ਵਿਖ 2/767661/1  
ਮਿਤੀ, ਚੰਡੀਗੜ, 02/6/16

ਵਿਸਾ:- ਯੂਨੀਵਰਸਿਟੀ ਵੱਲੋਂ ਨਵ-ਨਿਯੁਕਤ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਮੁਲਾਜਮਾਂ ਨੂੰ ਪੂਰਾ ਤਨਖਾਹ ਸਕੇਲ ਦੇਣ ਲਈ ਵਿੱਤ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਮਿਤੀ 15-1-2015 ਵਿੱਚ ਢਿੱਲ ਦੇਣ ਬਾਰੇ।

ਰਜਿਸਟਰਾਰ, ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਕਿਰਪਾ ਕਰਕੇ ਆਪਣੇ ਪੱਤਰ ਨੰ: 2859 ਮਿਤੀ 25-4-2016 ਵੱਲ ਧਿਆਨ ਦੇਣ ਦੀ ਖੇਚਲ ਕਰਨ।

ਵਿੱਤ ਵਿਭਾਗ ਵਿਸੇ ਅੰਕਿਤ ਸਬੰਧੀ ਤਜਵੀਜ਼ ਮੰਨਣ ਤੇ ਅਸਮਰਥਤਾ ਪ੍ਰਗਟ ਕਰਦਾ ਹੈ। ਇਸ ਸਬੰਧ ਵਿੱਚ ਵਿੱਤ ਵਿਭਾਗ (ਵਿੱਤ ਪ੍ਰਸ਼ੋਨਲ-1 ਸਾਖਾ) ਵੱਲੋਂ ਸਮੇਂ-ਸਮੇਂ ਤੇ ਜਾਰੀ ਹੋ ਰਹੀਆਂ ਅਨੁਸਾਰ ਹੀ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇ।

Kindly keep in record for  
further proceeding of the case  
in this regard.

08/09/16

ਅਸੀਨ ਸਕੱਤਰ ਵਿੱਤ(ਭ)

DRE &  
AR(M)u  
MRSPTU, Bathinda.

Minutes of 5<sup>th</sup> Meeting of Board of Governors, Maharaja Ranjit Singh Punjab Technical University, Bathinda

5<sup>th</sup> Meeting of Board of Governors, Maharaja Ranjit Singh Punjab Technical University, Bathinda was held on **03-08-2016** at **Mahatma Gandhi State Institute of Public Administration, Chandigarh** at **3:00pm** under the Chairmanship of Chief Secretary, Govt. of Punjab-cum-Chairman, Board of Governors of MRSPTU, Bathinda. The following members were present in the meeting.

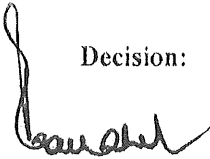
- |    |  |                  |
|----|--|------------------|
| 1. | Sh. Sarvesh Kaushal IAS<br>Chief Secretary,<br>Govt. of Punjab.  | Chairman         |
| 2. | Sh. M.P.Singh IAS<br>Principal Secretary, Govt. of Punjab,<br>Deptt. of Technical Education & Industrial Training., Pb.        | Member           |
| 3. | Dr. Mohan Paul Singh Ishar<br>Vice Chancellor,<br>Maharaja Ranjit Singh Punjab Technical University, Bathinda                  | Member           |
| 4. | Sh. R.K.Verma IAS<br>Vice Chancellor,<br>IK Gujral Punjab Technical University, Jalandhar                                      | Member           |
| 5. | Ms. Surinder Kaur Waraich<br>Income Tax Advisor, Deptt. of Finance.<br>for Secretary<br>Govt. of Punjab, Department of Finance | Member           |
| 6. | Sh. Dharampal Gupta IAS<br>Director,<br>Department of Technical Education & Industrial Training, Pb.                           | Member           |
| 7. | Dr. Avneet Bedi<br>for Chairman,<br>Confederation of Indian Industry, Punjab   | Member           |
| 8. | Dr. Jasbir Singh Hundal<br>Registrar,<br>Maharaja Ranjit Singh Punjab Technical University, Bathinda                           | Member-Secretary |

## ITEM NO. 5.1

**CONFIRMATION OF THE PROCEEDING OF THE 4<sup>TH</sup> (LAST) BOARD OF GOVERNORS MEETING OF THE MRSPTU, BATHINDA.**

Decision:

Confirmed.

  
CHIEF SECRETARY  
GOVERNMENT OF PUNJAB



*"The College shall submit to the University; copies of all question papers of House Tests and semester-end examination in regard to all courses at the end of each semester. The University shall get these examined in respect to syllabus coverage, quality of questions and their repetition".*

ITEM NO. 5.13 TO CARRY OUT THE STATUTORY AUDIT OF UNIVERSITY THROUGH ACCOUNTANT GENERAL OF PUNJAB

Decision: Approved.

TABLE ITEM:

ITEM NO. 5.14 DIRECT SELECTION OF PROFESSOR (PHARMACEUTICS), ASSOCIATE PROFESSOR (PHARMACEUTICS) AND ASSOCIATE PROFESSOR (PHARMACOLOGY) IN MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA.

Decision: The proceedings of selection committee were approved.

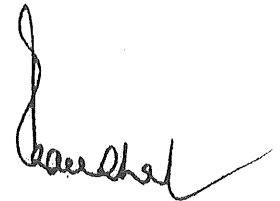
ITEM NO. 5.15 TO FILE THE SPECIAL LEAVE PETITION IN THE HON'BLE SUPREME COURT OF INDIA.

Decision: Approved.

ITEM NO. 5.16 REGARDING THE MONTHLY EMOLUMENTS FOR THE FRESH APPOINTED EMPLOYEES.

Decision: Approved that pattern being followed by Guru Nanak Dev University, Amritsar for Pay Protection, and permission granted by the Department of Finance, Govt. of Punjab to Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana and Punjab Agricultural University, Ludhiana shall be adopted by MRSPTU, Bathinda, for newly recruited faculty members.

The meeting ended with thanks to the Chair.



Chairman  
Board of Governors,  
Maharaja Ranjit Singh  
Punjab Technical University, Bathinda  
CHIEF SECRETARY  
GOVERNMENT OF PUNJAB

5<sup>th</sup> BOG Meeting held on 03-08-2016Minutes of 5<sup>th</sup> Meeting of Board of Governors, Maharaja Ranjit Singh Punjab Technical University, Bathinda

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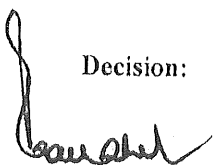
- |    |  |                  |
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| 1. | Sh. Sarvesh Kaushal IAS<br>Chief Secretary,<br>Govt. of Punjab.  | Chairman         |
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| 3. | Dr. Mohan Paul Singh Ishar<br>Vice Chancellor,<br>Maharaja Ranjit Singh Punjab Technical University, Bathinda                  | Member           |
| 4. | Sh. R.K.Verma IAS<br>Vice Chancellor,<br>IK Gujral Punjab Technical University, Jalandhar                                      | Member           |
| 5. | Ms. Surinder Kaur Waraich<br>Income Tax Advisor, Deptt. of Finance.<br>for Secretary<br>Govt. of Punjab, Department of Finance | Member           |
| 6. | Sh. Dharampal Gupta IAS<br>Director,<br>Department of Technical Education & Industrial Training, Pb.                           | Member           |
| 7. | Dr. Avneet Bedi<br>for Chairman,<br>Confederation of Indian Industry, Punjab   | Member           |
| 8. | Dr. Jasbir Singh Hundal<br>Registrar,<br>Maharaja Ranjit Singh Punjab Technical University, Bathinda                           | Member-Secretary |

ITEM NO. 5.1

**CONFIRMATION OF THE PROCEEDING OF THE 4<sup>TH</sup> (LAST) BOARD OF GOVERNORS MEETING OF THE MRSPTU, BATHINDA.**

Decision:

Confirmed.



CHIEF SECRETARY  
GOVERNMENT OF PUNJAB

**ITEM NO. 5:8** ADOPTION OF 3<sup>rd</sup> and 4<sup>th</sup> AMENDMENT OF UNIVERSITY GRANTS COMMISSION ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES, ITS CONSTITUENT COLLEGES AND AFFILIATED COLLEGES.

**Decision:** The 3<sup>rd</sup> and 4<sup>th</sup> amendment of UGC were approved with following additions.  
*"The API Scores in this category be allowed to be calculated as per SCI/Thomson Reuters Journals/peer reviewed, national and international journals of repute, till the UGC notifies the list of journals as per the amended notification".*

**ITEM NO. 5.9** ADOPTION OF PROPOSED CONSULTANCY RULES ON THE PATTERN OF IIT ROORKEE FOR THE CONSULTANCY WORK UNDER TAKEN BY THE VARIOUS DEPARTMENTS OF THE UNIVERSITY AND ITS CONSTITUENT COLLEGES.

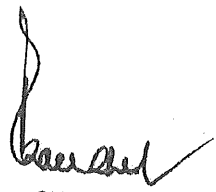
**Decision:** Approved.

**ITEM NO. 5.10** CHARGE OF CAMPUS DIRECTOR, GIANI ZAIL SINGH CAMPUS COLLEGE OF ENGINEERING & TECHNOLOGY, BATHINDA.

**Decision:** It was decided that the post of Campus Director of Giani Zail Singh Campus College of Engg. & Technology, Bathinda shall be advertised as per UGC norms for eligible candidates as per AICTE requirements.

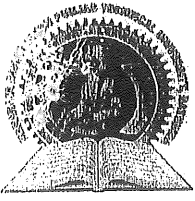
**ITEM NO. 5.11** THREE YEARS LIEN FROM GIANI ZAIL SINGH CAMPUS COLLEGE OF ENGG. & TECH., BATHINDA A CONSTITUENT COLLEGE OF MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA.

**Decision:** The Board was informed that Dr. Buta Singh Sidhu is a regular employee at IKG Punjab Technical University, Jalandhar, hence, his lien cannot be extended. However, keeping in view that University has been created by bifurcation of erstwhile IKGPTU, therefore, on the recommendations of Vice Chancellor, MRSPTU, it was decided that Dr. Buta Singh Sidhu may be given an option to move to MRSPTU, Bathinda, as such in his present capacity with the stipulation that his services will be covered by the terms & conditions applicable to him at IKGPTU, which will be personal to him, till his retirement.

  
CHIEF SECRETARY  
GOVERNMENT OF PUNJAB

**ITEM NO. 5:12** ADOPTION OF IKGPTU NOTIFICATION FOR GOVERNANCE OF AUTONOMOUS COLLEGE OF THE UNIVERSITY

**Decision:** IKGPTU guidelines for governance of autonomous colleges were approved with following additions.



# Maharaja Ranjit Singh Punjab Technical University

Badal Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ।

Annexure-VII

Ref. No.Reg/Notification/ 57

Dated : 08-11-2016

## Notification

### Sub: Regulations for Sponsored Research Projects & Consultancy Work.

In compliance to the decision taken by Board of Governors in its 5<sup>th</sup> meeting vide agenda item no. 5.9. The attached rules and regulation for sponsored research projects & consultancy work is hereby notified for implementation with immediate effect in the University departments and its constituent colleges.

It is also clarified that consultancy work undertaken prior to the date of this notification shall be dealt with as per old rules & regulations of the Giani Zail Singh Campus College of Engineering and Technology Bathinda.

Encl:- As above (Page 1 to 22)

/  
Registrar

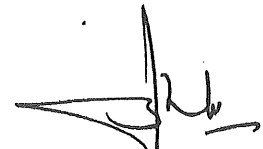
Endst. No.Reg: 7611

Date. 8/11/16

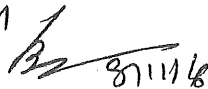
Copy of the above is forwarded to the following for information & further necessary action please:

1. Dean (Research & Development)
2. Dean (Consultancy)
3. Campus Director GZSCCET Bathinda, PIT Nandgarh, PIT GTB Garh Moga, PIT Mansa, PIT Rajpura
4. Director IT Enabled Services for hosting on University website
5. Deputy Registrar, (Establishment) MRSPTU Bathinda
- ✓ 6. Assistant Registrar, (Account) MRSPTU Bathinda

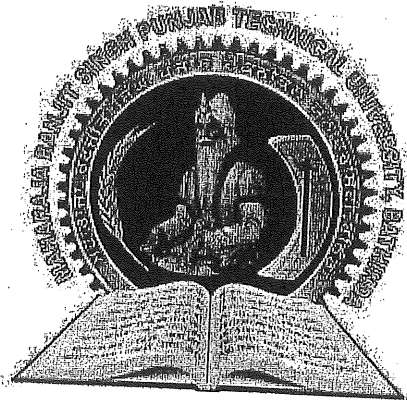
Copy of the above is forwarded to the following for further necessary action Pl.

  
Registrar

✓ Sh. R.K. Garg SA  
✓ Sh. R.R. SA

  
8/11/16

**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY**



**BATHINDA**

**SPONSORED RESEARCH & INDUSTRIAL CONSULTANCY**

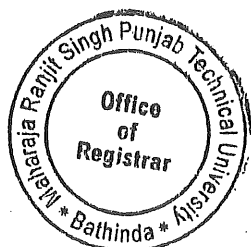
**REGULATIONS**

**Issued by**

**REGISTRAR**

**Maharaja Ranjit Singh Punjab Technical University, Bathinda**

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REGULATIONS FOR SPONSORED RESEARCH AND INDUSTRIAL CONSULTANCY

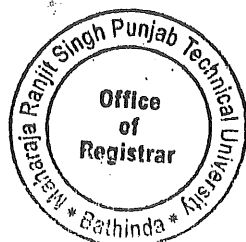
PREAMBLE: In the light of changing economic scenario, government policies and University priorities, the University considers sponsored research and industrial consultancy projects as an important means for extending benefit of scientific research work at the University and its constituent Colleges to the sponsoring agencies broadening the experience base of the University community and as a tool for contributing to the country's economic growth. Therefore, as a matter of policy, the University encourages its faculty members to undertake research and consultancy work as a measure of scientific/technical collaboration with outside agencies. Appropriate Research and Consultancy Project, in addition, for providing much needed service to the government and industry, also benefit the concerned faculty members and the University in several ways. They enrich the professional experience and knowledge of faculty members and thus make them better educators. Research and consultancy projects provide a firsthand knowledge of the current problems of industry and the emerging area, which is very helpful in tuning the curriculum to the national needs. The faculty members get an opportunity to apply their ideas for finding the solutions to the problems in emerging areas. Furthermore, the consultancy work also provides incentives for their contributions to all categories of staff.

2. DEFINITIONS

- 2.1 University means, Maharaja Ranjit Singh Punjab Technical University, Bathinda
2.2 Department means all the academic departments, academic centres, centres of the excellence and academic service centres at the main campus of the University and its constituent colleges.
2.3 Constituent College as defined in regulations.
2.4 Vice Chancellor means, Vice Chancellor of Maharaja Ranjit Singh Punjab Technical University Bathinda.
2.5 Dean (Research & Development) means Dean (Research & Development) of Maharaja Ranjit Singh Punjab Technical University Bathinda.
2.6 Dean Consultancy means Dean Consultancy of Maharaja Ranjit Singh Punjab Technical University Bathinda.



- 2.7 Project implies sponsored research projects or industrial consultancy projects or routine testing projects.
- 2.8 Sponsored Research Projects means Research Projects sponsored by Government, Public, Private, National/International agencies and autonomous bodies. Generally the project cost including expenditure towards manpower, equipment, consumables and supporting services of the institute is borne by the sponsor.
- 2.9 Consultancy Project means consultancy assignment/job given by outside agency to a faculty of the University or constituent college for work within mutually agreed scope. It will also include a consultancy assignment/job referred to the Head of the Department or a functionary of the Institute (i.e. Director or Dean(s) or Registrar) which may be taken up as a Consultancy Project by faculty.
- 2.10 Routine Testing project implies those testing works where the rates are fixed by the department.
- 2.11 Sponsor means the organization that offers a Project to the Institute and provides necessary financial support for successful completion of the project in time.
- 2.12 Principal Investigator (PI)/Co-Principal Investigator (Co-PI) is a member of the faculty/scientist of the University or constituent college with necessary expertise and competence to conduct a Research and consultancy work. Normally, the faculty/scientist who submits the project proposal and negotiates with the sponsor and is instrumental in getting the project funding is the Principal Investigator (PI). In case of research project, emeritus fellow/chair professor/visiting professor may also be the PI.
- 2.13 Investigator (I)/Co-Investigator (COI) means a person from amongst the faculty/scientist (including Emeritus Fellow, chair faculty, visiting professor) co-opted by the Principal Investigator to work jointly with him/her on the project or any other group 'A' staff so permitted by the competent authority.
- 2.14 Consultant is an individual or government/public sector undertaking/government company engaged for a specific period to carry out specific job.
- 2.15 Project Staff means a person appointed in conformity with the guidelines to work on a project.
- 2.16 Departmental Development Fund (DDF) means a fund of the Department to which a part of the University overhead charges/share from Research and consultancy projects are transferred.

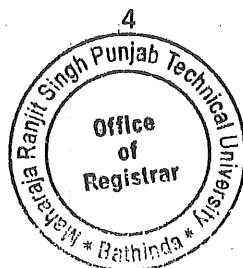


- 2.17 Professional Development Fund (PDF) means a fund for individual academic staff, to which a part of the University overhead charges /share from Research and consultancy projects are transferred. It shall be maintained by the Accounts section of the University.
- 2.18 Project Monitoring Committee (PMC) means the Committee constituted to monitor the large projects with outlay of more than Rs.100 lacs.

### 3. GENERAL

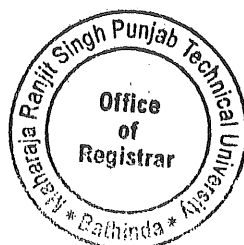
- 3.1 Individuals department shall take up projects duly recommended by the concerned head of the department after taking approval of the Registrar on recommendation of Dean (Research & Development) / Dean (Consultancy). All research projects must be forwarded by the Registrar of the University. All funds in connection with Projects should be received in the name of the Registrar Maharaja Ranjit Singh Punjab Technical University Bathinda. The account of Projects/University Share/DDF/PDF will be maintained by Accounts section of the University and controlled by the Registrar of University. Norms for project initiation and management are given at Annexure 1.
- 3.2 The time spent by a faculty/scientist on Consultancy Project will not exceed one day per working week plus one day during week end, thus a total of 104 man days during the calendar year.
- 3.3 University/constituent College staff may be treated on duty for work related to Sponsored Research and industrial consultancy Projects.
- 3.4 Faculty or staff member working on consultancy project shall undertake this work only during holidays or off hours during working day without in any way leaving lectures, tutorials or laboratories unless the person is engaged solely for project from project grant.
- 3.5 Report(s) and data collected/originated out of project are the joint Intellectual property of the sponsor and the investigators, which can be used by the sponsor for its own use only and cannot be disclosed to a third party without prior consent of the sponsor and the University in case as provided for in MoU/Agreement.
- 3.6 The IPR policy of the University shall be applicable. However, if there is a condition in MoU/Agreement signed between the sponsor and PI, regarding the IPR issue that will take precedence over the condition laid down in the above para.

The report of the Sponsored Research and industrial consultancy projects will be kept by PI for a period of 03 years from the date of closure of the project and for routine testing from the date of issue of report.





- 3.7 If a prima-facie case of malpractice and/or misconduct is established by a fact finding committee against a staff member in connection with project(s), the vice chancellor, on the recommendation of Dean (Consultancy)/Dean (Research & Development) may prohibit the concerned staff member to take part in any new project either as Principal Investigator or investigator, till such time that a final decision is taken by the appropriate authority in the matter. However, in such cases the concerned staff member will be expected to complete his/her obligations in the ongoing project(s) with which he/she is connected, in order that the ongoing projects and obligations to the sponsor do not suffer.
- 3.8 All purchases under projects/PDF/DDF shall be made as per University norms. In case of equipment which costs more than Rs.10000/- is to be carried outside campus for consultancy related work, the same should be insured before being taken out.
- 3.9 Faculty/scientist may accept honorary membership of board of directors of companies with prior approval of the University with the condition that there will not be any direct involvement of the faculty in concerned industry/company and such membership in the respective expertise is limited to five membership.
- 3.10 A sitting fee is payable to an expert other than those involved in the project for attending consultation meetings duly notified by PI in connection with the project work with the approval of Dean (Consultancy)/ Dean (Research & Development).
- 4. Manpower**
- 4.1 Project Staff**
- 4.1.1 The project staff shall be appointed for assisting/working on the project as per prescribed selection procedure, designations, qualifications and experience requirements and consolidated fellowship/emoluments as applicable as per rules of funding agency.
- 4.1.2 Open selections will be held for all project positions.
- 4.1.3 Appointments on all project positions drawing emolument shall be on contract only.
- 4.1.4 The Project staff shall work for fulfilling the objectives of the project.
- 4.1.5 Transfer of project staff from one project to another, either on completion or midway, may be permitted by the University on recommendation of Dean (Consultancy)/Dean (Research & Development) on the proposal of respective PIs.
- 4.1.6 The tenure of appointment of a project staff will be at the most for the remaining duration of the project. The severance notice may be issued to the project staff by the University on recommendation of PI one month prior to the termination of appointment.



4.1.7 On the completion of one year or more and on the recommendation of PI, the enhancement of fellowship/emoluments of a project staff may be considered by the Dean (Research & Development) as per sponsoring agency rules.

4.1.8 A contractual project staff appointed shall execute a Contract Agreement with University at the time of joining with the explicit provision that the contract may be terminated by either side, the staff or University, by giving one month's notice or one month's consolidated emoluments in lieu of the notice. The contract will be complete when countersigned by Dean (Research & Development)/Dean (Consultancy) who will retain the original contract agreement.

4.1.9 Appointment of project staff on ad-hoc basis against a project position can be considered by Dean (Research & Development)/ Dean (Consultancy) on the recommendation of the PI for a period not exceeding 89 days.

#### 4.2 Student Assistants

The PI may engage University /constituent college students (who may or may not be getting fellowship/assistantship) as student assistants for the project work. The payment for such engagement shall be limited to Rs.8000/- per month for UG and PG students, Rs.18000/- per month for Ph.D Students and Rs.40,000/- per month for Post Doctoral Fellows or as per norms of the funding agency.

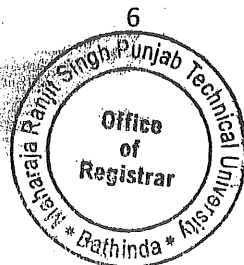
#### 4.3 Consultants

The PI may, with the prior approval of Dean (Consultancy) under intimation to the office of Registrar of the University may avail the services of individuals not in the University/Constituent college service or government organization as Consultants. However, the amount payable to consultant(s) from his/her share shall be limited to 40% of the PI/Co-PI share amount in consultancy project.

#### 5. Travel

5.1 The most expeditious and convenient mode of travel should be used to minimize period of absence from the University/constituent college. Admissible DA or actual boarding & lodging expenses will be paid on production of receipt, subject to a maximum of twice the daily gross salary at the ceiling of the person's pay scale. Expenses on local travel by taxi will be reimbursed against receipt as per actual.

Approval for domestic travel shall be accorded by PI including for self, subject to leave approved by the competent authority. Faculty/scientist and Group-A Officer are allowed



to travel by AC taxi. Advance for travel will be approved by the Registrar on recommendation of concerned Dean.

Payment of charges to travel agents for Ticket purchase assistance, Visa assistance, Insurance etc. shall be admissible from project funds.

However, if sponsor has specified any specific condition(s) for travel under the project the same shall be followed normally.

5.2 Approval of competent authority will be required for all international travels and any deviations from above.

## 6. Finance and Accounts

### 6.1 Research Project

5.1.1 At the time of submission of a sponsored research project proposal, the PI shall make a provision of Institutional Overhead Charges (IOC) at the rate of 20% of the total project cost or at the rate permitted by the sponsor. However, this will not be treated as a condition for accepting the award of project.

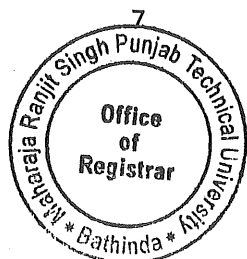
5.1.2 Transfer of Staff Costs out of Sponsored Research Project to University share: In the Sponsored Research Project amount charged under the budget head of faculty time, staff costs will be transferred to the University share. Further, if any amount is provided by the sponsor as honorarium to the investigators as one of the components in a Sponsored Research Project, the same may be distributed among PIs/Co-PIs.

### 2 Consultancy Project

2.1 At the time of submission of a consultancy project proposal, the PI shall make a provision for Institutional share at the rate of 25% of the total contracted project cost. However, such share shall be 40% for routine testings.

2.2 Detail of distribution of project fund shall be as below:

Item	Consultancy project	Routine testing
Total money received	G	G
Service Tax	L	L
Total contracted amount (T)	(G-L)	(G-L)
University share (P)*	0.25 T	0.40 T
Remaining amount (F)	0.75 T	0.60 T
Total expenditure	E	E
Balance Amount for distribution (S)	(F-E)	(F-E)



\*However in the case of a large consultancy project funded by a Government Organisation, University share may be negotiated with the approval of Vice Chancellor.

- 6.2.3 For consultancy project with an outlay of Rs.10 lacs or more interim distribution may be permitted subject to the condition that the total distribution does not exceed 60% of the balance amount and that the amount of distribution is commensurate with the work completed.
- 6.3 A separate account head shall be maintained for each project by Grant section of the Accounts section of University. Accounts section of University shall be responsible for the submission of audited statement of accounts as and when required by the sponsors and utilization certificate.
- 6.4 For all ministerial staff, the upper limit for remuneration from Projects and other sources is 60% of the gross salary received in a financial year and for all Technical Staff it is 100%.
- 6.5 If any of the academic staff wishes to divert part or whole of his/her own remuneration to Professional Development Fund, the same will be permissible.

**7. University Share, PDF and DDF**

7.1 **Distribution of University Share, PDF & DDF** : The Distribution of University share, PDF and DDF are as per the following table.

**Distribution of University Share in Percentage**

Type of Project and Component available for distribution	Distribution (%)					
	University Share	DDF	Elect. Chr.	PDF	(A) Incentive to office Staff	(B) Staff Welfare Fund / Benevolent Fund
(A) Sponsored Research Project/ HRD Programmes Institutional Overhead Charges Received from Sponsor (I)	50	20	-	20	0	10
(B) Consultancy Project	52	12	6	23	5	2
(C) Routine Testing Project	72	20	3.75	0	3	1.25



## 7.2 Utilization of University Share, PDF and DDF

7.2.1 University Share shall be treated as income of University.

7.2.2 The PDF can be utilized by the concerned department on the recommendation of Dean (Consultancy)/Dean (Research & Development) with the approval of competent authority for training of faculty and staff, organizing fresher course (1-2 day duration) etc. and for the following expenses if the provisions are not available in the project:

- a. Travel (domestic and abroad) and related expenditure for individual, student or outside expert as part of the project/consultancy work.
- b. Exploratory visits as part of the project/Consultancy work.
- c. Fee and related expenditure for acquiring training.
- d. Membership fee of professional societies
- e. Books, journals related, stationary and computer consumables and any storage media.
- f. Data card for internet, Connectivity charges.
- g. Office peripherals, furniture for Lab and offices, instrument, computer and peripherals.

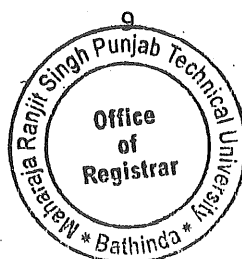
7.2.3 All travels (domestic and abroad), engagement of persons and expenditure for more than the limit of expenditure without calling quotations under PDF shall require the approval from competent authority.

7.2.4 The items procured out of PDF shall be properly accounted for by the concerned department /centre and shall remain as the property of the University. However, items purchased under 7.2.1 e and 7.2.1 g can be retained by the concerned faculty members permanently during the period of service and/or on retirement/leaving the service of the University excluding furniture and research equipments.

## 7.3 Utilization of DDF

DDF fund can be utilized for the following purposes:

- a. Development of Departmental infra structure facilities like equipment laboratories, class rooms, committee/conference rooms.
- b. Repair, maintenance and A.M.C of equipment.
- c. Repair and maintenance of office and lab
- d. Seed money for holding conferences/workshops and seminars etc.



The Budget for utilizing DDF may be recommended by the Departmental Committee through the concerned Dean and approved by the competent authority. For any special requirements not covered above a proposal may be sent by the Department of consideration through the concerned Dean to the competent authority.

**8. Admission of Project Staff to Academic Programmes**

8.1 A project staff is eligible to register for Ph.D or Master's Programme of the University as per University norms subject to his/her satisfying the admission requirements of the University.

8.2 The concerned project staff will be required to give an undertaking that he/she will not be automatically eligible for award of University fellowship and shall finance himself/herself beyond the tenure of the appointment if University fellowship is not awarded.

8.3 The project staff admitted to Ph.D/Master's programme will be governed by the relevant ordinances and fulfill his/her obligations towards the PI & the project in which he/she is appointed.

**9. Sponsors Specific conditions**

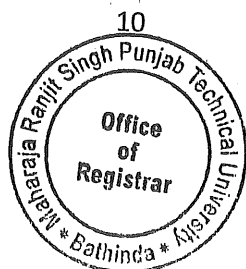
Specific conditions of sponsor e.g. DST, DAE, AICTE, UGC, ICMR, CSIR etc. for designation(s), qualifications and employment condition(s) for manpower and other expenditure related shall be followed.

**10. Exception Clause**

These guidelines shall normally be applicable to all Projects. However, any changes required, which does not constitute to policy change may be approved by Vice Chancellor on the recommendations of Dean (Consultancy)/Dean (Research & Development).

**11. REVIEW**

These rules may be reviewed normally in three years or as per needs.

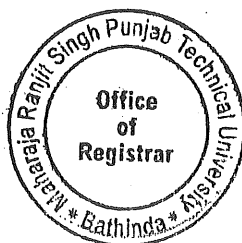


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## Annexure 1

### 1. PROJECT INITIATION AND MANAGEMENT

- 1.1 Each project will have a Principal Investigator (PI) who will be a faculty member/Scientist in the service of the University/Constituent College and who will be responsible for:
- (i) Formulating the project proposal which may include
    - (a) planning of the work to be done,
    - (b) estimating costs according to the guidelines provided in the later section, and
    - (c) if necessary, identifying other Investigators, who shall also be faculty member(s)/Scientist(s) in the service of the Institute,
  - (ii) Co-ordination and execution of work.
  - (iii) Handling all communications with the sponsor,
  - (iv) Writing of intermediate and final reports according to the project proposal
  - (v) Ensuring that all reports bear the name of the Principal Investigator and his/her signatures and the name(s) of the Investigator(s) who participated in the project,
  - (vi) Signing the Memorandum of Understanding (MoU) or Agreement with the sponsor, if required. Guidelines for MoU/Agreement are given at Annexure 4.
- 1.2 The PI will, at his discretion, co-opt the names of other faculty members as Investigators. Any other Group 'A' employee so permitted by the college Director/Vice Chancellor can be co-opted as Investigator.
- 1.3 The PI will prepare research project proposal in conformity with:
- (i) permitted designation and emolument/fellowship rates for project staff, with qualification and experience as specified by the sponsor otherwise of the University.
  - (ii) provision for University overhead charges as per the rules of the University.
  - (iii) other guidelines for Sponsored Research Projects, and
  - (iv) Rules, Regulations & Statutes of the University.
- 1.4 All research project proposals shall be submitted to the sponsors by the Registrar of the University on the recommendation of the concerned Head of the Department/Dean (Research & Development). A record of the submitted proposal shall be kept by both



offices of Dean (Research & Development) and as well as by Grant Section of Accounts section of the University.

- 1.5 It shall be the responsibility of the PI to get project work completed satisfactorily within the sanctioned grant and duration.
- 1.6 These are general guidelines, however in the case of sponsored research project the guidelines of sponsoring agency shall be prevail.
- 1.7 The PI shall ensure that the head-wise expenditure does not exceed the budgetary allocation as applicable.
- 1.8 The PI shall maintain the details of equipment purchased out of research project funds separately for each project and send a copy of the record to Registrar and Dean (Research & Development) for placing the same before the Govt. for Audit, for verification or as and when required for any other purpose.
- 1.9 The PI shall be responsible for maintenance of Laboratory Record Book (LRB) as required for IPR submission, periodical and/or final technical report(s) of the research project work to the sponsor as required. He/she will also send a copy of the final technical report to Dean (Research & Development).
- 1.10 The PI shall write to the sponsor for timely release of funds with a copy to the Dean (Research & Development) for follow up, if necessary.
- 1.11 For Research Project : The sponsor which assigns the research project usually are approached by an individual or a functionary of the University (i.e. Head of the Department, Dean (Research & Development)/(Consultancy) or Vice Chancellor.

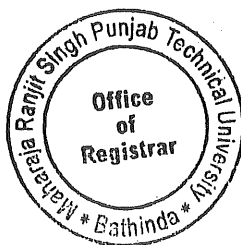
For Consultancy Project: The sponsor which assigns the consultancy project usually approaches the University/College for Consultancy work through an individual or a functionary of the institute i.e. Head of the Department, Dean (Research & Development/Consultancy) or Vice Chancellor.

When a faculty member is approached for the work, he/she will be normally the Principal Investigator. If the project is referred to a functionary, the Principal Investigator would be identified by Dean (Consultancy) or the Head of the Department to whom Dean Consultancy refers the project.





- 1.12 No retiring faculty member be allowed to submit a consultancy project proposal as Principal Investigator (PI), if its duration extends to one year or more beyond his/her date of retirement, or if more than half of the proposed duration of the project falls beyond the date of retirement of the PI.
- 1.13 The Emeritus Fellows, Chair Faculty, Visiting Faculty, etc. can be appointed/nominated/continued as principal investigator for research projects if the sponsors do not have any objection.
- The retired faculty/scientist working under Emeritus Fellowship be allowed to continue as Principal Investigators in the ongoing consultancy projects, if the sponsors do not have any objection.
- Emeritus Fellows, Chair Faculty, Visiting Faculty, etc. can only investigator(s) for the new consultancy projects.
- 1.14 If the PI leaves the University/College, retires or proceeds on leave or not available for some reason, Dean (consultancy)/Dean (Research & Development) on the recommendation of PI (if he/she is available) shall appoint a new PI, who will assume the powers and responsibilities of the PI. The new PI should be agreeable to become PI. The new PI will also give an undertaking to complete the project in the remaining funds and time period, to the Dean (Consultancy) or Dean (Research & Development) as the case may be; through HOD. However, in exceptional circumstances, a retired faculty member may continue to work as PI with the approval of the Vice Chancellor, if he/she continues to serve the institute in some other capacity. In case of Research Project the new PI appointment will need approval by funding agency.
- 1.15 Normally the agreed charges of the consultancy project are to be deposited by the sponsor, in full, before the work commences. However, this stipulation is negotiable. In cases where the work is started with only partial charges deposited in advance, the arrangements of subsequent receipt of funds from the client have to be clearly spelled out in advance.
- 1.16 Project file will be closed with the submission of final project report and final settlement of accounts etc.



## 2. BUDGETARY NORMS

### A. FOR RESEARCH PROJECTS

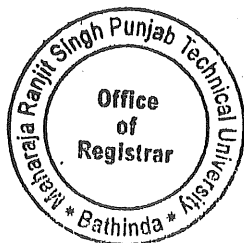
The total agreed charges of a Research project will consist of the University share, actual expenses of the project covering following.

- (i) Research staff.
- (ii) Permanent equipment to be procured/fabrication of equipment or models.
- (iii) Consumable materials.
- (iv) Contingency expenses.
- (v) Travel expenses in connection with the project work (domestic and foreign if budgeted/allowed by sponsor).
- (vi) Computational or other charges payable to any other outside agency.
- (vii) All contingency expenses for report preparation of report and literature (books, journals) and any other item budgeted under the proposal and approved by the sponsor.
- (viii) Expenses for work to be carried out on payment basis.
- (ix) Insurance on equipment and manpower during travel.
- (x) Any other as per norms of funding agency.

### B. FOR CONSULTANCY PROJECTS

The total agreed charges of a Consultancy project will consist of the University share, actual expenses and the remuneration to be distributed to the faculty and staff. The actual expenses should cover the following costs related to the project. The service tax will be applicable as per government rules.

- (i) Permanent equipment to be procured/fabrication of equipment or models.
- (ii) Consumable materials.
- (iii) Travel expenses in connection with the project work.
- (iv) Computational or other charges the Principal Investigator may have to pay to the University or any other outside agency in the course of the execution of the work.
- (v) Charges to be paid for the use of specific equipment in the departments or central facilities.
- (vi) Charges to be paid to staff and employees of the University/Constituent colleges.
- (vii) Contingency expenses to cover cost of supplies, preparation of report, typing, word processing, drawing, drafting, stationery, reproduction, literature (books,



journals, membership fee for professional societies), postage, courier, telephone (including rental and STD/ISD call bills of telephone at residence or mobile phones), cost of insurance of personnel/equipment being used for the project and medical reimbursement on duty (excluding major ailments) for staff etc.

- (viii) Expenses for work to be carried out on payment basis, remuneration to student assistants.
- (ix) Insurance on equipment and manpower during travel.
- (x) Any other costs considered appropriate.

The recommendation of the Dean (Consultancy) to make any expenditure from the project funds assumes that funds are available in the project for the purpose.

### 3. Collaboration with Outside Organizations

If collaboration with other Govt/Public Sector organizations is envisaged, the nature scope and financial budget of the proposed arrangements will also be specified at the time of submitting the project proposal for approval.

### 4. LIABILITY

In case any legal dispute arises between the Investigator(s) and the sponsor such that the Investigator(s) are in any way, held responsible to make good the losses incurred by the sponsor, such liability will be restricted to a maximum limit which will be calculated as follows:

**Maximum Liability** = the total amount charged for the project- the expenditure/liabilities on the project. It is in the interest of the Investigators to bring this fact to the notice of the sponsors. The expenditure/liabilities as determined by the University will be calculated as the expenditure/liability till such date on which the sponsors inform the Investigator in writing to stop work on the project for ongoing projects, or till the end of the project for completed projects. This amount does not include the remuneration paid to the Investigator(s) and staff of the University. The University may take a suitable insurance for this purpose on a rolling basis. The expenditure on this account may be charged to the IRDF.

The amount charged by the University is on lump sum basis. Submission of the requisite report on the work itself shall constitute the Utilization Certificate/final bill.



## 5. DISAGREEMENTS/DISPUTES

- 5.1 Any disagreement within the University arising at any stage of a Consultancy project will be resolved in consultation with Dean (Consultancy)/ Dean (Research & Development)/ Vice Chancellor to ensure an expeditious removal of bottlenecks and smooth functioning of the project.
- 5.2 In case of any dispute arising at any stage of Consultancy project between Investigator(s) and the sponsor(s), the Investigator(s) will be responsible for settlement of the dispute.
- 5.3 All legal action will be subject to jurisdiction at Civil Courts at Bathinda/ Hon'ble Punjab and Haryana High Court, Chandigarh.

## 6. ARBITRATION

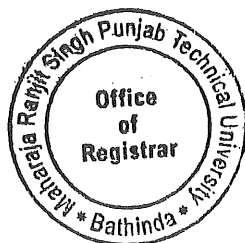
In the event of any dispute or difference at any time arising between the parties relating to Consultancy project or any other clause(s) or any content of the right and liabilities of the parties or other matters specified therein or with reference to anything arising out of the Consultancy or otherwise in relation to the terms, whether during the Consultancy or thereafter, such disputes or differences shall be endeavoured to be resolved by mutual negotiations. If, however, such negotiations are infructuous, the dispute should be finally settled through Arbitration and Conciliation Act, 1996 by three arbitrators appointed in accordance with the said Act. The arbitrators shall give reasoned and speaking award.

## 7 PUBLICATION OF RESULTS/FILING OF PATENTS

PI will have the right to publish the work carried out by him/her unless the sponsors have an agreement under which their prior permission is required. In such cases the draft paper before publication will be submitted to sponsors and if no objections are raised within one month of the submission of the proposal to publish the result, it will be assumed that the sponsors have no objection to the publication. Filing of patents will be as per terms and conditions of sponsoring agency.

## 8. FORMS

To ensure smooth administration & management of Projects, only the forms supplied by Dean (Consultancy)/ Dean (Research & Development) will be used by the PIs and others concerned.



**SELECTION PROCEDURES FOR RECRUITMENT OF PROJECT STAFF  
(Including for Walk in Interview)**

**1. PREPARATION OF DRAFT ADVERTISEMENT**

- (i) Principal Investigator will send the draft advertisement to Dean (R&D) for approval
- (ii) Dean (Research & Development) will approve the draft advertisement and return it to the Principal Investigator for notification/advertisement, with expenses charged to project contingency.

**2. ADVERTISEMENT OF THE POSITIONS**

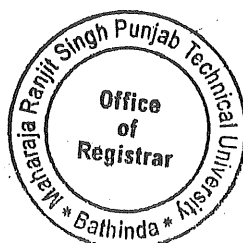
The Principal Investigator (PI) will advertise the positions through University website and through other means and receive the applications.

**3. SCREENING OF APPLICATIONS**

- (i) The PI will fix the meeting of Screening Committee and send the report of the screening committee to the Registrar through Dean (Research & Development) for approval.
- (ii) The PI will issue the letters to the candidates called for interview after Screening Committee report has been approved by Registrar on the recommendation of Dean (Research & Development).
- (iii) For walk in Interview, screening is not required.

**4. SCREENING COMMITTEE CONSTITUTION**

- (i) Faculty from the existing panel approved by the Vice Chancellor on recommendation of Director - Chairman
- (ii) Concerned Principal Investigator - Member
- (iii) Registrar - Member
- (iv) One faculty member from the Department as available to the PI - Member
- (v) Deputy Registrar, Admin./Est. - Member Secretary



5. **INTERVIEW**

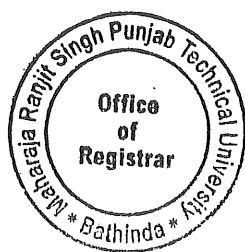
- (i) The PI will fix the date of interview and get the interview conducted. The PI will send the recommendations of the Selection Committee to Vice Chancellor through Registrar on the recommendation of Dean (Research & Development)
- (ii) The PI will arrange the walk-in-interviews on the advertised date by a duly approved Selection Committee.

6. **SELECTION COMMITTEE CONSTITUTION**

- (i) Dean (Academic Affairs) - Chairman
- (ii) Dean (Research & Development)/Dean (Consultancy) - Member
- (iii) Concerned Principal Investigator - Member
- (iv) One Faculty member from outside the Department approved by Vice Chancellor on recommendation of HOD - Member
- (v) One external expert from outside the Institute if required by the sponsor - Member
- (vi) Deputy Registrar, Admin/Est. - Member Secretary

7. **FINAL SELECTION/APPOINTMENT**

Selection Committee report will be approved by Vice Chancellor and appointment letter will be issued by Registrar of the University.



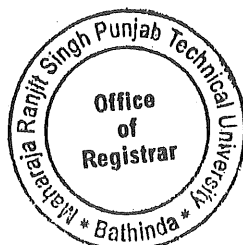
**Projects Positions, Qualification and Fellowships/ Emoluments, Terms and Conditions For Project Staffs**

**1. Project Positions, Qualifications and Fellowships/Emoluments**

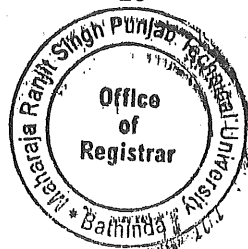
A.	Fellowships	Minimum Qualifications	Amount (Per month)
1	Project Associate	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
2	Research Associate	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
3	Project Fellow	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
B.	<b>Other Positions</b>	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
4	Project Consultant	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
5	Project Assistant (Technical)	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
6	Project Officer (Admin)	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
7	Project Assistant (Admin)	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency
8	Project Attendant (Admin/Tech.)	As mentioned in research project or as prescribed by the funding agency	As mentioned in research project or as prescribed by the funding agency

Note :-

1. (i) To meet specific need to the project, any change in qualification and emoluments may be approved by Vice Chancellor on the recommendation by PI as well as by the Dean (Research & Development).
- (ii) However, if sponsor (e.g. DST, DAE, CSIR or any other Govt. Agency) has specified any specific designation(s), qualification and employment condition(s) for manpower that shall be followed.



2. **HRA:** The project staff shall be entitled to HRA in case provided in the project.
3. **Conduct Rules:** The project staff shall maintain record and secrecy of the findings/technical information and shall not communicate in any manner without the approval of the PI any official document or information to any person or agency. They shall also follow general code of conduct of the University.
4. **Disciplinary Proceedings:** Dean (Consultancy)/ Dean (Research & Development) may, at his own discretion or on the recommendation of the PI, constitute committee(s) to conduct disciplinary proceedings against project staff, if necessary, On the basis of the report of the committee, suitable disciplinary action may be initiated and penalty be imposed by the Dean (Consultancy)/Dean (Research & Development)

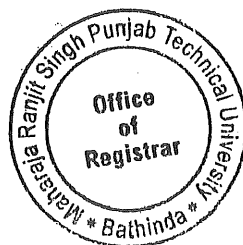




## **GUIDELINES FOR MoU/AGREEMENT**

If a MoU/Agreement is required to be signed with the sponsor of a Consultancy Project, It should generally include the following clauses. Additional clauses may be added if considered necessary:

1. **General**  
The section should include the reference to the proposed Consultancy and identify the parties concerned pertaining to the MoU.
2. **Scope**  
The section should spell out briefly the nature of work, its limitations and the expected end results.
3. **Time Frame**  
This clause must indicate the expected duration of the project and should also indicate the schedule of review of progress, submission of reports etc., if any.
4. **Consultancy Charges and payment terms**  
The document must clearly indicate the charges to be paid including applicable service tax long with payment terms.
5. **Responsibilities**  
This clause should define clearly spell out the arrangements proposed to be made with regard to any patents or publications arising out of the proposed Consultancy project.
6. **Patents/Publications**  
The MoU should clearly spell out the arrangement proposed to be made with regard to any patents or publications arising out of the proposed Consultancy project.
7. **Force Majeure**  
This is an important clause and must be included to safeguard the interest of the various parties due to one or more of the unforeseen force majeure events.
8. **Arbitration**  
The document shall provide for a suitable channel to settle any disputes or differences related to the execution of the Consultancy project, which shall confirm to clause given earlier.



9. **Liability**

This clause should indicate the maximum liability which is to be accepted in the event of the project being terminated without completion at any stage and shall be in conformity with clause given earlier.

10. **Amendment to the MoU**

The clause should specify a provision for amendments to any one or more clauses of the MoU through mutual consent, at any stage during work of the project, due to any reason whatsoever.

Two model formats of MoU, format 'A' and format 'B' are available on the intranet of the Institute and may be used as such or with minor modifications conforming to the above guidelines. Format 'B' is concise and is recommended for smaller projects. Format 'A' is much more elaborate. If a different format is used, its legal vetting by the Institute's Advocate will be the responsibility of the PI concerned.



ਵੱਲੋਂ

ਡਾਇਰੈਕਟਰ,  
ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ,  
(ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਵਿੰਗ),  
ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।

To be incorporated in  
ATR on the matter in  
next FC meeting.

ਵੱਲੋਂ

ਰਜਿਸਟਰਾਰ,  
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ,  
ਬਠਿੰਡਾ।

AR(MW)

ਮੀਮੋ ਨੰ: 901/ਸ-1/ਈ.ਸੀ.ਸੀ./2016 ਮਿਤੀ: 14/6/16

ਵਿਸ਼ਾ:- **Approved Minutes of 2<sup>nd</sup> meeting of Finance Committee, MRSPTU, Bathinda.**

ਹਵਾਲਾ:- ਆਪ ਦਾ ਮੀਮੋ ਨੰ: Reg/2676 ਮਿਤੀ 11/04/2016 ਅਤੇ ਮੀਮੋ ਨੰ: Reg/2860 ਮਿਤੀ 25/04/16 ਦੇ ਸਬੰਧ ਵਿੱਚ, ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ।

ਹਵਾਲਾ ਅਧੀਨ ਪੱਤਰ ਰਾਹੀਂ ਆਪ ਪਾਸੋਂ ਯੂਨੀਵਰਸਿਟੀ ਦੀ ਦੂਸਰੀ ਵਿੱਤ ਕਮੇਟੀ ਦੇ ਜੋ ਮਿਨਟਸ ਪ੍ਰਾਪਤ ਹੋਏ ਹਨ, ਉਸ ਵਿੱਚ ਆਈਟਮ ਨੰ: 2.17 ਅਧੀਨ ਲਏ ਫੈਸਲੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਇਹ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਗੌਰਮਿਟ ਪ੍ਰੋਮੋਟਿਡ ਇੰਜਨੀਅਰਿੰਗ ਕਾਲਜਾਂ ਦੀਆਂ ਵੱਖ-ਵੱਖ ਨਾਨ-ਟੀਚਿੰਗ ਅਤੇ ਟੈਕਨੀਕਲ ਅਸਾਮੀਆਂ ਦੇ ਰੀਵਾਈਜ਼ਡ ਸਕੇਲ ਦਾ ਮਾਮਲਾ ਇਸ ਵਿਭਾਗ ਦੇ ਵਿਚਾਰ ਅਧੀਨ ਹੈ ਅਤੇ ਇਸ ਸਬੰਧੀ ਜੋ ਫੈਸਲਾ ਲਿਆ ਜਾਵੇਗਾ ਉਸੇ ਅਨੁਸਾਰ ਆਪ ਨੂੰ ਸੂਚਿਤ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ। ਇਸ ਮੀਟਿੰਗ ਵਿੱਚ ਇਸ ਦਫਤਰ ਵੱਲੋਂ ਇਸੇ ਅਨੁਸਾਰ ਦਰਸਾਇਆ ਗਿਆ ਸੀ।

ਵਧੀਕ ਡਾਇਰੈਕਟਰ,  
ਵਾ: ਡਾਇਰੈਕਟਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ  
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ।

2.15	<b>ENHANCEMENTS FOR THE LIMIT OF YEARLY PAY TO THE STAFF INVOLVED IN CONSULTANCY WORKS</b>	Deferred. The University was asked to prepare consultancy guidelines taking into consideration the guidelines being following by Central University of Punjab, Bathinda; Guru Nanak Dev University Amritsar, Thapar University, Patiala, IIT Rorkee and IIT Delhi in regard to consultancy.
2.16	<b>REGARDING THE ADMISSION PROCESSING FEE, EXAMINATION &amp; UNIVERSITY RELATED FEES</b> The Punjab Govt. has established MRSSTU, Bathinda (vide act No. 5, 2015) and consequently colleges of 11 districts under this university have got their admission verified from the university and also the university conducted end semester December 2015 examinations for the students of these colleges. The following types of fees were taken from the affiliated colleges. 1. The admission processing fees for 2015-16 was taken from the affiliated colleges for direct admission as per their admission report. 2. The URF for 2015-16 was taken for the students who remained on roll with the colleges and were to appear in the end semester December 2015 examination.	Ratified
2.17	<b>REGARDING REVISED PAY SCALES.</b> As per the decision taken in the meeting of all Govt. Promoted Engineering Colleges held on 25.07.2014 and upon subsequent approval given by Hon'ble Technical Education Minister, the pay scales of various Non-teaching (Technical & Supporting) categories have been revised w.e.f.01.12.2011 by the Shaheed Bhagat Singh State Technical Campus, Ferozepur w.e.f. 01.08.2015 vide Office Order no. 3250 dated 21.09.2015 Annexure- XXIII Page-105 to 106.	Deferred, As reported by the office of Director Technical Education & Industrial Training, Punjab the notification under mention has already been withdrawn. Director Technical Education & Industrial Training, Punjab was instructed to seek the status of the order withdrawing this notification and stopping its implementation at SBSSTC, Ferozepur; BHSBIET, Lehra Gaga and other Govt promoted engineering colleges and send its information to the University.

J

Matter to put in Finance Committee meeting. Prepare grade list.

7/204/2012-4ਅੰਕ.ਪੀ.1/56  
ਪੰਜਾਬ ਸਰਕਾਰ  
ਵਿੱਤ ਵਿਭਾਗ  
(ਵਿੱਤ ਨਿਯੰਤਰਣ - 1 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ,

ਸਾਰੇ ਵਿਭਾਗਾਂ ਦੇ ਮੁਖੀ,  
ਕਮਿਸ਼ਨਰ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ,  
ਡਾਕੂਮੈਂਟਾਂ ਦੇ ਕਮਿਸ਼ਨਰ,  
ਸਮੂਹ ਸਿਨੀਅਰ ਤੇ ਸੈਨਿਅਰ ਜੱਜ ਅਤੇ  
ਸਮੂਹ ਜ਼ਿਲ੍ਹਾ ਕਮਿਸ਼ਨਰ,  
ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ।

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 15-1-2015

Annex

Put up 11/03/15

ਵਿਸ਼ਾ:- ਸਰਕਾਰੀ ਵਿਭਾਗਾਂ ਵਿੱਚ ਸਿੱਧੀ ਡਰਤੀ ਦੇ ਕੋਟੇ ਦੀਆਂ ਖਾਲੀ ਪਈਆਂ ਆਸਾਮੀਆਂ ਤੇ ਨਿਯੁਕਤ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਕਰਮਚਾਰੀਆਂ ਦੀਆਂ ਸੇਵਾ ਸ਼ਰਤਾਂ ਵਿੱਚ ਸੋਧ ਕਰਨ ਸਬੰਧੀ।

ਸੂਚਨਾ ਜੀ,

ਮੈਨੂੰ ਆਪ ਦਾ ਧਿਆਨ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਵੱਲ ਦਿਵਾਉਣ ਅਤੇ ਇਹ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਪੰਜਾਬ ਸਰਕਾਰ ਵਲੋਂ ਵਿੱਤੀ ਸੰਸਥਾ ਰੱਖਦੇ ਹੋਏ ਪੜ੍ਹੇ-ਲਿਖੇ ਖੋਜਗਾਰ ਨੌਜਵਾਨਾਂ ਨੂੰ ਰੁਜ਼ਗਾਰ ਦੇ ਵੱਧ ਤੋਂ ਵੱਧ ਮੌਕੇ ਪ੍ਰਦਾਇਆ ਕੀਤੇ ਜਾਣ ਦੇ ਮੋਤਵ ਨਾਲ ਸਿੱਧੀ ਡਰਤੀ ਦੇ ਕੋਟੇ ਦੀਆਂ ਖਾਲੀ ਪਈਆਂ ਵੱਖ ਵੱਖ ਕੈਟਗਰੀਜ਼ ਦੀਆਂ ਆਸਾਮੀਆਂ ਤੇ ਨਿਯੁਕਤ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਕਰਮਚਾਰੀਆਂ ਦੀ ਨਿਯੁਕਤੀ ਸਬੰਧੀ ਕੁਝ ਸੇਵਾ ਸ਼ਰਤਾਂ ਵਿੱਚ ਸੋਧ ਕਰਨ ਲਈ ਵਿੱਤ ਵਿਭਾਗ ਵਲੋਂ ਜਾਰੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ: 7/204/2012-4ਵਿਯੂ1/60, ਮਿਤੀ 15-1-2015 ਰਾਹੀਂ ਪੰਜਾਬ ਸਿਵਲ ਸੇਵਾਵਾਂ ਨਿਯਮਾਵਲੀ, ਜਿਲਦ-1, ਭਾਗ-1, ਦੇ ਸਬੰਧਤ ਰੂਲਾਂ ਵਿੱਚ ਸੋਧ ਕੀਤੀ ਗਈ ਹੈ।

ਉਪਰੋਕਤ ਨੋਟੀਫਿਕੇਸ਼ਨ ਰਾਹੀਂ ਕੀਤੀਆਂ ਸੋਧਾਂ ਉਪਰੰਤ ਸਿੱਧੀ ਡਰਤੀ ਤੇ ਤਨਖਾਹ ਦੇਣ ਸਬੰਧੀ ਹੇਠਾਂ ਦਿੱਤੀਆਂ ਸਥਿਤੀ ਹੋਵੇਗੀ:-

- i) ਸਿੱਧੀ ਡਰਤੀ ਉਪਰੰਤ 2 ਸਾਲ ਦੇ ਪਰਖ ਕਾਲ ਦੇ ਸਮੇਂ ਦੇ ਦੌਰਾਨ ਸਮੇਤ ਉਸ ਪਰਖ ਕਾਲ ਦੇ ਸਮੇਂ ਦੇ ਜੇਕਰ ਕੋਈ ਇਸ ਵਿੱਚ ਵਾਧਾ ਕੀਤਾ ਗਿਆ ਹੋਵੇ, ਕਰਮਚਾਰੀ ਨੂੰ ਬੱਝਵੀਂ ਤਨਖਾਹ (fixed emoluments) ਦਿੱਤੀ ਜਾਵੇਗੀ ਜੋ ਕਿ ਉਸ ਕਰਮਚਾਰੀ ਦੀ ਨਵੀਂ ਆਸਾਮੀ ਤੇ ਮਿਲਣ ਵਾਲੇ ਪੇ-ਬੈਂਡ ਦੇ ਘੱਟੋ-ਘੱਟ ਤਨਖਾਹ (Minimum of the Pay Band) ਦੇ ਬਰਾਬਰ ਹੋਵੇਗੀ ਅਤੇ ਪਰਖ ਕਾਲ ਸਮੇਂ ਦੌਰਾਨ ਉਸ ਨੂੰ ਗਰੇਡ ਪੇ ਸਾਲਾਨਾ ਤਰੱਕੀ ਜਾਂ ਹੋਰ ਕੋਈ ਭਾਓ, ਸਿਵਾਏ ਸਫ਼ਰੀ ਭਾਓ ਦੇ, ਮਿਲਣਯੋਗ ਨਹੀਂ ਹੋਣਗੇ;
- ii) ਪਰਖ ਕਾਲ ਦਾ ਸਮਾਂ ਸਫਲਤਾਪੂਰਵਕ ਮੁਕੰਮਲ ਹੋਣ ਤੋਂ ਉਸ ਨੂੰ ਉਸ ਆਸਾਮੀ ਤੇ ਮਿਲਣਯੋਗ ਪੇ-ਬੈਂਡ ਦੀ ਘੱਟੋ-ਘੱਟ ਤਨਖਾਹ, ਸਮੇਤ ਗਰੇਡ-ਪੇ, ਤੋਂ ਸ਼ੁਰੂ ਕਰਦੇ ਹੋਏ ਪੂਰੇ ਭਾਓ ਮਿਲਣਯੋਗ ਹੋਣਗੇ;
- iii) ਪਰਖ ਕਾਲ ਦਾ ਸਮਾਂ, ਅਤੇ ਜੇਕਰ ਇਸ ਸਮੇਂ ਵਿੱਚ ਕੋਈ ਵਾਧਾ ਕੀਤਾ ਗਿਆ ਹੈ ਤਾਂ ਉਹ ਵੀ ਵਿੱਚ ਪਾ ਕੇ, ਤਨਖਾਹ ਦੇ ਟਾਇਮ ਸਕੇਲ ਵਿੱਚ ਕੰਮ ਕਰਨ ਦਾ ਸਮਾਂ ਨਹੀਂ ਗਿਣਿਆ ਜਾਵੇਗਾ;
- iv) ਜੇਕਰ ਕਰਮਚਾਰੀ ਪਹਿਲਾਂ ਵੀ ਪੰਜਾਬ ਸਰਕਾਰ ਵਿੱਚ ਨੌਕਰੀ ਕਰ ਰਿਹਾ ਸੀ ਭਾਵ ਉਸ ਦਾ ਕਿਸੇ ਆਸਾਮੀ ਤੇ ਲੀਅਨ (Lien) ਹੈ ਤਾਂ ਉਸ ਨੂੰ ਨਵੀਂ ਆਸਾਮੀ ਦੇ ਪਰਖ ਕਾਲ ਸਮੇਂ ਦੌਰਾਨ ਉਸ ਪਹਿਲੀ ਆਸਾਮੀ, ਜਿਸ ਉਪਰ ਉਸ ਦਾ ਲੀਅਨ ਹੈ, ਵਾਲੀ ਤਨਖਾਹ ਮਿਲਣਯੋਗ ਹੋਵੇਗੀ;
- v) ਕਰਮਚਾਰੀ ਦੇ ਪਰਖ ਕਾਲ ਸਮੇਂ ਦੌਰਾਨ ਉਹ ਨਿਊਂ ਡੀਫਾਈਡ ਕੰਟਰੀਬਿਊਟਰੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਅਧੀਨ ਕਵਰ ਹੋਵੇਗਾ ਅਤੇ ਇਸ ਸਬੰਧੀ ਸਰਕਾਰ ਵਲੋਂ ਬਣਾਏ ਮੈਂਬਰਿੰਗ ਸ਼ੇਅਰ ਵੀ ਦਿੱਤਾ ਜਾਵੇਗਾ;

3. ਇਹ ਹਦਾਇਤਾਂ ਸਰਕਾਰੀ ਵਿਭਾਗਾਂ ਦੇ ਨਾਲ-ਨਾਲ ਖੁਦ-ਮੁਖਤਿਆਰ ਅਤੇ ਅਰਧ ਸਰਕਾਰੀ ਸੰਸਥਾਵਾਂ, ਕਾਰਪੋਰੇਸ਼ਨਾਂ/ਬੋਰਡਾਂ, ਨੀਮ-ਸਰਕਾਰੀ ਅਦਾਰਿਆਂ, ਕਮਿਸ਼ਨਾਂ, ਟ੍ਰਿਬਿਊਨਲਾਂ, ਸਹਿਕਾਰੀ ਸੰਸਥਾਵਾਂ, ਸੰਸਾਧਿਕੀਆਂ ਸਥਾਨਕ ਸਰਕਾਰ ਵਿਭਾਗਾਂ ਅਤੇ ਪੰਚਾਇਤੀ ਰਾਜ ਵਿਭਾਗਾਂ ਦੇ ਅਦਾਰਿਆਂ ਤੇ ਵੀ ਲਾਗੂ ਹੋਣਗੀਆਂ। ਪੰਜਾਬ ਸਰਕਾਰ

ਦੇ ਇਨ੍ਹਾਂ ਆਦਾਰਿਆਂ/ਸੰਸਥਾਵਾਂ ਵਿੱਚ ਜਿੱਥੇ ਪਹਿਲਾਂ ਹੀ ਪੰਜਾਬ ਸਿਵਲ ਸਰਵਿਸਿਜ਼ ਰੂਲਜ਼ ਲਾਗੂ ਹਨ, ਉਨ੍ਹਾਂ ਵਿੱਚ ਇਹ ਸੋ.ਪਾਂ ਆਪਣੇ-ਆਪ (Automatically) ਲਾਗੂ ਹੋਣਗੀਆਂ ਅਤੇ ਜਿਹੜੇ ਅਦਾਰਿਆਂ ਵਿੱਚ ਪੰਜਾਬ ਸਿਵਲ ਸਰਵਿਸਿਜ਼ ਰੂਲਜ਼ ਲਾਗੂ ਨਹੀਂ ਹੁੰਦੇ, ਉਹ ਆਦਾਰੇ ਆਪਣੇ ਰੂਲਾਂ ਵਿੱਚ ਇਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਲੋੜੀਂਦੀ ਸੋਧ ਕਰਕੇ ਇਸ ਸਬੰਧੀ ਜਾਰੀ ਕੀਤੀ ਗਈ ਨੋਟੀਫਿਕੇਸ਼ਨ ਦੀ ਮਿਤੀ ਤੋਂ ਲਾਗੂ ਕਰਨਗੇ।

4. ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ ਭਰਤੀ ਕਰਨ ਸਬੰਧੀ ਸਰਕਾਰ ਵਲੋਂ ਸਮੇਂ-ਸਮੇਂ ਤੇ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹਦਾਇਤਾਂ ਅਤੇ ਇਸ ਸਬੰਧੀ ਪਹਿਲਾਂ ਹੀ ਨਿਰਧਾਰਤ ਕੀਤੇ ਗਏ ਪ੍ਰੋਸੀਜ਼ਰ ਵਿੱਚ ਕੋਈ ਤਬਦੀਲੀ ਨਹੀਂ ਹੋਵੇਗੀ ਅਤੇ ਕਿਸੇ ਫ਼ਿਸ਼ਲ ਦੀ ਭਰਤੀ ਕਰਨ ਤੋਂ ਪਹਿਲਾਂ ਸਰਕਾਰ ਦੀਆਂ ਪਹਿਲਾਂ ਹੀ ਜਾਰੀ ਕੀਤੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਪ੍ਰੋਸੀਜ਼ਰ ਅਪਣਾਉਂਦੇ ਹੋਏ ਸਮਰੱਥ ਅਥਾਰਟੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਪ੍ਰਾਪਤ ਕਰਨੀ ਯਕੀਨੀ ਬਣਾਈ ਜਾਵੇਗੀ।

5. ਪ੍ਰਬੰਧਕੀ ਵਿਭਾਗਾਂ ਵਲੋਂ ਉਪਰੋਕਤ ਪੈਰਾ-3 ਅਨੁਸਾਰ ਉਨ੍ਹਾਂ ਅਧੀਨ ਆਉਂਦੇ ਅਦਾਰਿਆਂ ਲਈ ਇਨ੍ਹਾਂ ਫ਼ੈਸਲਿਆਂ ਦੀ ਪਾਲਣਾ ਯਕੀਨੀ ਬਣਾਈ ਜਾਵੇਗੀ।

6. ਇਹ ਸਕੀਮ ਪੰਜਾਬ ਸਿਵਲ ਸਰਵਿਸਿਜ਼ (ਜੁਡੀਸ਼ੀਅਲ ਬਰਾਂਚ) ਦੇ ਅਧਿਕਾਰੀਆਂ ਤੇ ਲਾਗੂ ਨਹੀਂ ਹੋਵੇਗੀ ਕਿਉਂਕਿ ਉਨ੍ਹਾਂ ਦੀ ਤਨਖਾਹ ਜਸਟਿਸ ਦੀ, ਪਦਮਾਨਾਭਨ ਕਮੇਟੀ ਦੀਆਂ ਸਿਫਾਰਸ਼ਾਂ ਦੇ ਆਧਾਰ ਤੇ ਦਿੱਤੀ ਜਾਂਦੀ ਹੈ।

7. ਇਹ ਫ਼ੈਸਲੇ ਤੁਰੰਤ ਲਾਗੂ ਹੋਣਗੇ।

*(Handwritten Signature)*  
(ਕਮਲੇਸ਼ ਅਰੋੜਾ)  
ਉੱਪ ਸਕੱਤਰ ਵਿੱਤ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 7/204/2012-4ਐਫ.ਪੀ.1/67 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 15-1-2015

- (1) ਪ੍ਰਮੁੱਖ ਮਹਾਲੇਖਾਕਾਰ (ਆਡਿਟ), ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।
- (2) ਪ੍ਰਮੁੱਖ ਮਹਾਲੇਖਾਕਾਰ (ਲੇਖਾ ਤੇ ਹੱਕਦਾਰੀ), ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।

*(Handwritten Signature)*  
ਸੁਪਰਡੈਂਟ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 7/204/2012-4ਐਫ.ਪੀ.1/68 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 15-1-2015

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

- 1. ਨਿੱਜੀ ਸਕੱਤਰ/ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਚੰਡੀਗੜ੍ਹ;
- 2. ਸਮੂਹ ਵਿੱਤੀ ਕਮਿਸ਼ਨਰ, ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ ਅਤੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ।

*(Handwritten Signature)*  
ਸੁਪਰਡੈਂਟ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 7/204/2012-4ਐਫ.ਪੀ.1/69 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 15-1-2015

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਪ੍ਰਿੰਸੀਪਲ ਵਿਭਾਗ ਨੂੰ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

*(Handwritten Signature)*  
ਸੁਪਰਡੈਂਟ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 7/204/2012-4ਐਫ.ਪੀ.1/70 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 15-1-2015

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਰਾਜ ਦੇ ਸਮੂਹ ਜ਼ਿਲ੍ਹਾ ਖਜ਼ਾਨਾ ਅਫ਼ਸਰਾਂ ਨੂੰ ਸੂਚਨਾ ਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

*(Handwritten Signature)*  
ਸੁਪਰਡੈਂਟ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 7/204/2012-4ਐਫ.ਪੀ.1/71 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 15-1-2015

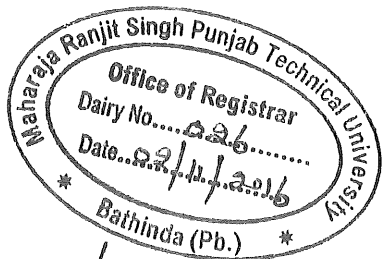
ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਮੈਨੇਜਿੰਗ ਡਾਇਰੈਕਟਰ, ਪੰਜਾਬ ਇੰਨਫੋਰਟ ਨੂੰ ਭੇਜ ਕੇ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਸਰਕਾਰ ਦੀਆਂ ਇਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਅਤੇ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ: 7/204/2012-4ਵਿੱਧੀ/60, ਮਿਤੀ 15-1-2015 ਨੂੰ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ ਵੈੱਬ-ਸਾਈਟ ਤੇ ਤੁਰੰਤ ਪਾਉਣ ਦੀ ਖੋਚਲ ਕੀਤੀ ਜਾਵੇ।

*(Handwritten Signature)*  
ਸੁਪਰਡੈਂਟ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 7/204/2012-4ਐਫ.ਪੀ.1/72 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 15-1-2015

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਡਾਇਰੈਕਟਰ, ਪਬਲਿਕ ਇੰਟਰਪ੍ਰਾਈਜ਼ਿਜ਼ ਅਤੇ ਡਿਜ਼ਇਨਫੈਸ਼ਨਟ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਪਰੋਕਤ ਹਦਾਇਤਾਂ ਦੇ ਪੈਰਾ-3 ਵਿੱਚ ਆਉਂਦੇ ਆਦਾਰਿਆਂ ਵਿੱਚ ਇਹ ਫ਼ੈਸਲੇ ਲਾਗੂ ਕੀਤੇ ਜਾਣ ਲਈ ਲੋੜੀਂਦੀ ਸੇਨਟਰਿਗ ਯਕੀਨੀ ਬਣਾਈ ਜਾਵੇ।

*(Handwritten Signature)*  
ਸੁਪਰਡੈਂਟ



Pl. Dismiss *Annexure-X*  
*[Signature]*  
02/11/16

ਸੇਵਾ ਵਿਖੇ,

ਮਾਣਯੋਗ ਰਜਿਸਟਰਾਰ ਸ/ਹਿਬ,  
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ,  
ਬਠਿੰਡਾ।

SE  
Construction &  
Maintenance Division.

**ਵਿਸ਼ਾ: ਰਿਹਾਇਸ਼ੀ ਕਵਾਟਰਾਂ ਦੇ ਕਿਰਾਏ ਸਬੰਧੀ।**

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਉਪਰੋਕਤ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪਜੀ ਨੂੰ ਬੇਨਤੀ ਹੈ ਕਿ ਅਸੀਂ ਆਪਜੀ ਦੀ ਸੰਸਥਾ ਵਿੱਚ ਰੇਗੂਲਰ ਤੌਰ 'ਤੇ ਗੈਰ ਅਧਿਆਪਨ ਦੇ ਪਦ ਤੇ ਕੰਮ ਕਰ ਰਹੇ ਹਾਂ ਅਤੇ ਸਾਨੂੰ ਪੰਜਾਬ ਸਰਕਾਰ ਦੇ ਵਿੱਤ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਮਿਤੀ 15-01-2015 ਅਨੁਸਾਰ ਬੇਸ਼ਿਕ ਤਨਖਾਹ ਦਿੱਤੀ ਜਾ ਰਹੀ ਹੈ। ਇਹ ਕਿ ਸਾਡੀ ਰਿਹਾਇਸ਼ ਸੰਸਥਾ ਤੋਂ ਕਾਫ਼ੀ ਦੂਰੀ ਤੇ ਹੋਣ ਕਾਰਣ ਅਸੀਂ ਸੰਸਥਾ ਦੀ ਸਟਾਫ਼ ਕਲੋਨੀ ਵਿੱਚ ਕਵਾਟਰ ਅਲਾਟ ਕਰਾਕੇ ਰਹਿ ਰਹੇ ਹਾਂ, ਜਿਸ ਦਾ ਕਿਰਾਇਆ ਸਾਡੀ ਬੇਸ਼ਿਕ ਤਨਖਾਹ ਦਾ ਪੰਜ ਪ੍ਰਤੀਸ਼ਤ ਕੱਟਿਆ ਜਾ ਰਿਹਾ ਸੀ। ਪਰ ਹੁਣ ਅਕਤੂਬਰ ਮਹੀਨੇ ਤੋਂ ਸਾਡੇ ਕਵਾਟਰਾਂ ਦਾ ਕਿਰਾਇਆ ਰੁਪਏ 3600 /- ਪ੍ਰਤੀ ਮਹੀਨਾ ਕੱਟ ਲਿਆ ਗਿਆ ਹੈ, ਜੋ ਕਿ ਸਾਡੀ ਤਨਖਾਹ ਦਾ 35 ਤੋਂ 40 ਪ੍ਰਤੀਸ਼ਤ ਬਣਦਾ ਹੈ ਜਿਹੜਾ ਕਿ ਬਹੁਤ ਜ਼ਿਆਦਾ ਹੈ ਕਿਉਂਕਿ ਸਾਨੂੰ ਪਰਿਵਾਰ ਸਮੇਤ ਇਨ੍ਹਾਂ ਕਿਰਾਇਆ ਭਰ ਕੇ ਗੁਜ਼ਰ ਬਸਰ ਕਰਨਾ ਬਹੁਤ ਔਖਾ ਹੈ।

ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ ਅਮ੍ਰਿਤਸਰ ਵੱਲੋਂ ਬੇਸ਼ਿਕ ਤਨਖਾਹ ਤੇ ਨਵੇਂ ਭਰਤੀ ਕੀਤੇ ਗੈਰ ਅਧਿਆਪਨ ਸਟਾਫ਼ ਤੋਂ ਰਿਹਾਇਸ਼ੀ ਕਵਾਟਰਾਂ ਦਾ ਕਿਰਾਇਆ ਵੱਧ ਤੋਂ ਵੱਧ ਰੁਪਏ 1200 /- ਪ੍ਰਤੀ ਮਹੀਨਾ ਲਿਆ ਜਾ ਰਿਹਾ ਹੈ (ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਹੈ)। ਸਾਡੀ ਬੇਨਤੀ ਹੈ ਕਿ ਉਦੋਂ ਤੱਕ ਸਾਡੇ ਤੋਂ ਇਸ ਯੂਨੀਵਰਸਿਟੀ ਦੀ ਤਰਜ਼ ਤੇ ਮਕਾਨ ਕਿਰਾਇਆ ਚਾਰਜ ਕੀਤਾ ਜਾਵੇ, ਜਦੋਂ ਤੱਕ ਸਾਨੂੰ ਐਚ.ਆਰ.ਏ. ਮਿਲਣਾ ਸ਼ੁਰੂ ਨਹੀਂ ਹੋ ਜਾਂਦਾ ਅਤੇ ਉਸ ਉਪਰੰਤ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਬਣਦਾ ਮਕਾਨ ਕਿਰਾਇਆ ਚਾਰਜ ਕਰ ਲਿਆ ਜਾਵੇ ਤਾਂ ਆਪ ਜੀ ਦੀ ਬੜੀ ਮਿਹਰਬਾਨੀ ਹੋਵੇਗੀ।

1. ਅੰਕਿਤ ਗੋਇਲ (Asstt. Security Officer)
2. ਮਨਿੰਦਰ ਸਿੰਘ (ਕਲਰਕ-ਕਮ-ਡੀ.ਈ.ਓ.)
3. ਹਰੀਸ਼ ਕੁਮਾਰ (ਕਲਰਕ-ਕਮ-ਡੀ.ਈ.ਓ.)
4. ਜਗਸੀਰ ਸਿੰਘ (ਕਲਰਕ-ਕਮ-ਡੀ.ਈ.ਓ.)
5. ਪ੍ਰਿਤਪਾਲ ਸਿੰਘ (ਕਲਰਕ-ਕਮ-ਡੀ.ਈ.ਓ.)
6. ਪੁਸ਼ਪਾ (ਕਲਰਕ-ਕਮ-ਡੀ.ਈ.ਓ.)

*[Signatures]*  
Pushpa  
It should be retified in the next meeting of F.C.  
for approval.  
*[Signature]*

84 Honble Vice Chancellor.

ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ  
(ਅਮਲਾ ਸ਼ਾਖਾ)

ਨੰਬਰ \_\_\_\_\_/ਅਮਲਾ/ਏ-8  
ਮਿਤੀ \_\_\_\_\_

Sh. Satveer, Junior Technician,  
Botanical & Environmental Sciences Department,  
Guru Nanak Dev University, Amritsar.

ਸ਼੍ਰੀਮਨ ਜੀ,

1. ਆਪ ਜੀ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਆਪ ਨੂੰ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਵਿਖੇ ਮਕਾਨ/ਫਲੈਟ ਨੰ: D-98 ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ। ਇਸ ਦਾ ਕਿਰਾਇਆ ₹1200/- ਪ੍ਰਤੀ ਮਹੀਨਾ ਮਿਲਵਾਰੀ, ਪਾਣੀ ਆਦਿ ਉਸ ਸਮੇਂ ਤੱਕ ਚਾਰਜ ਕੀਤਾ ਜਾਵੇਗਾ ਜਦੋਂ ਤੱਕ ਆਪ ਨੂੰ ਮਕਾਨ ਕਿਰਾਇਆ ਭੱਤਾ ਮਿਲਣਾ ਸ਼ੁਰੂ ਨਹੀਂ ਹੋ ਜਾਂਦਾ, ਉਸ ਉਪਰੰਤ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਚੈਂਟ ਚਾਰਜ ਕੀਤਾ ਜਾਵੇਗਾ।

2. ਯੂਨੀਵਰਸਿਟੀ ਕੈਲੰਡਰ, 2007 ਭਾਗ IV ਦੇ ਪੰਨਾ 238 ਤੇ ਦਰਜ ਅਲਾਟਮੈਂਟ ਆਰਡਰ/ਰੈਜ਼ੀਡੈਂਸੀਅਲ ਅਕਮੋਡੇਸ਼ਨ ਦੇ ਰੈਗੂਲੇਸ਼ਨ 1(vi) ਅਤੇ (vii) ਦੇ ਹੇਠ ਅਨੁਸਾਰ ਹਨ:

(vi) An allottee shall occupy the house within ten days of the allotment order and the rent will accrue from the date he actually occupies the house. In the event of his failure to communicate his refusal within ten days, rent will fall due from the eleventh day of the date of issue of allotment letter.

(vii) If an employee fails to accept the offer of allotment made to him within ten days, he shall be deemed to have surrendered the house. If any employee fails to occupy a residence allotted to him within ten days from the date of acceptance of the offer, he shall also be deemed to have surrendered the house. In both the cases, the allottee shall be liable to pay the rent from the eleventh day after the issue of allotment letter till the date another allottee becomes liable to pay the rent.

ਘਰ ਦਾ ਕਬਜ਼ਾ 10 ਦਿਨ ਦੇ ਵਿੱਚ ਨਾ ਲੈਣ ਤੇ ਉਪਰੋਕਤ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇਗੀ। ਅਲਾਟ ਹੋਏ ਘਰ ਦਾ ਕਬਜ਼ਾ ਲੈਣ ਜਾਂ ਨਾ ਲੈਣ ਬਾਰੇ ਸੂਚਨਾ ਨੱਥੀ ਪ੍ਰੋਫਾਰਮੇ ਵਿੱਚ ਭੇਜ ਦਿੱਤੀ ਜਾਵੇ।

3. ਇਹ ਘਰ/ਫਲੈਟ ਆਪ ਨੂੰ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਵਿਖੇ ਘਰਾਂ ਦੀ ਅਲਾਟਮੈਂਟ ਸਬੰਧੀ ਬਣਾਏ ਗਏ ਅਤੇ ਸਮੇਂ ਸਮੇਂ ਸਮਰੱਥ ਅਧਿਕਾਰੀ ਵਲੋਂ ਪ੍ਰਵਾਨ/ਤਰਜਮੀ ਕੀਤੇ ਜਾਂਦੇ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ।

4. ਇਹ ਘਰ ਆਪ ਨੂੰ ਇਸ ਸ਼ਰਤ ਉੱਤੇ ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਆਪ ਇਹ ਘਰ ਅਗੋਂ ਕਿਸੇ ਹੋਰ ਵਿਅਕਤੀ ਨੂੰ ਕਿਰਾਏ ਤੇ ਨਹੀਂ ਦਿਓਗੇ। ਇਸ ਸ਼ਰਤ ਦੀ ਉਲੰਘਣਾ ਕਰਨ ਦੀ ਸੂਚਨਾ ਵਿੱਚ ਅਲਾਟਮੈਂਟ ਮਨਜ਼ੂਰ ਕਰਨ ਦੇ ਨਾਲ ਨਾਲ ਆਪ ਵਿਰੁੱਧ ਅਨੁਸ਼ਾਸਨੀ ਕਾਰਵਾਈ ਵੀ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

5. ਜੇਕਰ ਆਪ ਨੇ ਕੋਈ ਪਾਲਤੂ ਕੁੱਤਾ ਰੱਖਣਾ ਹੈ ਤਾਂ ਉਹਨੂੰ ਪਟਾ ਅਤੇ ਸੰਗਲੀ ਪਾ ਕੇ ਆਪਣੇ ਘਰਾਂ ਦੇ ਅੰਦਰ ਰੱਖਿਆ ਜਾਵੇ ਅਤੇ ਇਸ ਬਾਰੇ ਸੂਰੱਖਿਆ ਅਫਸਰ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਵੇ ਅਤੇ ਜੇ ਕੋਈ ਕੁੱਤਾ ਕਿਸੇ ਨੂੰ ਕੱਟੜਾ/ਜ਼ਖਮੀ ਕਰ ਦੇਵੇ ਤਾਂ ਉਸਦੀ ਜ਼ਿੰਮੇਵਾਰੀ ਆਪ ਦੀ ਹੋਵੇਗੀ।

6. ਜੇਕਰ ਅਲਾਟ ਹੋਇਆ ਘਰ ਆਪ ਕਿਸੇ ਵਕਤ ਖਾਲੀ ਕਰਨਾ ਚਾਹੇ ਤਾਂ ਇਸ ਸਬੰਧੀ ਘੱਟੋ-ਘੱਟ ਇੱਕ ਮਹੀਨਾ ਪਹਿਲਾਂ ਇਸ ਦਫਤਰ ਨੂੰ ਸੂਚਿਤ ਕਰਨਾ ਹੋਵੇਗਾ।

7. ਜੇਕਰ ਅਲਾਟ ਹੋਏ ਘਰ/ਫਲੈਟ/ਰੂਮ ਆਦਿ ਦੀ ਕਿਰਾਏ ਦਿੱਤੀ ਵਾਲੀ ਹੈ ਤਾਂ ਕਾਰਵਾਈ ਵਿੱਚੀਆਂ ਸਾਰੀਆਂ ਵੱਲੋਂ ਘਰ/ਫਲੈਟ/ਰੂਮ ਦੀ ਫਿਟਨੈਸ ਰਿਪੋਰਟ ਮਿਲਣ ਉਪਰੰਤ ਜੇਕਰ ਆਪ ਘਰ ਦਾ ਕਬਜ਼ਾ ਨਹੀਂ ਲੈਂਦੇ ਤਾਂ ਆਪ ਦੀ ਅਲਾਟਮੈਂਟ ਕੌਂਸਲ ਕਰ ਦਿੱਤੀ ਜਾਵੇਗੀ ਅਤੇ ਸੀਨੀਅਰਤਾ ਅਨੁਸਾਰ ਇਹ ਘਰ ਅਗਲੇ ਅਧਿਕਾਰੀ/ਅਧਿਕਾਰੀ/ਕਰਮਚਾਰੀ ਨੂੰ ਅਲਾਟ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ। ਜੇਕਰ ਆਪ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਤੋਂ ਬਾਹਰ ਰਹਿੰਦੇ ਹੋ ਤਾਂ ਫਿਟਨੈਸ ਸਬੰਧੀ ਰਿਪੋਰਟ ਪ੍ਰਾਪਤ ਹੋਣ ਉਪਰੰਤ ਜੇਕਰ ਕਬਜ਼ਾ ਨਹੀਂ ਲੈਂਦੇ ਤਾਂ ਫਿਟਨੈਸ ਸਬੰਧੀ ਰਿਪੋਰਟ ਜਾਰੀ ਹੋਣ ਦੇ 15 ਦਿਨਾਂ ਤੋਂ ਬਾਅਦ 16 ਵੇਂ ਦਿਨ ਤੋਂ ਹਾਊਸ ਚੈਂਟ ਆਫਿ ਕੱਟਣਾ ਸ਼ੁਰੂ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ ਅਤੇ ਜਦੋਂ ਤੱਕ ਇਹ ਘਰ ਕਿਸੇ ਹੋਰ ਨੂੰ ਅਲਾਟ ਨਹੀਂ ਹੋ ਜਾਂਦਾ ਉਸ ਸਮੇਂ ਤੱਕ ਆਪ ਜੀ ਦੀ ਹਾਊਸ ਚੈਂਟ ਆਫਿ ਦੀ ਕਟੌਤੀ ਜਾਰੀ ਚਰੇਗੀ।

ਜੇਕਰ ਅਲਾਟੀ ਘਰ/ਫਲੈਟ/ਰੂਮ ਆਦਿ ਦਾ ਕਬਜ਼ਾ ਲੈਣ ਨਹੀਂ ਕਰਦੇ 15 ਦਿਨਾਂ ਤੋਂ ਜਿਆਦਾ ਸਮੇਂ ਦੀ ਮੰਗ ਕਰਦਾ ਹੈ ਤਾਂ ਸਮਾਂ ਵਧਾਉਣ ਦੇ ਅਧਿਕਾਰ ਡੀਨ, ਵਿੱਦਿਅਕ ਮਾਮਲੇ/ਚੇਅਰਮੈਨ, ਹਾਊਸ ਅਲਾਟਮੈਂਟ ਕਮੇਟੀ) ਜੀ ਨੂੰ ਹੋਵੇਗੇ।

8. ਕ੍ਰਿਪਾ ਕਰਕੇ ਇਸ ਘਰ/ਫਲੈਟ ਦਾ ਕਬਜ਼ਾ ਲੈਣ ਲਈ ਇੰਚਾਰਜ, ਉਸਾਰੀ ਵਿਭਾਗ ਨਾਲ ਸੰਪਰਕ ਕੀਤਾ ਜਾਵੇ।

ਨੱਥੀ : ਪ੍ਰੋਫਾਰਮਾ

ਪਿੱਠ ਅੰਕਣ ਨੰ: 20149-51/ਅਮਲਾ ਏ-8

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਜਾਣਕਾਰੀ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:

1. ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ (ਲੇਖਾ ਸ਼ਾਖਾ)
2. ਇੰਚਾਰਜ, ਉਸਾਰੀ ਵਿਭਾਗ (ਜਿਸ ਮਿਤੀ ਨੂੰ ਉਪਰੋਕਤ ਵਲੋਂ ਘਰ ਦਾ ਕਬਜ਼ਾ ਲੈ ਲਿਆ ਜਾਵੇ ਉਸੇ ਮਿਤੀ ਨੂੰ ਹੀ ਅਮਲਾ ਸ਼ਾਖਾ/ਲੇਖਾ ਸ਼ਾਖਾ ਨੂੰ ਇਸ ਬਾਰੇ ਸੂਚਨਾ ਭੇਜ ਦਿੱਤੀ ਜਾਵੇ)।
3. ਸੈਕਸ਼ਨ ਏ-4 (ਅਮਲਾ ਸ਼ਾਖਾ)

ਸਹਾਇਕ-ਰਜਿਸਟਰਾਰ(ਅਮਲਾ)-1

ਵਾਸਤੇ ਰਜਿਸਟਰਾਰ

ਮਿਤੀ 20/9/16

ਸਹਾਇਕ-ਰਜਿਸਟਰਾਰ(ਅਮਲਾ)-1

ਵਾਸਤੇ ਰਜਿਸਟਰਾਰ



ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ  
(ਅਮਲਾ ਸ਼ਾਖਾ)

ਨੰਬਰ \_\_\_\_\_/ਅਮਲਾ/ਏ-8  
ਮਿਤੀ \_\_\_\_\_

Sh. Bhupinder Singh Thakur, Assistant System Analyst,  
Internal Quality Assurance Cell (IQAC),  
Guru Nanak Dev University, Amritsar.

ਸ਼੍ਰੀਮਾਨ ਜੀ,

1. ਆਪ ਜੀ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਆਪ ਨੂੰ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਵਿਖੇ ਮਕਾਨ/ਫਲੈਟ ਨੰ. D-89 ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ। ਇਸ ਦਾ ਕਿਰਾਇਆ ₹1200/- ਪ੍ਰਤੀ ਮਹੀਨਾ + ਬਿਜਲੀ, ਪਾਣੀ ਆਦਿ ਉਸ ਸਮੇਂ ਤੱਕ ਚਾਰਜ ਕੀਤਾ ਜਾਵੇਗਾ ਜਦੋਂ ਤੱਕ ਆਪ ਨੂੰ ਮਕਾਨ ਕਿਰਾਇਆ ਭੱਤਾ ਮਿਲਣਾ ਸ਼ੁਰੂ ਨਹੀਂ ਹੋ ਜਾਂਦਾ, ਉਸ ਉਪਰੰਤ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਰੈਂਟ ਚਾਰਜ ਕੀਤਾ ਜਾਵੇਗਾ।
2. ਯੂਨੀਵਰਸਿਟੀ ਕੈਲੰਡਰ, 2007 ਭਾਗ IV ਦੇ ਪੰਨਾ 239 ਤੇ ਚਰਜ ਅਲਾਟਮੈਂਟ ਆਫ ਰੈਜੀਡੈਂਸੀਅਲ ਅਕਮੋਡੇਸ਼ਨ ਦੇ ਰੈਗੂਲੇਸ਼ਨ 1(vi) ਅਤੇ (vii) ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹਨ:

(vi) An allottee shall occupy the house within ten days of the allotment order and the rent will accrue from the date he actually occupies the house. In the event of his failure to communicate his refusal within in ten days, rent will fall due from the eleventh day of the date of issue of allotment letter.

(vii) If an employee fails to accept the offer of allotment made to him within ten days, he shall be deemed to have surrendered the house. If any employee fails to occupy a residence allotted to him within ten days from the date of acceptance of the offer, he shall also be deemed to have surrendered the house. In both the cases, the allottee shall be liable to pay the rent from the eleventh day after the issue of allotment letter till the date another allottee becomes liable to pay the rent.

ਘਰ ਦਾ ਕਬਜ਼ਾ 10 ਦਿਨ ਦੇ ਵਿੱਚ ਨਾ ਲੈਣ ਤੇ ਉਪਰੋਕਤ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇਗੀ। ਅਲਾਟ ਹੋਏ ਘਰ ਦਾ ਕਬਜ਼ਾ ਲੈਣ ਜਾਂ ਨਾ ਲੈਣ ਬਾਰੇ ਸੂਚਨਾ ਨੱਥੀ ਪ੍ਰੋਫਾਰਮੇ ਵਿੱਚ ਭੇਜ ਦਿੱਤੀ ਜਾਵੇ।

3. ਇਹ ਘਰ/ਫਲੈਟ ਆਪ ਨੂੰ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਵਿਖੇ ਘਰਾਂ ਦੀ ਅਲਾਟਮੈਂਟ ਸਬੰਧੀ ਬਣਾਏ ਗਏ ਅਤੇ ਸਮੇਂ ਸਮੇਂ ਸਮਰੱਥ ਅਧਿਕਾਰੀ ਵਲੋਂ ਪ੍ਰਵਾਨ/ਤਰਮੀਮ ਕੀਤੇ ਜਾਂਦੇ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ।
4. ਇਹ ਘਰ ਆਪ ਨੂੰ ਇਸ ਸ਼ਰਤ ਉੱਤੇ ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਆਪ ਇਹ ਘਰ ਅਗੋਂ ਕਿਸੇ ਹੋਰ ਵਿਅਕਤੀ ਨੂੰ ਕਿਰਾਏ ਤੇ ਨਹੀਂ ਦਿਓਗੇ। ਇਸ ਸ਼ਰਤ ਦੀ ਉਲੰਘਣਾ ਕਰਨ ਦੀ ਸੂਚਰਤ ਵਿੱਚ ਅਲਾਟਮੈਂਟ ਮਨਜ਼ੂਰ ਕਰਨ ਦੇ ਨਾਲ ਨਾਲ ਆਪ ਵਿਰੁੱਧ ਅਨੁਸ਼ਾਸਨੀ ਕਾਰਵਾਈ ਵੀ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।
5. ਜੇਕਰ ਆਪ ਨੇ ਕੋਈ ਪਾਲਸੂ ਕੁੱਤਾ ਰੱਖਣਾ ਹੈ ਤਾਂ ਉਸਨੂੰ ਪਟਾ ਅਤੇ ਸੰਗਲੀ ਪਾ ਕੇ ਆਪਣੇ ਘਰਾਂ ਦੇ ਅੰਦਰ ਰੱਖਿਆ ਜਾਵੇ ਅਤੇ ਇਸ ਬਾਰੇ ਸੂਚਿਆ ਅਫਸਰ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਵੇ ਅਤੇ ਜੇ ਕੋਈ ਕੁੱਤਾ ਕਿਸੇ ਨੂੰ ਕੱਟਦਾ/ਜਖਮੀ ਕਰ ਦੇਂਦਾ ਹੈ ਤਾਂ ਉਸਦੀ ਜ਼ਿੰਮੇਵਾਰੀ ਆਪ ਦੀ ਹੋਵੇਗੀ।
6. ਜੇਕਰ ਅਲਾਟ ਹੋਇਆ ਘਰ ਆਪ ਕਿਸੇ ਵਕਤ ਖਾਲੀ ਕਰਨਾ ਚਾਹੇ ਤਾਂ ਇਸ ਸਬੰਧੀ ਘੱਟੋ-ਘੱਟ ਇੱਕ ਮਹੀਨਾ ਪਹਿਲਾਂ ਇਸ ਦਫ਼ਤਰ ਨੂੰ ਸੂਚਿਤ ਕਰਨਾ ਹੋਵੇਗਾ।
7. ਜੇਕਰ ਅਲਾਟ ਹੋਏ ਘਰ/ਫਲੈਟ/ਰੂਮ ਆਦਿ ਦੀ ਤਿੰਪਅਰ ਹੋਣ ਵਾਲੀ ਹੈ ਤਾਂ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ ਜੀ ਵੱਲੋਂ ਘਰ/ਫਲੈਟ/ਰੂਮ ਦੀ ਫਿਟਨੈਸ ਰਿਪੋਰਟ ਮਿਲਣ ਉਪਰੰਤ ਜੇਕਰ ਆਪ ਘਰ ਦਾ ਕਬਜ਼ਾ ਨਹੀਂ ਲੈਂਦੇ ਤਾਂ ਆਪ ਦੀ ਅਲਾਟਮੈਂਟ ਕੌਂਸਲ ਕਰ ਦਿੱਤੀ ਜਾਵੇਗੀ ਅਤੇ ਸੈਨੀਟੇਰੀਅਰ ਅਨੁਸਾਰ ਇਹ ਘਰ ਅਗਲੇ ਅਧਿਆਪਕ/ਅਧਿਕਾਰੀ/ਕਰਮਚਾਰੀ ਨੂੰ ਅਲਾਟ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ। ਜੇਕਰ ਆਪ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਤੋਂ ਬਾਹਰ ਰਹਿੰਦੇ ਹੋ ਤਾਂ ਫਿਟਨੈਸ ਸਬੰਧੀ ਰਿਪੋਰਟ ਪ੍ਰਾਪਤ ਹੋਣ ਉਪਰੰਤ ਜੇਕਰ ਕਬਜ਼ਾ ਨਹੀਂ ਲੈਂਦੇ ਤਾਂ ਫਿਟਨੈਸ ਸਬੰਧੀ ਰਿਪੋਰਟ ਜਾਰੀ ਹੋਣ ਦੇ 15 ਦਿਨਾਂ ਤੋਂ ਸ਼ਾਇਦ 16 ਵੇਂ ਦਿਨ ਤੋਂ ਹਾਊਸ ਰੈਂਟ ਆਦਿ ਕੱਟਣਾ ਸ਼ੁਰੂ ਕਰ ਦਿੱਤਾ ਜਾਵੇਗਾ ਅਤੇ ਜਦੋਂ ਤੱਕ ਇਹ ਘਰ ਕਿਸੇ ਹੋਰ ਨੂੰ ਅਲਾਟ ਨਹੀਂ ਹੋ ਜਾਂਦਾ ਉਸ ਸਮੇਂ ਤੱਕ ਆਪ ਜੀ ਦੀ ਹਾਊਸ ਰੈਂਟ ਆਦਿ ਦੀ ਕਟੌਤੀ ਜਾਰੀ ਰਹੇਗੀ।  
ਜੇਕਰ ਅਲਾਟੀ ਘਰ/ਫਲੈਟ/ਰੂਮ ਆਦਿ ਦਾ ਕਬਜ਼ਾ ਲੈਣ ਲਈ ਕਿਸੇ ਕਾਰਨ ਕਰਕੇ 15 ਦਿਨਾਂ ਤੋਂ ਜਿਆਦਾ ਸਮੇਂ ਦੀ ਮੰਗ ਕਰਦਾ ਹੈ ਤਾਂ ਸਮਾਂ ਵਧਾਉਣ ਦੇ ਅਧਿਕਾਰ ਡੀਨ, ਵਿਦਿਅਕ ਮਾਮਲੇ (ਚੇਅਰਮੈਨ, ਹਾਊਸ ਅਲਾਟਮੈਂਟ ਕਮੇਟੀ) ਜੀ ਨੂੰ ਹੋਣਗੇ।
8. ਕ੍ਰਿਪਾ ਕਰਕੇ ਇਸ ਘਰ/ਫਲੈਟ ਦਾ ਕਬਜ਼ਾ ਲੈਣ ਲਈ ਇੰਚਾਰਜ, ਉਸਾਰੀ ਵਿਭਾਗ ਨਾਲ ਸੰਪਰਕ ਕੀਤਾ ਜਾਵੇ।

ਨੱਥੀ : ਪ੍ਰੋਫਾਰਮਾ

ਪਿੱਠ ਅੰਕਣ ਨੰਬਰ 20157-59/ਅਮਲਾ ਏ-8

ਉਪਰੋਕਤ ਦਾ ਉਤਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਜਾਣਕਾਰੀ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਪਿੱਤਾ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:

1. ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ (ਲੇਖਾ ਸ਼ਾਖਾ)
2. ਇੰਚਾਰਜ, ਉਸਾਰੀ ਵਿਭਾਗ (ਜਿਸ ਮਿਤੀ ਨੂੰ ਉਪਰੋਕਤ ਵਲੋਂ ਘਰ ਦਾ ਕਬਜ਼ਾ ਲੈ ਲਿਆ ਜਾਵੇ ਉਸੇ ਮਿਤੀ ਨੂੰ ਹੀ ਅਮਲਾ ਸ਼ਾਖਾ/ਲੇਖਾ ਸ਼ਾਖਾ ਨੂੰ ਇਸ ਬਾਰੇ ਸੂਚਨਾ ਭੇਜ ਦਿੱਤੀ ਜਾਵੇ)।
3. ਸੈਕਸ਼ਨ ਏ-4 (ਅਮਲਾ ਸ਼ਾਖਾ)

ਸਹਾਇਕ-ਰਜਿਸਟਰਾਰ(ਅਮਲਾ)-1  
ਵਾਸਤੇ ਰਜਿਸਟਰਾਰ  
ਮਿਤੀ 20/9/16

ਸਹਾਇਕ-ਰਜਿਸਟਰਾਰ(ਅਮਲਾ)-1  
ਵਾਸਤੇ ਰਜਿਸਟਰਾਰ

- (i) A Ph.D. in Physical Education. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the university concerned.
- (ii) Eight years experience as University Assistant DPES/College DPES, with a benefit of two years and one year for Ph.D. and M.Phil. Degree holders.
- (iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks duration.
- (iv) Evidence of having produced good performance teams/athletes for competitions like state / national / inter-university / combined university, etc.
- (v) Passed the physical fitness test in accordance with these Regulations.
- (vi) Consistently good appraisal reports.

#### 4.6.3. University Assistant Director of Physical Education / College Director of Physical Education and Sports

- i. A Master's Degree in Physical Education or Master's Degree in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record.
- ii. Record of having represented the university / college at the inter-university /inter-collegiate competitions or the State and/ or national championships.
- iii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.
- iv. Passed the physical fitness test conducted in accordance with these Regulations.
- v. However, candidates, who are, or have been awarded Ph. D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Director of Physical Education / College Director of Physical Education & Sports.

#### 4.6.4. PHYSICAL FITNESS TEST NORMS

- (a) Subject to the provisions of these Regulations, all candidates who are required to undertake the physical fitness test shall be required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.

- (vii) Pay in regard to the directly recruited Deputy Librarians shall be initially fixed in Pay Band Rs.15,600 – Rs. 39,100 with AGP of Rs. 8,000. They shall move to the Pay Band of Rs. 37,400 – Rs. 67,000 with AGP of Rs.9000 after completing three years of service in the AGP of Rs. 8,000.
- (viii) The conditions of eligibility and academic qualifications prescribed by the UGC in these Regulations, shall be adopted for direct recruitment to the post of Deputy Librarian.

#### **6.4. LIBRARIAN (UNIVERSITY):**

- (i) The post of Librarian shall be in the Pay Band of Rs. 37,400 – Rs. 67,000 with the Academic Grade Pay of Rs.10,000.
- (ii) The conditions of eligibility and academic qualifications prescribed by the UGC in these Regulations, shall be adopted for appointment to the post of Librarian (University).
- (iii) Deputy Librarian completing service of three years in the AGP of Rs.9,000 and otherwise eligible as per the API scoring system and PBAS methodology developed in these Regulations, with a Ph.D. qualification shall also be eligible to be considered for appointment to the post of Librarian through open recruitment.
- (iv) Incumbent Librarian (University) shall be placed at the appropriate stage as per the 'fixation formula' provided as Appendix-II in the Pay Band of Rs. 37,400 – Rs. 67,000 with AGP of Rs.10,000.

#### **7.0. PAY SCALES AND CAREER ADVANCEMENT SCHEMES REGULATIONS FOR PHYSICAL EDUCATION AND SPORTS CADRES**

##### **7.1. ASSISTANT DIRECTOR OF PHYSICAL EDUCATION AND SPORTS (ASSISTANT DPE&S) / COLLEGE DIRECTOR OF PHYSICAL EDUCATION & SPORTS (COLLEGE DPE&S):**

- (i) The Assistant Director of Physical Education and Sports/College DPE&S in the pre-revised pays scale of Rs. 8,000 – Rs. 13,500 shall be placed in the Pay Band of Rs.15,600 – Rs. 39,100 with AGP of Rs. 6,000.
- (ii) Pay of Incumbent Assistant Directors of Physical Education and Sports / College DPE&S shall be fixed at an appropriate stage in the Pay Band of Rs. 15,600 – Rs. 39,100 with an AGP of Rs. 6,000, in accordance with the 'fixation formula' provided in Appendix-II.
- (iii) All conditions of eligibility and academic qualifications laid down by the UGC in these Regulations, shall be applicable for direct recruitment of Assistant Director of Physical Education and Sports / College DPE&S.

# ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਬਠਿੰਡਾ।

ਵਿਸ਼ਾ: ਕੋਰਟ ਕੇਸਾਂ ਵਿੱਚ ਵਕੀਲ ਸਾਹੀਬਾਨਾਂ ਨੂੰ ਦਿੱਤੀਆਂ ਜਾਣ ਵਾਲੀਆਂ ਫੀਸਾਂ ਬਾਰੇ।

ਯੂਨੀਵਰਸਿਟੀ ਅਤੇ ਇਸਦੇ ਕੰਸਟੀਚਿਊਟ ਕਾਲਜਾਂ ਪ੍ਰਤੀ ਕੋਰਟ ਕੇਸ ਦਾਇਰ ਕੀਤੇ ਜਾਂਦੇ ਹਨ। ਉਨ੍ਹਾਂ ਸਬੰਧੀ ਮਾਨਯੋਗ ਬੋਰਡ ਆਫ ਗਵਰਨਰਜ਼ ਦੀ 5<sup>ਵੀਂ</sup> ਮੀਟਿੰਗ ਮਿਤੀ 03.08.2016 ਵਿੱਚ ਏਜੰਡਾ ਆਈਟਮ ਨੰ.4.14 ਪੇਸ਼ ਕੀਤੀ ਗਈ ਸੀ। ਯੂਨੀਵਰਸਿਟੀ ਦੇ ਬੋਰਡ ਆਫ ਗਵਰਨਰਜ਼ ਵਲੋਂ ਝੰਡੀ 'ਉ' ਅਨੁਸਾਰ ਮੰਨਜ਼ੂਰ ਕਰ ਲਿਆ ਗਿਆ ਸੀ।

ਉਕਤ ਫੈਸਲੇ ਦੇ ਰੂਪ ਵਿੱਚ ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ ਚੰਡੀਗੜ੍ਹ ਦੇ ਜੋ ਰੋਟ ਪਾਸ ਕੀਤੇ ਗਏ ਹਨ ਉਸ ਦੀ ਕਾਪੀ ਝੰਡੀ 'ਅ' ਤੇ ਰੱਖੀ ਜਾਂਦੀ ਹੈ। ਉਕਤ ਫੈਸਲਾ ਲਾਗੂ ਹੋਣ ਤੋਂ ਪਹਿਲਾਂ ਯੂਨੀਵਰਸਿਟੀ ਅਤੇ ਇਸਦੇ ਕੰਸਟੀਚਿਊਟ ਕਾਲਜਾਂ ਵਲੋਂ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਕੋਰਟ ਫੀਸਾਂ ਦੀ ਅਦਾਇਗੀ ਕੀਤੀ ਜਾਂਦੀ ਸੀ:

1. ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ ਚੰਡੀਗੜ੍ਹ ਕੋਰਟ ਫੀਸ 15000/- ਰੁਪਏ
2. ਸਿਵਲ ਕੋਰਟ ਅਤੇ ਲੇਬਰ ਕੋਰਟ ਕੋਰਟ ਫੀਸ 7500/- ਰੁਪਏ

ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ ਵਲੋਂ ਮਿਸਲੇਨੀਅਸ ਚਾਰਜਜ਼ ਦਾ ਉਪਬੰਧ ਕੀਤਾ ਹੋਇਆ ਹੈ ਪਰ ਇਸ ਦੇ ਰੋਟਾਂ ਬਾਰੇ ਕੁਝ ਨਹੀਂ ਲਿਖਿਆ ਗਿਆ। ਪਹਿਲਾਂ ਦਿੱਤੀਆਂ ਜਾ ਰਹੀਆਂ ਫੀਸਾਂ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ ਮਾਨਯੋਗ ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ ਦੇ ਮਿਸਲੇਨੀਅਸ ਚਾਰਜਜ਼ 7000/-ਰੁਪਏ, ਸਿਵਲ ਕੋਰਟ ਅਤੇ ਲੇਬਰ ਕੋਰਟ ਦੇ ਮਿਸਲੇਨੀਅਸ ਚਾਰਜਜ਼ 2000/- ਰੁਪਏ ਦੀ ਤਜਵੀਜ਼ ਇਸ ਜਾਣਕਾਰੀ ਨਾਲ ਕਿ ਦੋਨਾਂ ਕੋਰਟਾਂ ਵਿੱਚ ਪਹਿਲਾਂ ਦਿੱਤੀਆਂ ਜਾ ਰਹੀਆਂ ਫੀਸਾਂ ਵਿੱਚ ਲਗਭਗ ਰੁਪਏ 5700-5800 ਪ੍ਰਤੀ ਕੇਸ ਦਾ ਵਾਧਾ ਹੋਵੇਗਾ ਜੀ।

ਨੋਟ ਪ੍ਰਵਾਨਗੀ ਹਿੱਤ ਪੇਸ਼ ਹੈ ਜੀ।

5.9.16  
ਸੀਨੀਅਰ ਅਸਿਸਟੈਂਟ (ਲੀਗਲ)

ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ

ਮੈਂ ਤਜਵੀਜ਼ ਪਰਛੇਦਨੀ ਪੌੜ ਪਾਏ ਤੋਂ ਕੀ।

05/9/2016

ਰਜਿਸਟਰਾਰ

ਉਪ-ਕੁਲਪਤੀ

4.14

**Panel of Advocates for the University.**

on:

Approved.

- i. It was decided that University shall have at least 10 advocates on the proposed panel of the University for the cases of Hon'ble Punjab & Haryana High Court as well as District Courts.
- ii. The fee structure as being followed by Panjab University, Chandigarh or as per notification of Department of Home Affairs Punjab may be followed by Maharaja Ranjit Singh Punjab Technical University, Bathinda for the payment to advocates engaged by the University. In principal.

**Action Taken:**

*As per the Decision of Board of Governors, the fee structure as being followed by Punjab University, Chandigarh and list of ten advocates alongwith their Biodata proposed to be empanelled by the University for handling the cases in Hon'ble Punjab & Haryana High Court and District Courts is placed and is placed at Annexure-V at Page No.49 to109.*

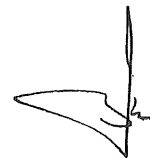
*The proposed panel of advocates and fee structure may kindly be approved.*

Meanwhile, to file the Special Leave Petition in Hon'ble Supreme Court of India the University had emergent need to hire the legal services to defend the legitimate interests of the University in matter "*The Maharaja Ranjit Singh Punjab Technical University V/s Punjab Technical University Non-Teaching Employees Association Jalandhar & ors. etc.*"

Sh. Paramjit Singh Patwalia, Additional Solicitor General of India has been hired for the legal services in the Hon'ble Supreme Court to defend the legitimate interests of the University. For the 1<sup>st</sup> appearance and vetting he has charged Rs. 5.00 Lac from the University and every subsequent appearance in the court fees will be Rs. 3.50 Lac.

Advocate on Record Sh. Tushar Bakshi has charged Rs. 1.10 Lac for drafting and filing of Special Leave Petition services were hired.

The fees were approved by the Vice-Chancellor in light of the Board of Governors authorization.



9.	Ritu Rani	Geography	days) 1.6.2012 to 29.8.2012 (90 days)	(90 days)
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**Item 22**

That the rates of the fees payable to the Advocates appointed by the University on its panel be enhanced as below:

Sr. No.		Existing	Proposed
1.	Retainer-ship fee of the University Retainer (p.m.)	7500 (w.e.f. 16.11.2005)	11,000 p.m.
2.	Fee for High Court Advocates (per case)	5000 + 10% clerkage + Miscellaneous charges (w.e.f. 16.11.2005)	12,500+ 10% clerkage + Miscellaneous charges
3.	Fee for District Court Advocates (per case)	4000 + 10% clerkage + Miscellaneous charges (w.e.f. 16.11.2005)	10000 + 10% clerkage + Miscellaneous charges
4.	Legal fee being paid to Dr. Devinder Singh, Deptt. of Laws for Consumer and Labour Cases	1000 p.m. + conveyance + telephone bill (w.e.f. 01.01.2011)	2500 p.m.+ conveyance + telephone bill
5.	Legal fee for connected cases	2000 + 10% clerkage + Miscellaneous charges (per connected case) B.O.F. dated 23.02.2011	5000 + 10% clerkage + Miscellaneous charges (per connected case)

**Item 23**

That the provision under Budget head "Conduct of Examination" sub-head 'Sumptuary Expenses' be enhanced from Rs.14.00 lac to Rs.30.00 lac for the financial year 2014-2015 as the existing provision is not sufficient to meet with the requirements.

**NOTE:** (i) The detail of expenditure incurred under the sub-head "Sumptuary Expenses" are as follows:

Financial year	Budget Provision	Expenditure Incurred
2013-14	14,00,000	23,99,842

(ii) The approved lowest rates of refreshment during the last two years have been as follows:

Financial Year	Amount
2012-13	Rs.11.50/- per head (twice day)
	Rs.10.50/- per head (twice day)
2013-14	Rs.14/- per head (thrice day)
	Rs.13/- per head (thrice day)

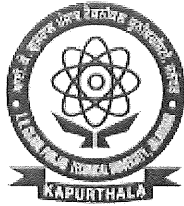
(iii) For effective evaluation work, the examiners have been demanding refreshment twice in the forenoon session and once in the afternoon session at the Spot examination centres. The rates of refreshment to be served have also increased due to steep hike in the prices.

Sr. Asst. Legal

20/9/2014

5. Candidates to bring original documents on the day of interview.
6. No TADA admissible.
7. For clarification contact (Tele No. 01332-275286, 9411565960)

**HAMARE ESM HAMARI SHAAN**



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Jalandhar  
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**Contact : 01822-255055, 255088, 94789-06231**

Nov. 2018

~~A. S. J. T.~~

ਦਸ਼ਮੰਦੀ ਦਾ ਸਮਾਂ ਨੇ ਆ ਗਿਆ ਹੈ। ਕਾਰਜੀ ਵਿਸ਼ਵਕੋਸ਼ ਦਾ ਇਸ਼ਾ ਨਿਰਦੇਸ਼ ਅਨੁਸਾਰ ਸਾਰੇ ਕੰਬਾਈਸੀ ਗੈਰ-ਅਨੁਕੂਲ ਕਾਰਜੀ ਨੂੰ ਕੋਲ ਕੋਲ ਚਲਾ ਕੀਤੇ ਉਨ੍ਹਾਂ ਦੇ ਪਤੇ ਤੇ ਜ਼ਰੂਰੀ ਨੋਟਿਸ ਭੇਜ ਦਿੱਤੇ ਗਏ ਹਨ। ਕਿਰਪਾ ਆਪਣੀ ਹਿਮ ਕਾਚ (ਜਿੱਥੇ ਤੁਹਾਡਾ ਖਾਤਾ ਹੈ) ਵਿਚ ਤੁਰੰਤ ਸੰਪਰਕ ਕਰੋ।  
 ਮਿਤੀ : 19.06.2016 ਖਾਲਸਾ ਅਕਾਦਮੀ

Established by the Govt. of Punjab  
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**INSTITUTE OF ENGG. & TECHNOLOGY**

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 No: BHSBIET/2016/1864





Year	2015	2014	2013	2012	2011
1.00	1.00	1.00	1.00	1.00	1.00
2.00	2.00	2.00	2.00	2.00	2.00
3.00	3.00	3.00	3.00	3.00	3.00
4.00	4.00	4.00	4.00	4.00	4.00
5.00	5.00	5.00	5.00	5.00	5.00

**IC sucks fresh status report on accused NRIs**

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# M I haunt Sukhbir Badal in his dreams, quips Bhagwant Mann

Chandigarh, Aug 7 (HT) — The Punjab government's decision to strip the title of Chief Minister from Sukhbir Singh Badal has left a deep mark on the hearts of many in the state. Bhagwant Mann, a prominent leader of the Akali Dal, has quipped that the move is a sign of the government's weakness and that it is a reflection of the state's political instability.

Mann said that the government's decision to strip the title from Badal is a clear indication of its lack of confidence in the state's leadership. He pointed out that the government has failed to address the state's economic and social issues, and that it is only through the leadership of Badal that the state has managed to maintain its stability and progress.

Mann also expressed his concern over the government's handling of the state's political affairs. He said that the government has been unable to resolve the long-standing issues of the state's political structure, and that it is only through the leadership of Badal that the state has managed to maintain its political stability.

Mann's comments have sparked a heated debate in the state. Some people support his views, while others believe that the government's decision is justified. The debate is expected to continue for some time.

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# जमीन पर कब्जे के लिए पहले डायन का आरोप लगाया, फिर हत्या की

## श्रीमती देवी ने पूरी की हरि मुंडा ने रात के अंधेरे में गांव की डांडी में छिप कर बचायी जान



श्रीमती देवी ने पूरी की हरि मुंडा ने रात के अंधेरे में गांव की डांडी में छिप कर बचायी जान

जमीन पर कब्जे के लिए पहले डायन का आरोप लगाया, फिर हत्या की। श्रीमती देवी ने पूरी की हरि मुंडा ने रात के अंधेरे में गांव की डांडी में छिप कर बचायी जान।

जमीन पर कब्जे के लिए पहले डायन का आरोप लगाया, फिर हत्या की। श्रीमती देवी ने पूरी की हरि मुंडा ने रात के अंधेरे में गांव की डांडी में छिप कर बचायी जान।

हरि मुंडा ने रात के अंधेरे में गांव की डांडी में छिप कर बचायी जान।

हरि मुंडा ने रात के अंधेरे में गांव की डांडी में छिप कर बचायी जान।

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# कोकर में चार साल की बच्ची से दुष्कर्म, आरोपी गिरफ्तार

## सबर धाना की पुलिस ने शनिवार को कोकर तैलर में चार साल की बच्ची से दुष्कर्म के आरोप में नाबालिका को गिरफ्तार किया है, नाबालिका की उम्र 14 वर्ष है, वह मुजरा से बृहदाक्षर है, लॉकडौन के समय कोकर में ही परिजनो के साथ रहती थी।

सबर धाना की पुलिस ने शनिवार को कोकर तैलर में चार साल की बच्ची से दुष्कर्म के आरोप में नाबालिका को गिरफ्तार किया है, नाबालिका की उम्र 14 वर्ष है, वह मुजरा से बृहदाक्षर है, लॉकडौन के समय कोकर में ही परिजनो के साथ रहती थी।

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# पीएलफाउंड के सोपर्ट खत्म करने के लिए अगियात

राजीव गांधी पीएलफाउंड के सोपर्ट खत्म करने के लिए अगियात। राजीव गांधी पीएलफाउंड के सोपर्ट खत्म करने के लिए अगियात। राजीव गांधी पीएलफाउंड के सोपर्ट खत्म करने के लिए अगियात।

# सीआईडी ने शुरु की जांच

सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच।

सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच।

सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच। सीआईडी ने शुरु की जांच।

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# PUNJAB INSTITUTE OF TECHNOLOGY

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Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

No. PITR/318

Dated 05/08/2016

ਨੋਟ

ਵਿਸ਼ਾ:- ਪੀ ਆਈ ਟੀ ਰਾਜਪੁਰਾ ਵਿਖੇ ਪ੍ਰਵਾਨਤ ਕੋਰਸਾਂ ਦੀ ਟਿਊਸ਼ਨ ਫੀਸ ਮਾਫ ਕਰਨ ਸਬੰਧੀ

ਪੀ ਆਈ ਟੀ ਰਾਜਪੁਰਾ ਵਿਖੇ ਸੈਸ਼ਨ 2016-17 ਤੋਂ ਹੇਠ ਲਿਖੇ ਕੋਰਸ ਚਲਾਏ ਜਾਣੇ ਹਨ।

ਬੀ. ਟੈਕ	ਐਮ. ਟੈਕ
1. ਸਿਵਲ ਇੰਜ	1. ਕੰਪਿਊਟਰ ਸਾਇੰਸ ਇੰਜ
2. ਮਕੈਨੀਕਲ ਇੰਜ	2. ਇਲੈਕਟਰੀਕਲ ਇੰਜ
3. ਇਲੈਕਟਰੀਕਲ ਇੰਜ	3. ਇਲੈਕਟਰੋਨਿਕਸ ਐਂਡ ਕੰਮਿਨਿਕੇਸ਼ਨ ਇੰਜ
4. ਇਲੈਕਟਰੋਨਿਕਸ ਐਂਡ ਕੰਮਿਨਿਕੇਸ਼ਨ ਇੰਜ	

1. ਬੀ ਬੀ ਏ / ਬੀ ਸੀ ਏ

ਆਈ ਕੇ ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ ਵੱਲੋਂ ਦੀ ਟ੍ਰਿਬਿਊਨ ਅਖਬਾਰ ਵਿਚ ਮਿਤੀ 4-8-16 (ਕਾਪੀ ਨੱਥੀ) ਨੂੰ ਦਿਤੇ ਸਿੱਧੇ ਦਾਖਲੇ ਦੇ ਇਸ਼ਤਿਹਾਰ ਵਿਚ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਟਿਊਸ਼ਨ ਫੀਸ ਵਿਚ ਕੰਨੈਸ਼ਨ ਦਿੱਤਾ ਗਿਆ ਹੈ।

1. ~~ਟੈਕਸਟ/ਗੈਲਰੀ ਸੈਡਲਿਸਟ~~ ਖੁਦੀ ਟਿਊਸ਼ਨ ਫੀਸ ਮੁਆਫ
2. ਵਿਦਿਆਰਥੀ ਦੇ ਕੁਆਲੀਫਾਇੰਗ ਇਮਤਿਹਾਨ ਵਿਚ 70% ਤੋਂ ਵੱਧ ਅੰਕ ਹੋਣ ਤੇ = ਅੱਧੀ ਟਿਊਸ਼ਨ ਫੀਸ ਮੁਆਫ

ਉਪਰੋਕਤ ਦੀ ਰੋਸ਼ਨੀ ਵਿਚ ਇਹ ਤਜਵੀਜ਼ ਕੀਤਾ ਜਾਦਾ ਹੈ ਕਿ ਆਈ ਕੇ ਗੁਜਰਾਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ ਦੇ ਇਸ਼ਤਿਹਾਰ ਦੇ ਅਧਾਰ ਤੇ ਪੰਜਾਬ ਇੰਸਟੀਚਿਊਟ ਆਫ ਤਕਨਾਲੋਜੀ ਰਾਜਪੁਰਾ ਵਿਖੇ ਚਲਾਏ ਜਾ ਰਹੇ ਕੋਰਸਾਂ ਵਿਚ ਵੀ ਯੋਗ ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਟਿਊਸ਼ਨ ਫੀਸ ਮਾਫ ਕਰਨ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਵੇ ਜੀ, ਅਤੇ ਇਸ ਪ੍ਰਵਾਨਗੀ ਬਾਅਦ ਇਕ ਇਸ਼ਤਿਹਾਰ ਦੀ ਟ੍ਰਿਬਿਊਨ, ਹਿੰਦੁਸਤਾਨ ਟਾਈਮਜ਼ ਪੰਜਾਬੀ ਟ੍ਰਿਬਿਊਨ, ਅਜੀਤ ਅਖਬਾਰਾਂ ਵਿੱਚ ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਬਠਿੰਡਾ ਵੱਲੋਂ ਡੀ.ਏ.ਵੀ. ਪੀ ਰੇਟਾ ਉੱਪਰ ਲਗਾਉਣ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿਤੀ ਜਾਵੇ ਜੀ।

ਇਹ ਆਪ ਜੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਹਿੱਤ ਪੇਸ਼ ਹੈ ਜੀ।

The fee concessions mentioned at Sr. no. 2 (A) is recommended for PITs at Nanded, Rajpura and GTB Gadh as per policy adopted by I.K.G. - PTU, Jalandhar subject to ratification by F.C.U. University.

ਰਜਿਸਟਰਾਰ  
ਮ ਰ ਸ ਪ ਟ ਯੂ  
ਬਠਿੰਡਾ

with condition that this condition will be extended for next year up to if candidate clear all papers of previous year

*[Signature]*  
ਡਾਇਰੈਕਟਰ  
ਪੀ ਆਈ ਟੀ ਰਾਜਪੁਰਾ  
05/08/16

ਉਪਕਲਪਤੀ ਜੀ  
ਮ ਰ ਸ ਪ ਟ ਯੂ



**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002**

No.F.21-1/2015 (FD-I/B)

16<sup>th</sup> March, 2016

**OFFICE MEMORANDUM**

**TA/DA AND HONORARIUM PAYABLE TO OFFICIAL AND  
NON-OFFICIAL MEMBERS/EXPERTS**

In supersession of UGC O.M. No.21-1/2015 (FD-I/B) dated 29<sup>th</sup> July, 2015, the Rules for TA/DA and Honorarium payable to the official and non-official members and experts will be as under:-

**The categories of Official and Non-Official Members are as follows:-**

Serving (State/Central) Government servants, Semi Government/ Autonomous Bodies, Employees paid from the Consolidated Fund of India or through Grants-in-aid are treated as **Official Members**.

All others including retired Government Servants and retired/ex-member of the University Grants Commission or Statutory Bodies viz. Universities, Institutions, Councils, Boards and Societies etc. are to be treated as **Non-Official Members**.

"Permanent Account Number (PAN) allotted by the Income Tax Authorities has to be indicated by the member/expert invariably while filling up the Bill". Payment of TA/DA will be made through E-mode in the bank accounts of members mandatorily. Hence, Experts are required to attach a copy of a cancelled cheque leaf with their claims.

**1. HONORARIUM**

1. Rs.3,000/- per day for per meeting subject to maximum of Rs.5,000/- per day irrespective of number of meeting in a day.
2. Rs.5,000/- per day for inspection/visit of various committees to institutions/ Universities /organizations. Commission members would also be entitled for honorarium @ Rs.5,000/- per day on the date of Commission Meetings.

*[Handwritten Signature]*

Note: Officials of Govt. of India who are nominated as Govt. representatives would not be entitled for honorarium as they attend the meeting in their official capacity as Govt. nominee/nominee of Secretary or on ex-officio basis.

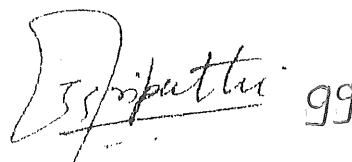
## 2. TRAVELLING ALLOWANCE

### Outstation Members/Experts:

- (i) **Travel by Air:** The members (officials as well as non-official) will be entitled to travel by air as per entitlement in service or before retirement as the case may be. Non-entitled members will be entitled for journey by air, on specific prior approval of Chairman, UGC. The journey by Air is to be performed by Air India on the sectors where it ply. On other sectors, journey by private airlines will be allowed. Any deviation would require prior approval of competent authority. The members/experts entitled to travel by air may travel by helicopter in case place is not connected by air. However, hiring of charter helicopter, will not be permissible. The claim for air/helicopter journey is to be supported by original boarding cards.
- (ii) **Travel by Train:** The members/experts will be entitled to travel by all trains including Rajdhani Express/Shatabadi Express, by AC-2 Tier/Chair Car.

### NOTE

- (a) Train/Air tickets will be arranged by the UGC, Travel Desk for UGC Meetings, if TA/DA is to be paid by the UGC.
- (b) The cancellation charges shall also be reimbursable in case of cancellation or postponement of meeting by the UGC [For Sl. No. 2. (i) & (ii)]. The specific approval for the same would be required for claiming such amount.
- (iii) The outstation members/experts for intercity travel from the place of residence/Office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 350 kms. each side) may travel by their own vehicle or by hired taxi (receipt to be produced). In such case, road mileage @Rs. 16/-per K.M. for journey performed between A & A-1 Class cities and North Eastern

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Regions/Hilly Regions (both stations) and @Rs.12/-per K.M. in other cities will be allowed on point to point basis. No night halting or driver allowance will be allowed. If the particular routes have toll plazas, the taxi/car claim will be admitted only if it is supported with the receipts of toll taxes or inter-state entry fee as the case may be. The toll taxes/entry tax etc., will additionally be reimbursed in such cases.

If the distance is more than 350 kms (each side), either the road mileage will be restricted to 350 kms or to the fare of train as per train entitlement AC bus as available on that particular route (as per the option of member.)

- (iv) The local taxi fare at State Transport Authority (STA) rates applicable in the State from residence/office to Airport/Railway Station/Bus Stand and from Place of meeting to Airport/Railway Station/Bus Stand is payable. Where there are no rates notified by State Transport Authority, the Taxi or Own Car fare @Rs.14/-per km and AC Taxi @Rs.16/- Per Km. (Rs.25/- for first km upon downing the meter) and Auto-Riksha @ Rs.8/-per km (Rs.25/- for first 2 km upon downing the meter) and thereafter Rs.8/- per km shall be reimbursable. The reimbursement of pre-paid or post-paid taxi fare (including toll taxes) on point to point basis will be allowed on actual basis on production of receipt. Taxi fare for full day will not be reimbursed.
- (v) The night charges @25% will additionally be allowed if starting the journey by road/ by own car or taxi between 11.00 p.m. to 5.00 a.m. [For Sl. No. 2. & (iv)]

#### Local Experts

Local Experts will be reimbursed taxi charges @ Rs.14/- per k.m. and for AC Taxi @ Rs.16/- per k.m. from residence/office, as per entitlement, to the place of meeting & back on point to point basis. Taxi for full day will not be allowed for reimbursement.



3. DAILY ALLOWANCE:

(i) Outstation Members/Experts:

Following rates of Boarding & Lodging etc. as applicable to the Central Govt. Employee will be applicable to the Experts:-

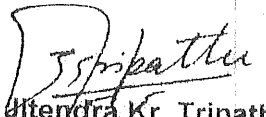
S. No.	Classification	Rate per day of Boarding (Rs.)	Rate per day of Lodging* (Rs.)
1.	Experts working/retired in G.P. or AGP of Rs.10,000/- and above and also those in pay scale of HAG + and above	750/-	7,500/-
2.	Experts in GP or AGP of Rs.7600/- and above but less than Rs.10,000/-	450/-	4,500/-
3.	Experts in GP or AGP of Rs.5400/- but less than Rs.7600/-	300/-	2,250
4.	Experts in GP or AGP less than Rs.5400/-	225/-	750/-

- \*1. Lodging charges are admissible subject to actual on production of receipt.
2. Boarding charges will be re-imbursed on production of receipt/self certification.
3. No lodging charges will be paid if self arrangement is made.

(ii) Local Members/Experts:

No D.A. is payable to Local Members/Experts.

4. UGC Officers/Officials will be covered under FR/SRs (TA) Rules.
5. This issues with the approval of CM Dy. No.51194 dated 9.3.2016.

  
(Dr. Uttendra Kr. Tripathi)  
Joint Secretary (Finance)

Copy to:-

PS to Chairman, UGC/ PS to Vice Chairman, UGC / PS to Secretary, UGC  
PS to Director (Admn.), UGC / PA to JS (F), UGC  
All Bureau Heads, UGC / All Regional Offices, UGC  
All Dy. Secretaries, UGC / Under Secretaries, UGC / Education Officers, UGC  
All Sections, UGC / Publication Officer, UGC  
UGC Website : [www.ugc.ac.in](http://www.ugc.ac.in)  
Hindi Version Follows

University Grants Commission

# ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਬਠਿੰਡਾ।

ਵਿਸ਼ਾ:- ਮਾਣਭੇਟਾਂ ਦੀ ਅਦਾਇਗੀ ਸਬੰਧੀ।

ਡਾਇਰੈਕਟਰ, ਕਾਲਜ ਡਿਵੈਲਪਮੈਂਟ ਕਾਂਊਸਿਲ ਵੱਲੋਂ ਵੱਖ-ਵੱਖ ਕਾਲਜਾਂ ਦੀ ਇੰਸਪੈਕਸ਼ਨ ਦੇ ਬਿੱਲ ਅਡਵਾਂਸ ਅਡਜਸਟ ਕਰਨ ਲਈ ਭੇਜੇ ਗਏ ਹਨ। ਬਿੱਲ ਚੈਕ ਕਰਦੇ ਸਮੇਂ ਦੇਖਿਆ ਗਿਆ ਕਿ ਸਬੰਧਤ ਵਿਭਾਗ ਵੱਲੋਂ ਯੂਨੀਵਰਸਿਟੀ/ਕਾਲਜ ਦੇ ਜੋ ਅਧਿਕਾਰੀ ਇੰਸਪੈਕਸ਼ਨ ਕਰਨ ਗਏ ਸਨ, ਉਹਨਾਂ ਨੂੰ ਵੀ ਮਾਣਭੇਟਾਂ ਦੀ ਅਦਾਇਗੀ ਕੀਤੀ ਗਈ ਹੈ ਅਤੇ ਖੁਦ ਡਾਇਰੈਕਟਰ, ਕਾਲਜ ਡਿਵੈਲਪਮੈਂਟ ਵੱਲੋਂ ਵੀ ਚੈਅਰਮੈਨ ਵਜੋਂ ਮਾਣਭੇਟਾਂ ਲਿਆ ਗਿਆ ਹੈ, ਜਦਕਿ ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ ਦੀ ਪਹਿਲੀ ਵਿੱਤ ਕਮੇਟੀ ਦੀ ਮੀਟਿੰਗ ਵਿੱਚ ਆਈਟਮ ਨੰ: 1.3 ਅਨੁਸਾਰ ਜੇਕਰ ਕੋਈ ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ/ਪੀ.ਆਈ.ਟੀ.ਜ਼ ਅਤੇ ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕੈਂਪਸ ਸੀਈਟੀ ਦਾ ਕਰਮਚਾਰੀ/ਅਧਿਕਾਰੀ ਕੋਈ ਮੀਟਿੰਗ ਅਟੈਂਡ ਕਰਨ ਜਾਂਦਾ ਹੈ ਤਾਂ ਉਸਨੂੰ ਸਿਰਫ ਟੀਏ/ਡੀਏ ਦੀ ਹੀ ਅਦਾਇਗੀ ਕੀਤੀ ਜਾਵੇਗੀ।

ਇੱਥੇ ਆਪ ਜੀ ਦੇ ਧਿਆਨ ਵਿੱਚ ਲਿਆਂਦਾ ਜਾਂਦਾ ਹੈ ਕਿ ਡੀਨ, ਅਕਾਦਮਿਕ, ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ ਵੱਲੋਂ ਜੋ ਵੀ B.O.S ਦੀਆਂ ਮੀਟਿੰਗਾਂ ਕਰਵਾਈਆਂ ਗਈਆਂ ਹਨ, ਉਹਨਾਂ ਵਿੱਚ ਅੰਦਰੂਨੀ ਕਰਮਚਾਰੀਆਂ/ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਕੋਈ ਮਾਣਭੇਟਾਂ ਦੀ ਅਦਾਇਗੀ ਨਹੀਂ ਕੀਤੀ ਗਈ।

ਨੋਟ ਆਪ ਜੀ ਦੇ ਅਗਲੇ ਹੁਕਮਾਂ ਹਿੱਤ ਪੇਸ਼ ਹੈ ਜੀ।

ਸੀਨੀਅਰ ਸਹਾਇਕ (ਲੇਖਾ)

ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ (ਲੇਖਾ)

ਉਹ ਮੀਟਿੰਗਾਂ ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਹਾਜ਼ਰ ਕਰਨਾ ਪੈਂਦਾ ਹੈ, ਉਨ੍ਹਾਂ ਵਿੱਚ ਮਾਣਭੇਟਾਂ ਦੀ ਅਦਾਇਗੀ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ।  
ਜੇਕਰ ਅਧਿਕਾਰੀ ਉਨ੍ਹਾਂ ਮੀਟਿੰਗਾਂ ਵਿੱਚ ਹਾਜ਼ਰ ਹੋਵੇ ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਮਾਣਭੇਟਾਂ ਦੀ ਅਦਾਇਗੀ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ, ਤਾਂ ਉਨ੍ਹਾਂ ਵਿੱਚ ਮਾਣਭੇਟਾਂ ਦੀ ਅਦਾਇਗੀ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ।  
Agenda ਪੇਸ਼ ਕਰਨ ਤੋਂ ਪਹਿਲਾਂ ਹੀ ਪੁਸ਼ਟੀ ਕੀਤੀ ਜਾਵੇਗੀ।

28/7/16

Reg. M/S P/T

It is proposed that the meetings held within campus of University such as that of BOS, Acad. Council, DDRC, Faculty, CSC, selection committee meetings, etc shall not make chairmen, Members who are employees of Univ or its constituent colleges for any honorarium. However, Faculty /staff members on Inspections, Examination flying squad duties be entitled for Honorarium. May be allowed to be put in F.C.

Vice-Chancellor

Signature



No.3/10/10-5FP2/786-91

GOVERNMENT OF PUNJAB  
DEPARTMENT OF FINANCE  
(FINANCE PERSONNEL-2-BRANCH)

Dated, Chandigarh, the 5<sup>th</sup> December, 2011

To

1. Additional Secretary, Secretariat Administration,  
Punjab Civil Secretariat,  
Chandigarh.
2. Under Secretary (Administration),  
Financial Commissioners' Office, Punjab,  
Chandigarh.
3. Legal Remembrancer, Punjab  
Chandigarh.
4. Secretary to Hon'ble Governor, Punjab,  
Punjab Raj Bhawan, Chandigarh.
5. Secretary, Punjab Vidhan Sabha,  
Chandigarh.
6. Secretary, Punjab Public Service Commission,  
Patiala.

Subject: - Conversion of Secretariat Allowance into Secretariat Pay.

\*\*\*

I am directed to invite a reference to Government letter No. 3/10/10-5FP2/459-464, dated 13th October, 2010 and the subsequent letters issued on the subject cited above and to say that the Governor of Punjab is pleased to decide that the Secretariat Allowance admissible to various categories of employees working in Punjab Civil Secretariat and equivalent offices shall be converted into Secretariat Pay with effect from the 1<sup>st</sup> December, 2011. The Secretariat Pay admissible under these orders shall be treated as part of basic pay for all intents and purposes including calculation of various types of allowances and pensionary benefits.

2. It has been further decided that Secretariat Pay admissible to the employees posted in the Punjab Civil Secretariat or equivalent offices from other departments or cadres not belonging to the Secretariat Services, shall be drawn by them only during the period of their posting in the Punjab Civil Secretariat or equivalent offices and the Secretariat Pay drawn by

pay for the purpose of calculation of pensionary benefits even if they retire from government service at any time during the period of their posting in the Punjab Civil Secretariat or equivalent offices.

3. These orders shall come into force with effect from the 1<sup>st</sup> December, 2011.
4. Punjabi version of these orders shall follow in due course.

Yours faithfully,

*Jasbir Kaur*  
(JASBIR KAUR)

Under Secretary Finance

No. 3/10/10-5FP2/ 792-93 Dated, Chandigarh, the 5<sup>th</sup> December, 2011.

A copy each is forwarded to:-

- (i) The Principal Accountant General (Audit), Punjab, Chandigarh.
- (ii) The Principal Accountant General (A&E), Punjab, Chandigarh.

*Jasbir Kaur*  
Under Secretary Finance

No. 3/10/10-5FP2/ 794-97 Dated, Chandigarh, the 5<sup>th</sup> December, 2011

A copy each is forwarded to:-

- (i) The Chief Secretary to Government of Punjab, Chandigarh.
- (ii) Financial Commissioner (Revenue) Punjab, Chandigarh.
- (iii) The Secretary to Government of Punjab, Department of General Administration, Chandigarh.
- (iv) The Secretary to Government, Punjab, Department of Legal and Legislative Affairs, Chandigarh.

*Santosh Malhotra*  
Superintendent

No. 3/10/10-5FP2/ 798-99 Dated, Chandigarh, the 5<sup>th</sup> December, 2011

A copy each is forwarded for information to:-

- (i) The Secretary to Government of Himachal Pradesh, Department of Finance, Shimla
- (ii) The Finance Secretary, Chandigarh Administration.

*Santosh Malhotra*  
Superintendent

No. 3/10/10-5FP2/ 800-02 Dated, Chandigarh, the 5<sup>th</sup> December, 2011

A copy is forwarded to all the District Treasury Officers / Treasury Officers in the

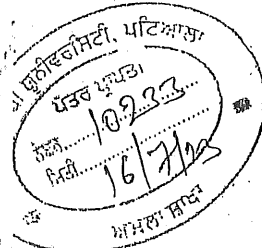
**ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।**

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਤ)

ਮਿਤੀ 11 ਜੂਨ, 2013 ਨੂੰ ਹੋਈ ਸਿੱਫੀਕੇਟ ਦੀ ਇਕੱਤਰਤਾ ਦੀ ਕਾਰਵਾਈ ਦੇ ਪੈਰਾ ਨੰ. 38.11 ਦਾ ਉਤਾਰਾ :

38. ਪਾਸ ਹੋਇਆ ਕਿ ਵੱਖ-ਵੱਖ ਵਿਵਰਨ ਮੱਦਾਂ (38.1 ਤੋਂ 38.25 ਤੱਕ) ਸੰਬੰਧੀ ਵਾਈਸ-ਚਾਂਸਲਰ ਸਾਹਿਬ ਵੱਲੋਂ ਦਿੱਤੇ ਆਦੇਸ਼ਾਂ ਦੀ ਪੁਸ਼ਟੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ :-

- 38.11 i) ਵਾਈਸ-ਚਾਂਸਲਰ ਦਫਤਰ ਅਤੇ ਰਜਿਸਟਰਾਰ ਦਫਤਰ ਨੂੰ Punjab Civil Secreteriat ਦੇ Equivalent office ਮੰਨਦੇ ਹੋਏ, ਵਾਈਸ-ਚਾਂਸਲਰ ਅਤੇ ਰਜਿਸਟਰਾਰ ਦੀ ਕਾਰ ਚਲਾਉਣ ਵਾਲੇ ਡਰਾਈਵਰਾਂ/ ਡਰਾਈਵਰਾਂ-ਕਮ-ਕੰਡਕਟਰਾਂ ਨੂੰ 1400/- ਰੁਪਏ ਸਕੱਤਰੇਤ ਭੱਤੇ ਨੂੰ ਸਕੱਤਰੇਤ ਪੇ ਮੰਨਦੇ ਹੋਏ, ਇਹ ਸਕੱਤਰੇਤ ਪੇ ਉਨ੍ਹਾਂ ਦੀ ਮੁੱਢਲੀ ਤਨਖਾਹ (Basic Pay) ਵਿੱਚ ਸ਼ਾਮਲ ਕਰਨ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਗਈ ਹੈ। ਇਹ ਸਪਸ਼ਟ ਹੈ ਕਿ ਸਮੇਂ-ਸਮੇਂ 'ਤੇ ਵਾਈਸ-ਚਾਂਸਲਰ ਅਤੇ ਰਜਿਸਟਰਾਰ ਦੀ ਕਾਰ ਚਲਾਉਣ ਲਈ, ਜਿਹੜੇ ਕਰਮਚਾਰੀ, ਜਿਨ੍ਹਾਂ ਸਮਾਂ ਡਿਊਟੀ ਚੇਡਗੇ, ਉਨ੍ਹਾਂ ਦੇ ਹੀ ਉਨ੍ਹਾਂ ਡਰਾਈਵਰ-ਕਮ-ਕੰਡਕਟਰਾਂ ਨੂੰ ਹੀ ਇਹ ਸਕੱਤਰੇਤ ਪੇ ਦਿੱਤੀ ਜਾਵੇਗੀ ਅਤੇ ਸਬੰਧਤ ਕਰਮਚਾਰੀ ਦੀ ਬਦਲੀ ਉਪਰੰਤ ਉਸ ਡਰਾਈਵਰ-ਕਮ-ਕੰਡਕਟਰ ਨੂੰ ਮਿਲਣ ਵਾਲੀ ਸਕੱਤਰੇਤ ਪੇ ਦੀ ਥਾਂ ਸਪੈਸ਼ਲ ਭੱਤਾ ਹੀ ਦਿੱਤਾ ਜਾਵੇਗਾ ਅਤੇ ਨਵੇਂ ਤੈਨਾਤ ਹੋਣ ਵਾਲੇ ਡਰਾਈਵਰ-ਕਮ-ਕੰਡਕਟਰ ਨੂੰ ਹੀ ਸਕੱਤਰੇਤ ਪੇ ਦਾ ਲਾਭ ਦਿੱਤਾ ਜਾਵੇਗਾ। ਸਕੱਤਰੇਤ ਪੇ ਲੈਣ ਵਾਲੇ ਇਨ੍ਹਾਂ ਡਰਾਈਵਰਾਂ ਨੂੰ ਕਿਸੇ ਕਿਸਮ ਦਾ ਓਵਰ ਟਾਈਮ/ਇਵਜ਼ੀ ਛੁੱਟੀ ਆਦਿ ਨਹੀਂ ਦਿੱਤੀ ਜਾਵੇਗੀ।
- ii) ਇਸ ਸਮੇਂ ਕੰਮ ਕਰ ਰਹੇ ਸ੍ਰੀ ਬਲਬੀਰ ਸਿੰਘ, ਡਰਾਈਵਰ-ਕਮ-ਕੰਡਕਟਰ, ਵਾਈਸ-ਚਾਂਸਲਰ ਦਫਤਰ ਅਤੇ ਸ੍ਰੀ ਅਜੈਬ ਰਾਮ, ਡਰਾਈਵਰ-ਕਮ-ਕੰਡਕਟਰ, ਰਜਿਸਟਰਾਰ ਦਫਤਰ ਨੂੰ ਦਿੱਤੇ ਜਾ ਰਹੇ 1400/- ਰੁਪਏ ਸਪੈਸ਼ਲ ਭੱਤੇ ਨੂੰ ਮਿਤੀ 01.12.2011 ਤੋਂ ਸਕੱਤਰੇਤ ਪੇ ਵਿੱਚ ਮੰਨਦੇ ਹੋਏ, ਇਹ ਸਕੱਤਰੇਤ ਪੇ ਇਨ੍ਹਾਂ ਦੀ ਮੁੱਢਲੀ ਤਨਖਾਹ (Basic Pay) ਵਿੱਚ ਸ਼ਾਮਲ ਕਰਨ ਦੀ ਪ੍ਰਵਾਨਗੀ ਵੀ ਦਿੱਤੀ ਗਈ ਹੈ।



ਸ-13  
 20  
 17/7/13

ਨੰਬਰ : 3421-22 /ਸਿੱਫੀਕੇਟ ਮਿਤੀ : 15/7/2013

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਜਾਣਕਾਰੀ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਵਿੱਚ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :

- 1. ਇਸ ਮਹੱਤਵ
- 2. ਮ. ਕ. (ਆਮ) - II (ਆਮ ਪ੍ਰਧਾਨ ਭੁਜ)
- 3. ਡਾ. ਡੀ. (ਆਮ) - II (ਆਮ ਪ੍ਰਧਾਨ ਭੁਜ)

ਅਖਿਲਾ ਸ਼ਾਹ  
 ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ (ਸਿੱਫੀਕੇਟ)

ਨੋਟ: ਉਪਰੋਕਤ ਹਵਾਲਾ ਪੈਰੇ ਤੇ ਕੀਤੀ ਕਾਰਵਾਈ ਬਾਰੇ ਜਾਣਕਾਰੀ ਇਕ ਹਫਤੇ ਦੇ ਅੰਦਰ ਭੇਜਣ ਦੀ ਕ੍ਰਿਪਾਲਤਾ ਕਰਨੀ ਜੀ।

ਸੇਵਾ ਵਿਖੇ

ਰਜਿਸਟਰਾਰ  
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
ਬਠਿੰਡਾ।

ਵਿਸ਼ਾ:- 1400/- ਰੁਪਏ ਸਕੱਤਰੇਤ ਭੱਤੇ ਸਬੰਧੀ।

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਬੇਨਤੀ ਹੈ ਕਿ ਪੰਜਾਬ ਸਰਕਾਰ, ਵਿੱਤ ਵਿਭਾਗ (ਵਿੱਤ ਪ੍ਰਸੋਨਲ-2 ਸ਼ਾਖਾ) ਦੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ: 3/10/10-5ਐਫ.ਪੀ.2/786-91 ਮਿਤੀ 15-12-2011 ਰਾਹੀਂ ਪੰਜਾਬ ਸਿਵਲ ਸਕੱਤਰੇਤ ਅਤੇ ਇਸ ਦੇ ਬਰਾਬਰ ਦੇ ਦਫ਼ਤਰਾਂ ਵਿੱਚ ਕੰਮ ਕਰਦੇ ਡਰਾਈਵਰਾਂ ਨੂੰ ਮਿਤੀ 01-12-2011 ਤੋਂ ਸਕੱਤਰੇਤ ਅਲਾਊਸ ਨੂੰ ਸਕੱਤਰੇਤ ਪੇ ਵਿੱਚ ਤਬਦੀਲ ਕੀਤਾ ਗਿਆ ਹੈ ਅਤੇ ਇਸ ਨੂੰ ਬੇਸਿਕ ਪੇ ਦਾ ਭਾਗ ਮੰਨਿਆ ਗਿਆ ਹੈ।

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ ਵੱਲੋਂ ਨੰਬਰ 3421-22/ਸਿੰਡੀਕੇਟ ਮਿਤੀ 15-07-13 ਰਾਹੀਂ ਉਸ ਯੂਨੀਵਰਸਿਟੀ ਵਿੱਚ ਵਾਈਸ-ਚਾਂਸਲਰ ਅਤੇ ਰਜਿਸਟਰਾਰ ਦੀ ਕਾਰ ਚਲਾਉਣ ਵਾਲੇ ਡਰਾਈਵਰਾਂ ਨੂੰ 1400/- ਰੁਪਏ ਸਕੱਤਰੇਤ ਭੱਤੇ ਨੂੰ ਸਕੱਤਰੇਤ ਪੇ ਮੰਨਦੇ ਹੋਏ, ਇਹ ਸਕੱਤਰੇਤ ਪੇ ਉਹਨਾਂ ਦੀ ਮੁੱਢਲੀ ਤਨਖਾਹ ਵਿੱਚ ਸ਼ਾਮਲ ਕੀਤੀ ਗਈ ਹੈ।

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ ਸਕੱਤਰੇਤ ਪੱਧਰ ਦੇ ਅਦਾਰਿਆਂ ਵਿੱਚ ਆਉਂਦੀ ਹੈ। ਕਿਰਪਾ ਕਰਕੇ ਸਾਨੂੰ ਵੀ ਉਕਤ ਅਨੁਸਾਰ 1400/- ਰੁਪਏ ਬਤੌਰ ਸਕੱਤਰੇਤ ਭੱਤਾ ਦਿੱਤੇ ਜਾਣ ਅਤੇ ਇਹ ਸਾਡੀ ਮੁੱਢਲੀ ਤਨਖਾਹ ਵਿੱਚ ਸ਼ਾਮਲ ਕਰਨ ਦੀ ਕਿਰਪਾਲਤਾ ਕੀਤੀ ਜਾਵੇ ਜੀ।

ਅਸੀਂ ਇਸ ਕਿਰਤਾਰਥ ਲਈ ਹਮੇਸ਼ਾਂ ਆਪ ਦੇ ਰਿਣੀ ਰਹਾਂਗੇ ਜੀ।

ਆਪ ਜੀ ਦੇ ਵਿਸ਼ਵਾਸਪਾਤਰ

Ranjit Singh (Driver)  
Malkit Singh (Driver)

Put up for discussion with U.C.M

PA  
Permission may be awarded to put up the matter in next F.C. of University.

  
21/06/12  
(U.C.)

P. do the needful.

AR (U.C.)

ਸਦਾ ਵਿਖੇ

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਾਰੇ ਵਿਭਾਗਾਂ ਨੂੰ ਮੁਖੀ,  
ਰਿਜਿਸਟਰਾਰ ਪੰਜਾਬ ਅਤੇ ਰਿਜਿਸਟਰਾਰ ਹਾਈਕੋਰਟ  
ਨਵੀਸ਼ਨਾ ਦੇ ਕਮਿਸ਼ਨਰ, ਇਲਾ: ਅਤੇ ਸ਼ਾਇਦ ਸਮੇਤ  
ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼ ਅਤੇ ਸਬ ਡਵੀਜ਼ਨਾਂ ਦੇ ਅਧਿਕਾਰੀ।

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10-06-2016

ਪੰਜਾਬ ਸਰਕਾਰ ਦੇ ਡਰਾਈਵਰਾਂ ਨੂੰ ਸਪੈਸ਼ਲ ਡਿਊਟੀ ਕਰਤਾ ਹੋਣ ਬਾਰੇ।

ਸ਼ਿਖਰ ਸਿੰਘ ਦੀ

ਮੈਨੂੰ ਆਪਣੇ ਆਪਣੇ ਵਿਭਾਗ ਵਿਖੇ ਸ਼ਿਖਰ ਸਿੰਘ ਨੂੰ ਇਹ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਪੰਜਾਬ  
ਸਰਕਾਰ ਦੇ ਡਰਾਈਵਰਾਂ ਨੂੰ ਵਧਤਰੀ ਸਮੇਂ ਤੋਂ ਪਹਿਲਾਂ ਅਤੇ ਵਧਤਰੀ ਸਮੇਂ ਤੋਂ ਬਾਅਦ ਉੱਚ ਅਧਿਕਾਰੀਆਂ ਨਾਲ ਡਿਊਟੀ ਤੇ ਹਾਜ਼ਰ  
ਹੋਣਾ ਪੈਂਦਾ ਹੈ। ਜਿਸ ਕਾਰਨ ਉਨ੍ਹਾਂ ਨੂੰ ਵਧਤਰੀ ਸਮੇਂ ਨਾਵੇਂ ਵੱਧ ਡਿਊਟੀ ਕਰਨੀ ਪੈਂਦੀ ਹੈ। ਇਸ ਲਈ ਸਰਕਾਰ ਵਲੋਂ ਪੰਜਾਬ  
ਰਾਜ ਦੇ ਸਮੂਹ ਡਰਾਈਵਰਾਂ ਨੂੰ ਉਨ੍ਹਾਂ ਦੀ ਡਿਊਟੀ ਨੂੰ ਆਪਣੇ ਵਿਭਾਗ ਵਿੱਚ ਰੱਖਦੇ ਹੋਏ 400/- ਰੁਪਏ ਪ੍ਰਤੀ ਮਹੀਨਾ ਬਤੌਰ ਸਪੈਸ਼ਲ  
ਡਿਊਟੀ ਕਰਤਾ ਦੇਣ ਦਾ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ।

ਇਹ ਹਦਾਇਤਾਂ ਜਾਰੀ ਹੋਣ ਦੀ ਮਿਤੀ ਤੋਂ ਹੀ ਲਾਗੂ ਹੋਣਗੀਆਂ।

ਵਿਸ਼ਵਾਸ ਪਾਤਰ

  
(ਗੁਰਬਚ ਸਿੰਘ) 10/6/16


ਅਧੀਨ ਸਕੱਤਰ ਚਿੱਤ  
10/6/16

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 10-06-16

ਪਿਠ ਅੰਕਣ ਨੰ. 21-36/2015-2 ਚਿਪਟ/231

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸ਼ਾਇਦ ਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਲਈ ਰੱਜਿਆ ਜਾਵੇ।

ਮੁੱਖ ਮਹਾਲਖਾਕਾ, ਪਤੌਤਾਲ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।  
ਮੁੱਖ ਮਹਾਲਖਾਕਾ (ਟਿਐਡ ਈ), ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।

  
(ਗੁਰਬਚ ਸਿੰਘ) 10/6/16

ਅਧੀਨ ਸਕੱਤਰ ਚਿੱਤ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 10-06-16

ਪਿਠ ਅੰਕਣ ਨੰ. 21-36/2015-2 ਚਿਪਟ/232

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸ਼ਾਇਦ ਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਲਈ ਰੱਜਿਆ ਜਾਵੇ।

ਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ।  
ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼, ਮੁੱਖ ਸਕੱਤਰ/ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ, ਪੰਜਾਬ।  
ਸਥਾਨਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ, ਪੰਜਾਬ ਰੇਲਵੇ, Cooperatives Mand, ਨਵੀਂ ਦਿਲੀ।



ਅਧੀਨ ਸਕੱਤਰ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 10-06-16

ਪਿਠ ਅੰਕਣ ਨੰ. 21-36/2015-2 ਚਿਪਟ/233

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸ਼ਾਇਦ ਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਲਈ ਰੱਜਿਆ ਜਾਵੇ।

  
ਅਧੀਨ ਸਕੱਤਰ



# Maharaja Ranjit Singh Punjab Technical University

Badal Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ।

## ਦਫ਼ਤਰੀ ਹੁਕਮ

ਨੰ. ESB.106

ਮਿਤੀ: 28.7.16

ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ. 21/36/2015-2ਵਿਪ੍ਰ2/230 ਮਿਤੀ 10.06.2016 ਅਨੁਸਾਰ ਡਰਾਈਵਰਾਂ ਨੂੰ ਮਿਤੀ 10-06-2016 ਤੋਂ 400/- ਰੁਪਏ ਪ੍ਰਤੀ ਮਹੀਨਾ ਸਪੈਸ਼ਲ ਭੱਤਾ ਦੇਣ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਂਦੀ ਹੈ।

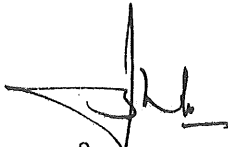
ਰਜਿਸਟਰਾਰ

ਪਿੱਠਅੰਕਣ ਨੰ. 5093 to 5099

ਮਿਤੀ: 28/07/16

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਇੰਚਾਰਜ, ਟਰਾਂਸਪੋਰਟ ਵਿਭਾਗ
2. ਸ੍ਰੀ ਸੁਰਜੀਤ ਸਿੰਘ, ਡਰਾਈਵਰ
3. ਸ੍ਰੀ ਹਰਮੇਲ ਸਿੰਘ, ਡਰਾਈਵਰ
4. ਸ੍ਰੀ ਮਲਕੀਤ ਸਿੰਘ, ਡਰਾਈਵਰ
5. ਸ੍ਰੀ ਰਣਜੀਤ ਸਿੰਘ, ਡਰਾਈਵਰ
6. ਤਨਖਾਹ ਸ਼ਾਖਾ
7. ਨਿੱਜੀ ਮਿਸਲ
8. ਮਾਸਟਰ ਫਾਈਲ

  
ਰਜਿਸਟਰਾਰ



ਦੀਆਂ ਦੀ ਪੂਰੀ ਪੁਸ਼ਟੀ ਕਰਵਾਉਣ ਅਤੇ ਵੱਧ ਪ੍ਰਾਪਤ ਹੋਣ ਦੇ ਕਾਰਨ ਹਿੰਦੀ ਨਾਜ਼ਰੀ। ਸੁਮਿੱਤ ਹੈ ਕਿ ਜੇਕੀ ਪੀ ਡਾਕਟਰ ਸਰਕਾਰ ਤੋਂ ਇਸ ਸਬੰਧਿਤ ਅਧਿਕ ਪੁਸ਼ਟੀ ਕੀਤੀ ਜਾਵੇਗੀ, ਉਹ ਸਰਕਾਰੀ ਵਿਭਾਗ ਪੱਖੀਆਂ ਨੂੰ ਮਿਲ ਜਾਵੇਗੀ।

3. ਪ੍ਰਾਈਵੇਟ ਸਿੱਖਿਆ ਨੂੰ ਹਰੇਕ ਵਿਭਾਗੀਆਂ ਦੀ ਪ੍ਰੀਖਿਆ ਫੀਸ, ਰੈਜਿਸਟ੍ਰੇਸ਼ਨ ਫੀਸ, ਅਤੇ ਹੋਰ ਫੀਸ, ਸੰਬੰਧਿਤ ਸਰਕਾਰੀ ਨੁਮਾਇੰਦਗੀ/REPRESENTATIVE ਲਾਇ ਨੂੰ ਦੇਣੀ ਹੋਵੇਗੀ। ਪ੍ਰਾਈਵੇਟ ਸਿੱਖਿਆ ਅਤੇ ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਦੀ ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਸੰਬੰਧਿਤ ਫੀਸਾਂ ਵਾਲੀ ਹੈ ਕਿ ਸਰਕਾਰੀ ਸਿੱਖਿਆ ਨੂੰ Post Matric SC Scholarship Scheme ਅਧੀਨ ਪੂਰੇ ਪੈਸੇ ਲਈ ਮਿਲ ਜਾਵੇ। ਜੇਕਰ ਕੋਈ ਸਰਕਾਰੀ ਸਿੱਖਿਆ ਵਿਭਾਗੀਆਂ, ਸਰਕਾਰੀ ਸਿੱਖਿਆ ਪ੍ਰਿੰਟਰਾਂ ਤੋਂ ਪ੍ਰੀਖਿਆ ਫੀਸ, ਰੈਜਿਸਟ੍ਰੇਸ਼ਨ ਫੀਸ ਅਤੇ ਹੋਰ ਫੀਸ ਨਾ ਲੈਣ, ਵਿਭਾਗੀ ਪ੍ਰਿੰਟਰਾਂ ਦੇ ਆਧੀਨ ਪ੍ਰਾਪਤ ਹੋਣ ਨਹੀਂ ਹੋਣ।

4. ਇਸ ਲਈ ਕਿਸੇ ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਹਿੱਸੇ ਨੂੰ ਮੁੱਖ ਕੰਪਨੀ ਦੇ, ਪਾਸਟ ਮੈਟ੍ਰਿਕ ਸਰਕਾਰੀਆਂ ਨੂੰ ਮਿਲੇਗੀ। ਸਰਕਾਰੀ ਸਿੱਖਿਆ ਲੈਣ ਵਾਲੇ ਵਿਦਿਆਰਥੀਆਂ ਦੀਆਂ ਪ੍ਰੀਖਿਆ ਫੀਸਾਂ, ਰੈਜਿਸਟ੍ਰੇਸ਼ਨ ਫੀਸਾਂ ਅਤੇ ਹੋਰ ਫੀਸਾਂ, ਸਰਕਾਰੀ ਸਿੱਖਿਆ ਤੋਂ ਕੋਈ ਕੋਈ ਨਾ ਲੈਣੀਆਂ ਜਾਣ, ਜੇਕਰ ਕੋਈ ਵਿਦਿਆਰਥੀ ਪ੍ਰਾਈਵੇਟ ਸਿੱਖਿਆ ਨੂੰ ਸਰਕਾਰੀ ਕੋਈ ਵਿਦਿਆਰਥੀ ਪ੍ਰੀਖਿਆ ਪ੍ਰਿੰਟਰਾਂ ਨੂੰ ਕਰ ਦਿੰਦੀ ਹੋਵੇਗੀ। ਇਸਨੂੰ ਵਿਦਿਆਰਥੀਆਂ ਦੀਆਂ ਪ੍ਰੀਖਿਆ ਫੀਸਾਂ ਦੀ ਪੂਰੀ ਪੁਸ਼ਟੀ ਪਿਸਟ ਮੈਟ੍ਰਿਕ ਸਰਕਾਰੀਆਂ ਨੂੰ ਮਿਲੇਗੀ। ਸਰਕਾਰੀ ਸਿੱਖਿਆ ਕਰਵਾਉਣ ਦੇ ਵੱਧ ਪ੍ਰਾਪਤ ਹੋਣ ਦੇ ਹਿੱਸੇ ਨੂੰ ਮਿਲੇਗੀ।

*(Signature)*  
 ਨਵਜੋਤ ਸਿੰਘ  
 2/11/2016

ਪਿਸਟ ਨੰਬਰ: 3/184/16-SAE/2016

ਮਿਤੀ: 2/11/16

ਸਿੱਖਿਅਕ ਪੱਤਰ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖੇ ਨੂੰ ਜੁਠਾਉਣ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਜਕਾਰੀ ਹਿੱਸੇ ਕਰਵਾਉਣਾ ਜਾਵੇਗਾ।

1. ਵਾਇਸ ਚਾਂਸਲਰ, ਪਸ਼ੂ ਪਾਲਣਾ ਵਿਭਾਗ, ਪੰਜਾਬ
2. ਪ੍ਰਿੰਟਰ ਸਰਕਾਰ, ਕਲਕੱਤਾ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿੱਖਿਆ ਵਿਭਾਗ, ਪੰਜਾਬ
3. ਪ੍ਰਿੰਟਰ ਸਰਕਾਰ, ਸਿੱਖਿਅਕ ਵਿਭਾਗ, ਪੰਜਾਬ
4. ਪ੍ਰਿੰਟਰ ਸਰਕਾਰ, ਸਕੂਲ ਸਿੱਖਿਆ ਵਿਭਾਗ, ਪੰਜਾਬ
5. ਪ੍ਰਿੰਟਰ ਸਰਕਾਰ, ਸਿੱਖਿਅਕ ਸੰਬੰਧਿਤ ਅਤੇ ਵਿਭਾਗ, ਪੰਜਾਬ

*(Signature)*  
 ਨਵਜੋਤ ਸਿੰਘ  
 2/11/2016

ਪਿਸਟ ਨੰਬਰ: 3/124/16-SAE/2016

ਮਿਤੀ: 2/11/16

ਸਿੱਖਿਅਕ ਪੱਤਰ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖੇ ਨੂੰ ਜੁਠਾਉਣ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਜਕਾਰੀ ਹਿੱਸੇ ਕਰਵਾਉਣਾ ਜਾਵੇਗਾ।

1. ਵਾਇਸ ਚਾਂਸਲਰ, ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ ਪਿੱਛੜੀਆਂ ਸੁਣੀਆਂ, ਕਲਕੱਤਾ ਵਿਭਾਗ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ;
2. ਵਾਇਸ ਚਾਂਸਲਰ, ਕਲਕੱਤਾ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿੱਖਿਆ ਵਿਭਾਗ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ;
3. ਡੀ. ਐੱਸ. ਆਰ. ਆਲਮ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ;
4. ਡੀ. ਐੱਸ. ਆਰ. (ਸਕੂਲ), ਪੰਜਾਬ, ਐਸ. ਏ. ਐੱਸ. ਨਗਰ;
5. ਵਾਇਸ ਚਾਂਸਲਰ, ਸਿੱਖ ਅਤੇ ਸਿੱਖਿਅਕ ਸਿੱਖਿਆ ਵਿਭਾਗ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ;
6. ਵਾਇਸ ਚਾਂਸਲਰ, ਪੰਜਾਬੀ ਡੀ. ਆਰ. ਡੀ, ਪੰਜਾਬ, ਐਸ. ਏ. ਐੱਸ. ਨਗਰ;
7. ਵਾਇਸ ਚਾਂਸਲਰ, ਪਸ਼ੂ ਪਾਲਣਾ ਵਿਭਾਗ, ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ;

*(Signature)*  
 ਨਵਜੋਤ ਸਿੰਘ  
 2/11/2016





प्रो. (डॉ.) जसपाल एस. सन्धू

सचिव

*Prof. Dr. Jaspal S. Sandhu*

MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS

Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23239337, 23236288,

Fax : 011-23238858, email : jssandhu.ugc@nic.in

D.O. No. 1-3/2007 (CPP-II)

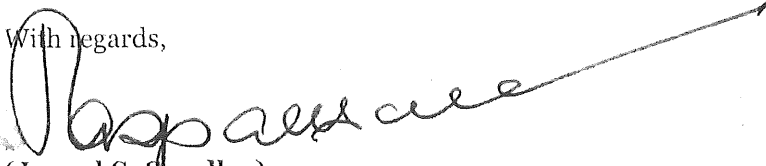
6<sup>th</sup> December, 2016

Dear Sir / Madam,

UGC has striven to discharge the mandate of regulating the standards of higher education given to it by the UGC Act, 1956 through issuance of regulations, guidelines, notifications and other instruments. UGC (Grievance Redressal) Regulations, 2012 and UGC Guidelines on Students' Entitlement are some of the initiatives that the Commission took to safeguard the interests and entitlements of students in higher educational institutions. UGC's public notice in 2007 articulating a procedure for resolving grievances of students related to fee refund and retention of original certificates was aimed in this direction. However, in view of contexts that have dramatically changed in the subsequent decade and unremitting flow of complaints and SOS pleas from students and parents on issues covered in public notice, UGC felt it incumbent upon itself to review its policy on this and other related student-centric matters. A Committee constituted in this regard has formulated an elaborate notification on "**Remittance and Refund of Fees and other Student Centric Issues**" which was approved by the Commission in its 519<sup>th</sup> meeting held on 15<sup>th</sup> November, 2016. The notification is available on UGC website.

Let me apprise you that UGC has taken a serious view of these matters which have been brought to its notice by students and other stakeholders and will take strict action against universities and their affiliated/constituent colleges breaching the provisions of this notification. I request you to give specific and stern instructions to various departments and colleges under your university for complete compliance of the Notification. The provisions of the Notification may also be included in the institutional website and prospectus suitably for wider dissemination.

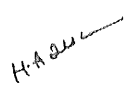
With regards,

  
(Jaspal S. Sandhu)

**To the Vice Chancellors of all universities**

Copy to:

1. The Publication Officer, Website Division, UGC, New Delhi.
2. The Bureau Heads, UGC, New Delhi (to take action on complaints / representations concerning their universities / colleges / institutes).

  
(Dr. Hemang Desai)  
Education Officer



## University Grants Commission

### Notification

on

### Remittance and Refund of Fees and Other Student-centric Issues

December, 2016

#### **1. Introduction:**

One of the fundamentals of the Indian higher education system, even after the significant evolution of private sector in the domain, has remained its commitment to provide education without profit. The rationale behind this policy paradigm has been to protect the rights and entitlements of students whose financial conditions often pose a roadblock to their desire for quality higher education. For a country like India, it is but natural to promote “not-for-profit” paradigm in view of low per capita income and high poverty index. It has to be acknowledged that this apparently idealistic principle has worked to an appreciable extent in India. However, the considerable number of complaints, grievances, court cases and other references received by UGC on various coercive and shady dealings carried out by HEIs reflect that profiteering motivations still drive the operation of quite a few institutions in India. The reason behind the proliferation of such malpractices can be many, including absence of an effective and robust policy regime. However, what is most disturbing about the dismal scenario is that students are at the receiving end of this malaise. The Commission has earlier notified University Grants Commission (Grievance Redressal) Regulations, 2012 on redressal of multifarious grievances of students. But given the sheer volume of the complaints regarding non-refund of fees and retention of original certificates by

HEIs and other related issues, the Commission has felt the need to notify elaborate instructions so as to curb such malpractices. Considering the seriousness of the issue, the UGC has decided to issue appropriate instructions in the form of this notification to all universities and other higher educational institutions under the purview of UGC.

## **2. Objective:**

To prohibit coercive and profiteering institutional practices in the matters related to verification of certificates and testimonials at the time of admission, remittance of fees and refund thereof in case of cancellation of admission and other such student-centric issues.

In exercise of powers conferred by Section 12 (d) read with Section 12(j) of the UGC Act, 1956, the UGC issues this notification for adoption of standard operating procedures in the matters related to verification of certificates and testimonials at the time of admission, remittance of fees and refund thereof in case of cancellation of admission and other such student-centric issues with an aim to curb coercive and profiteering institutional practices that directly and indirectly constrain the fundamental rights of students to explore multiple opportunities and choices in terms of their academic career.

## **3. Application and Enforcement**

1.1. The instructions contained in this notification shall be in supersession to its earlier Public Notice dated 23.04.2007. It shall be applicable to Undergraduate, Postgraduate and Research Programs run by all statutory universities recognized by UGC under Section 2 (f) of UGC Act, together with all colleges under their affiliating domain and institutions declared as deemed to be universities under Section 3 of the UGC Act.

1.2 The instructions contained in this notification shall come into force with immediate effect and shall have regulatory force on extant as well as future grievances over issues and matters covered herein.

1.3 Universities shall amend their relevant statutes, rules, regulations etc. and bring them in line with the provisions contained herein.

#### **4. Specific Instructions and Mandatory Actions for HEIs:**

The Commission herewith lays down specific instructions and consequent mandatory actions on the issues related to (1) verification and non-retention of students' academic and personal certificates and testimonials, (2) remittance of fees by students and refund thereof by the institution concerned in the event of the cancellation of admission by the student and (3) an effective grievance redressal mechanism to be installed by the affiliating university for quick and effective resolution of grievances in this regard;

##### **4.1 Verification and Non-retention of Students' Academic and Personal testimonials**

4.1.1 No institution of higher education shall insist upon a student to submit the original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents at the time of submitting admission form.

4.1.2 In line with instructions issued by Ministry of Personnel, Public Grievances & Pension, Department of Administrative Reforms, PG & Pension, the Commission has already written to HEIs about allowing self-attestation of documents such as mark-sheets, birth certificate etc. by the applicant where there is a system of verification of the original certificates and testimonials at any stage before the finalization of the process of admission.

4.1.3 HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity and veracity, keeping the attested copies for their record.

4.1.4 The self-attested testimonials of students shall be held valid and authentic by institution concerned and/or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of program of study, such verification shall be undertaken in the presence of the student and certificates and testimonials thus verified shall be returned immediately to the student.

4.1.5 Taking the certificates and testimonials into institutional custody under any circumstances or pretexts is strictly prohibited for it is a coercive tactic which can be misused for blackmailing students who wish to withdraw admission from the institute for better prospects or other compulsions.

4.1.5 In case of any suspicion over the authenticity or genuineness of the testimonials, the reference may be made to the university or the Board which issued certificates to the student and the admission be subjected to the authentication, but original certificates shall not be retained under any circumstances

#### **4.2 Remittance and Refund of Fees**

4.2.1 No HEI shall make it mandatory for applicants to purchase the institutional prospectus any time during the course of the program of study. Purchasing prospectus shall be the personal choice of the student and he/she has all rights to decide against it in case he/she wishes to access the information from institutional website. As laid down in the Right to Information Act, 2005, and reiterated in the UGC Guidelines on Students' Entitlement, all HEIs shall disclose on their website and prospectus information like the status of the institution, its affiliation, accreditation rating, physical assets and amenities, course-wise sanctioned intake of students, details of faculty, membership of governing bodies and minutes of the meetings of bodies like Academic/Executive council, sources of income and the financial situation and any other information about its functioning necessary for a student to make a fully informed choice.

4.2.2 HEIs shall charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for entire program of study or for more than one semester/year in which a student is enrolled is strictly prohibited as it restricts the student from exercising other options of enrolment elsewhere. This enabling provision is in line with the UGC guidelines on Choice-Based Credit System (CBCS) and Model Curricula which are geared towards promoting a student's inter-institutional mobility.

4.2.3 If a student chooses to withdraw from the program of study in which he/she is enrolled, the institution concerned shall follow the following four-tier system for the refund of fees remitted by the student.

<b>Sr. No</b>	<b>Percentage of Refund of Aggregate fees*</b>	<b>Point of time when notice of withdrawal of admission is served to HEI</b>
(1)	100%	15 days before the formally-notified last date of admission
(2)	80%	Not more than 15 days after the formally-notified last date of admission
(3)	50%	More than 15 days but less than 30 days after formally-notified last date of admission
(4)	00%	More than 30 days after formally-notified last date of admission

*\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)*

4.2.4 In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 10% of the aggregate fees as processing charges from the refundable amount.

4.2.5 Fees shall be refunded by all HEIs to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

### **4.3 Constitution and Functions of Grievance Redressal Committee (GRC)**

4.3.1 All universities shall mandatorily constitute a "Grievance Redressal Committee" (GRC) mandated by UGC (Grievance Redressal) Regulations 2012 to address and effectively resolve complaints, representations and grievances related to any of the issues mentioned in this notification, among others articulated in the regulations. The GRC shall do all it takes to ensure that its

departments and affiliated colleges unfailingly comply with all the instructions articulated in this notification.

4.3.2 The GRC shall follow procedures outlined in UGC (Grievance Redressal) Regulations 2012 for resolution of the students' grievances in above matters.

## **5. Punitive Actions by Commission against defaulting HEIs**

5.1 Any act of retention of original certificate or non-refund of fee by any college shall be deemed to have been committed by the affiliating university which shall only be liable for punitive action by the UGC.

5.2 On receiving any complaint from students or aggrieved person on any of the issues outlined in this notification, the Commission shall forward it to the GRC of the university concerned for feedback.

5.3 The GRC of the university concerned shall furnish to Commission the "Action Taken Report" and/or status of the grievance resolution within a period of twenty days from the date of receipt of the Commission's missive.

5.4 On basis of the feedback of the GRC, if the Commission feels the defaulting HEI is wilfully contravening the provisions contained in this Notification, it shall take all such punitive actions as notified in Regulation 9 of UGC (Grievance Redressal) Regulations 2012 against the defaulting HEIs.

5.5 Additionally, the Commission shall write to accreditation agencies about the misconduct and malpractices of the erring HEI with the request to take all such actions as deemed fit by them to ensure compliance.

**(Jaspal S. Sandhu)**  
Secretary

**(ii) DUTIES AND FUNCTIONS OF ASSOCIATE DEAN,  
ACADEMIC AFFAIRS/STUDENTS' WELFARE,  
JALANDHAR/GURDASPUR**

1. There shall be two positions each at Regional Campuses of Jalandhar and Gurdaspur. One as Associate Dean, Academic Affairs and the other as Associate Dean, Students' Welfare.

The Syndicate, on the recommendation of the Vice-Chancellor may appoint one of the Professors on the respective Regional Campus to hold the office of the Associate Dean, Academic Affairs. If there is no Professor, one of the readers may be appointed as Associate Dean, Academic Affairs.

The Syndicate, on the recommendation of the Vice-Chancellor may appoint one of the teachers (Professor/Reader/Lecturer) on the respective campus to hold the office of the Associate Dean, Student's Welfare.

The term of both the above offices will be for a period of one year commencing from April 1st which may be extended for further term/s, as may be decided by the Syndicate on the recommendation of the Vice-Chancellor.

An honorarium of 10% of the substantive pay per month will be paid to the Associate Dean, Academic Affairs as well as to the Associate Dean Students' Welfare.

2. The Duties and Functions of the Associate Dean, Academic Affairs of Regional Campuses, Jalandhar and Gurdaspur shall be:

- (i) To co-ordinate and supervise admission of students made by the Boards of Control, in the Guru Nanak Dev University Regional Campuses, and the various University programmes at present located in the Colleges in Jalandhar/Gurdaspur.
- (ii) To arrange for the accommodation of all University classes.
- (iii) To co-ordinate the work of teaching and research in various departments.



**(iii) WARDENS OF UNIVERSITY HOSTELS**

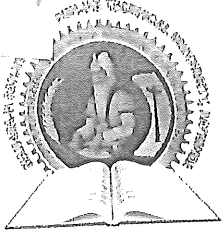
1. The Vice-Chancellor shall have authority to appoint part-time or whole-time wardens for the various Hostels of the University.
2. Part-time Warden may be appointed from amongst the teachers of the University.
3. The term of appointment of a part-time Warden shall be for one year commencing from April, 1 and it shall be renewable for maximum of three years.
4. The amount and nature of the allowances, etc., to be granted to part-time Wardens shall be as laid down by the Syndicate.
5. The pay scale of whole-time wardens shall be approved by the Syndicate from time to time. They shall be entitled to benefits of Provident Fund, etc., as laid down by Statutes for other whole-time employees of the University.

# MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY

## BADAL ROAD, BATHINDA.

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ।



Prof. (Dr.) M.P.S. Ishar

ਪ੍ਰੋ. (ਡਾ.) ਐਮ.ਪੀ.ਐਸ. ਈਸ਼ਰ  
Vice Chancellor

Ref No. : VCI/PA/200

Dated : 16.11.16

S. Parkash Singh Badal  
Hon. Chief Minister of Punjab  
Civil Secretariat-01, Sec-01,  
Chandigarh-160001.

**Sub.: Proposal for establishment of "Dr. B.R. Ambedkar Training Centre for Civil and Allied Services" at Bathinda.**

Hon. the Govt.

On behalf of Maharaja Ranjit Singh Punjab Technical University, I am thankful for entrusting the University with noble responsibility of setting up Dr. B.R. Ambedkar Training Center for Civil Services and other competitive examinations at University campus at Bathinda, as announced by you during recently concluded 5<sup>th</sup> National Seminar on 'Baba Saheb's Vision of Education'.

In continuation with Punjab Government's relentless efforts in providing better education to the weaker sections of the society under your mentorship, our University is proud to take this gracious task with the vision of social empowerment through equal opportunities for education to all.

In this regard, detailed proposal for establishment of "Dr. B.R. Ambedkar Training Centre for Civil and Allied Services" at Maharaja Ranjit Singh Punjab Technical University campus, Bathinda and related budgetary requirements are enclosed herewith for your kind consideration.

You are requested to do the needful for approval of the same and release the requisite grant.

Thanking you

With warm regards  
M.P.S. Ishar  
Vice Chancellor



# PROPOSAL

**DR. B.R. AMBEDKAR TRAINING CENTRE  
FOR CIVIL AND ALLIED SERVICES**

AT

**MAHARAJA RANJIT SINGH  
PUNJAB TECHNICAL UNIVERSITY  
BADAL ROAD, BATHINDA**

SUBMITTED TO

**GOVERNMENT OF PUNJAB**

### **Social Empowerment Through Education – Need of the hour**

Education is the single most important instrument for social and economic transformation. A well educated population, adequately equipped with knowledge and skill is not only essential to support economic growth, but is also a precondition for growth to be inclusive, since it is only the educated and skilled person who can stand to benefit most from the employment opportunities which growth will provide. Improvements in education are not only expected to enhance the efficiency but also augment the overall quality of life. Education is an instrument of social change and eliminates gender disparities and ensures equal opportunities.

Social Empowerment and Education domain ensures mainstreaming in the education sector in order to empower the socially disadvantaged groups including the Scheduled Castes (SCs), the Scheduled Tribes (STs), the Other Backward Classes (OBCs) and the Minorities holistically and through them the nation building.

People of the Punjab and specially youth of the region has tremendous potential in all walks of life but lack of proper guidance and training to mentor them for building their career in various facets remain the biggest hurdle in their success. Providing them 'right mentorship and training at right time' will surely ensure upliftment of society at social, economical and intellectual levels.

#### **Initiatives by Govt. of Punjab**

To provide impetus to inclusive development in Bathinda and surrounding region, special emphasis has been laid in areas such as eradicating educational backwardness, boosting agrarian economy and providing better healthcare by Govt. of Punjab under the visionary leadership of Honorable Chief Minister to improve the socio-economic scenario in the region.

Establishment of meritorious schools in Punjab for academically sound students to ensure their overall development with facilities like free education, lodging/boarding, books, stationary and excellent academic mentorship is one of the signature step towards commitment of Govt. of Punjab for empowerment through education. Various schemes for socially and economically weak students and women are also implemented with unmatched equality and transparency in the state of Punjab under the patronage of S. Prakash Singh Badal. His visionary leadership and

dedication towards academic and educational progress of the state and more specifically Malwa region has made an impeccable impact on societal development.

### **Bathinda – The Education Hub**

Bathinda – ‘The City of Lakes’, being situated at the heart of Punjab, has the geographical advantage. Being one of the most prominent cities of Punjab and surrounded by rural area, it appears to be the best centre for developmental plans. In the recent years, a number of prominent institutions such as Central University of Punjab, Maharaja Ranjit Singh Punjab Technical University, Cancer Research Institute, Regional Research Centre of Punjab Agriculture University besides medical and private universities like Adesh University, Guru Kashi University, Akal University and All India Institute of Medical Sciences, etc. have been setup in the region to make it a hub of education and health services.

### **TRAINING CENTRE FOR CIVIL AND ALLIED SERVICES**

#### ***The Announcement***

In continuation with Punjab Government’s efforts in providing better education to the weaker sections of the society, the Chief Minister of Punjab, S. Parkash Singh Badal, had announced the setting up of Government training center for Civil Services and other competitive examinations at Maharaja Ranjit Singh Punjab Technical University, Bathinda.

During recently concluded 5<sup>th</sup> National Seminar on ‘Baba Saheb’s Vision of Education ‘ organized by Maharaja Ranjit Singh Punjab Technical University, Bathinda, Hon. Chief Minister S. Parkash Singh Badal had emphasized the need to empower the socially backward and economically weaker people of Punjab. He also stressed that education is the only means to transform the society for a better future. In light of this, he declared establishment of a well-equipped Training Center for coaching to prepare students for IAS/IPS/and other allied Civil Services in the memory of Dr. B.R. Ambedkar.

#### ***Vision***

A clear vision for the future is one where all students have equal access to lessons that will prepare them for life and career success. Until there is an ‘equity of access’ to hands on

learning opportunities, our society and our world will continue to perpetuate cycles of injustice and poverty.

### ***Mission***

*The mission of Centre will be the 'Empowerment Through Education' by providing personalized and effectual mentorship for development of tailored career and life skills. The Centre through its dedicated services will effectively - and equitably - empower all students with the skills they need for success. Empowering all students in this way is key to both breaking the cycles of poverty and investing in better communities, economies and societies.*

### ***The Objectives***

The Center will impart free coaching and guidance to thousands of aspirants appearing in the various Civil, Administrative and Defence Services and other competitive examinations. All prospective students for such exams earlier had to go to far off places for their preparation. Setting up of this center at Bathinda will benefit them from the knowledge deepening and widening process to be generated through its high quality instructional coaching by acclaimed experts from all over India. It will prepare students for life after school/college and is critical to empowering the next generation workforce. Young people will be expected to perform as per the need of the nation, think creatively and solve problems for the betterment of our community and society.

### ***The Location***

The Center will be established in the main campus of Maharaja Ranjit Singh Punjab Technical University, Bathinda. The lush green campus of MRSPTU is situated on the Bathinda - Badal Road, at a distance of 5 KM from the main city. It presents a splendid sight of beautiful buildings away from noise and din of city markets and roads.

### ***Maharaja Ranjit Singh Punjab Technical University: The Host***

Maharaja Ranjit Singh Punjab Technical University, Bathinda was established in 2015 by Govt. of Punjab to improve the status of education, especially technical education, in the state of Punjab, particularly in the Malwa region, thus giving feathers to the vision of our most visionary statesman, Honorable Chief Minister of Punjab, S. Parkash Singh Badal. Eight constituent colleges and more than 100 other colleges imparting technical education, spread over 11

districts Bathinda, Barnala, Faridkot, Fatehgarh Sahib, Fazilka, Ferozepur, Mansa, Moga, Sri Muktsar Sahib, Patiala and Sangrur of Punjab are affiliated with the University.

The University has 108 colleges affiliated to it, offering UG and PG programmes in Engineering, Management, Pharmacy, Architecture and allied technical areas. Its constituent college, Giani Zail Singh Campus College of Engineering and Technology, Bathinda was the First Engineering College setup in the state by Govt. of Punjab in 1989 and is currently offering variety of many UG and PG courses in the fields of Engineering, Management, Architecture and Applied Sciences. The University is also poised to setup Pharmaceutical Sciences and Technology, Biotechnology, Chemical Engineering, Biochemical Engineering, Bio-Medical engineering and Sciences (Physics, Chemistry and Mathematics) departments to develop it as a best academic and research facility of global level in various disciplines of Science and Technology. University Business School is also being setup to create better business managers and entrepreneurs.

#### ***Administrative Control***

The Centre will function under the administrative control of the University. Director of the Centre will look after the day-to-day administration of the Institute. Admission programming and scheduling of the various courses, arrangement of teaching personnel and conduct of tests, seminars etc. will be operationally managed by him.

#### ***Proposed Courses to be offered***

The Civil & Allied Services Training Centre, MRSPTU, Bathinda will be one of the best mentoring Institutions of Northern India with faculty pool of high academic credentials and state of the art facilities. It will impart free training to the candidates of socially and economically weaker sections of the society for the Central Civil Services I.A.S. (Prelim. & Main), P.C.S. Judicial (Prelim. & Main), P.C.S. (Executive), B.D.P.O., D.S.P (Prelim. & Main), P.O. (Banking Services), N.E.T. (U.G.C.), M.B.A./M.C.A., G.A.T.E., G.P.A.T. and Spoken English Examinations. Proposed courses are enlisted below in Table-1.

**Table 1: Proposed courses to be offered**

S. No.	Proposed Courses	Proposed Intake
1.	I.A.S. (Prelim & Main)	60
2.	P.C.S. – Main & Judicial /B.D.P.O./D.S.P.	60
3.	N.E.T. (U.G.C.)	40
4.	G.A.T.E./G.P.A.T.	40
5.	M.B.A./M.C.A	60
6.	Banking Service (P.O.)	60
7.	Personality Development & Interview Preparation Course	120
8.	Spoken English	120

***The Mentors***

Well learned and renowned teaching faculty comprising highly mature, experienced and skilful personnel for various competitive courses will be identified and placed for specialized subjects along with supportive teaching staff from various disciplines and subjects taught in the University. It ranges from Mathematics /Economics / Statistics /Physics /Chemistry /Botany / Zoology /Biology /Public Administration /Geography /Sociology /Law /History /Psychology /Political Science / Commerce /Engineering /Pharmacy to Literatures. The Centre will have the competence to serve not only the subjects of General Studies but also the Optional Subjects as prescribed in the syllabi.

To conduct the Rehearsal (MOCK) Interviews and to provide requisite degree of guidance and consultancy to the candidates to face the interviews, a Panel comprising following experts will be constituted:

- (i) I.A.S./I.P.S. Officers
- (ii) Scientists & Engineers
- (iii) Retd. P.P.S.C. Members.
- (iv) Faculty Members of the Universities, and
- (v) Other experts as required.

Availability of such experienced and talented interviewers will ensure proper training of the students and will surely be an asset of the Centre.



### ***The Infrastructure and Facilities***

The proposed layout map for 'State of the art' Centre, to be established at MRSPTU, Bathinda is enclosed as Annexure -1. It consists of:

**Academic block**, comprising of Class Rooms, Tutorial Rooms, Seminar Hall, Communication/Computer Lab, Counseling-cum-interview Rooms, Teaching Material Room and Library;

**Administrative block**, comprising of Director's Office, Administrative office, Committee Room, Faculty Rooms, Store etc.

### **The Budgetary Requirements**

The Centre will offer admission to SC/ST and economically weaker students free of cost.

**Phase – 1:** Non recurring and Recurring expenses for initial 5 years will be covered by the financial grant from the state government.

**Phase -2:** Centre will be run by yearly sanctioned financial grant from the state government to the University.

The phase wise requisite grants under different heads are given below:

#### **PHASE-1 (For initial 5 years)**

<b>S. No.</b>	<b>Description</b>	<b>Tentative Specifications</b>	<b>Tentative Expenditure (In Lakhs INR)</b>
<b>NON RECURRING</b>			
<b>A</b>	<b>Infrastructure: (2200 SQM - Approx)</b>		
1	Classrooms	Two /90 Sqm each	440.00
2	Tutorial Rooms	Four /40 Sqm each	
3	Seminar Hall	One / 200 Sqm	
4	Communication/Computer Lab	One / 90 Sqm	
5	Counseling-cum-Interview Room	Four / 20 Sqm	
6	Committee Room	One / 50 Sqm each	
7	Director's Office	One / 20 Sqm each	
8	Faculty Room	Ten / 10 Sqm each	
9	Departmental Library	One / 150 Sqm	
10	Store	One / 50 Sqm	
11	Admin. Office	One / 50 Sqm	
12	Circulation and other area	As required	
<b>B</b>	<b>Furniture</b>		40.00
<b>C</b>	<b>Audio-visual &amp; Computational</b>		45.00

	facilities		
D	Books		
	<b>RECURRING</b>		40.00
E	<b>Manpower</b>		
	<i>Teaching Faculty</i>		
	Director*		320.00
	Professor	One	
	Associate Professor	Two	
	Assistant Professor	Four	
	Visiting Faculty and Expert Panel	As required	
	<b>Non teaching and support staff</b>	Ten	
	Administrative officer (1)		
	Ast. librarian (1)		
	Library attendant (1)		
	Computer lab. Incharge (1)		
	Clerck cum office assistant (1)		
	Data entry operator (1)		
	Storekeeper (1)		
	Attendants/Helpers (3)		
F	<b>E Journals/books subscriptions</b>		20.00
G	<b>Other recurring expenses</b>		70.00
	<b>Total</b>		<b>975.00</b>

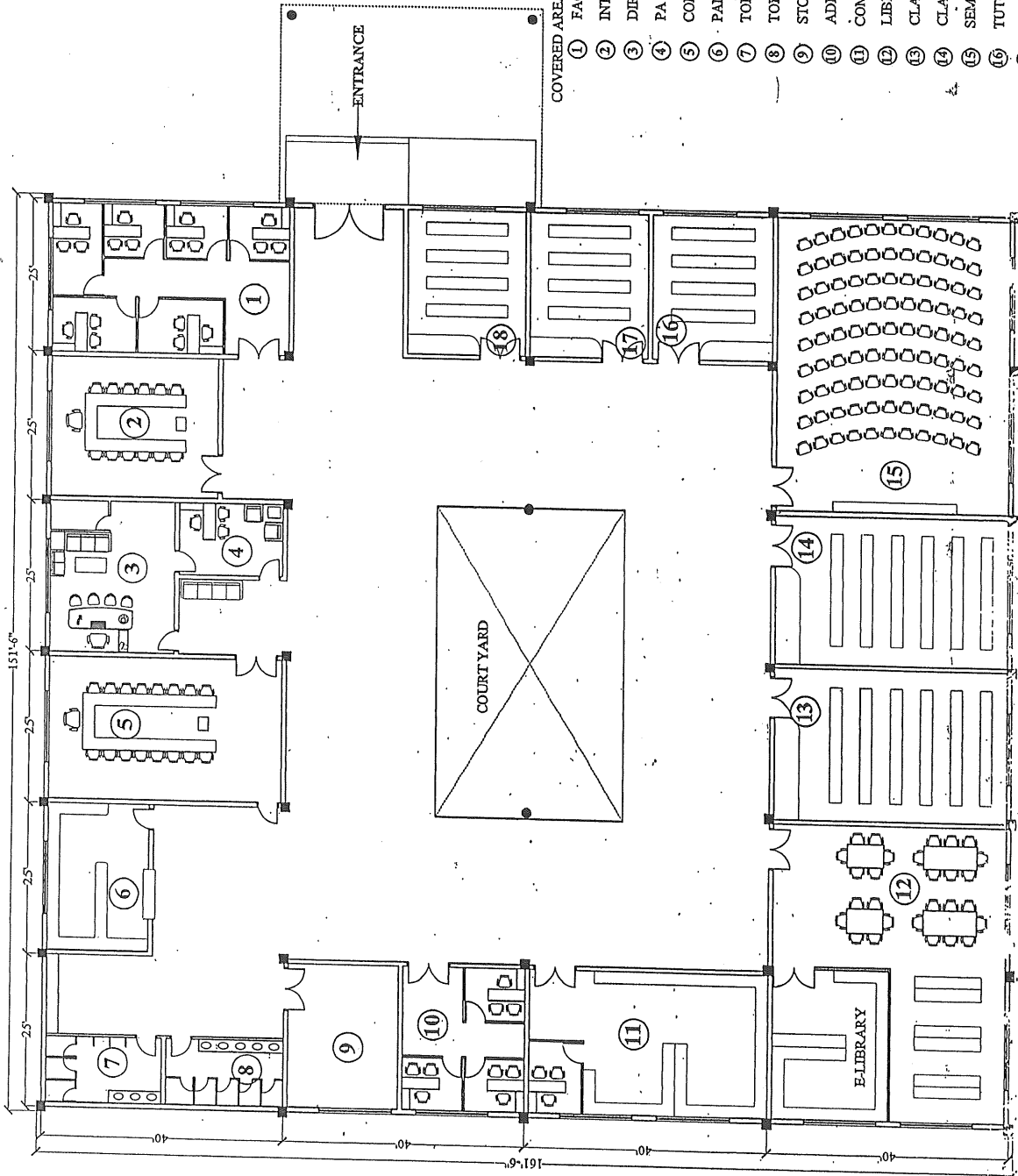
\* Director of the Centre will be nominated among Professor and Associate Professors by rotation basis for a period of three years.

#### PHASE-2 (Yearly basis)

S. No.	Description	Tentative Specifications	Tentative Expenditure (In Lakhs INR)
	<b>NON RECURRING</b>		
A	Books		5.0
	<b>RECURRING</b>		
B	<b>Manpower</b>		
	Teaching, Non-teaching & Support staff		70.0
C	<b>E-Journals/Books</b>		5.0
D	<b>Maintenance &amp; Other</b>		20.0
	<b>Total</b>		<b>100.0</b>

  
Vice Chancellor

ESTABLISHMENT OF TRAINING CENTRE FOR CIVIL AND ALLIED SERVICES  
AT MRSPTJ, BATHINDA



COVERED AREA = 22,862 SQ. FT. 2.2 CR. S.G. M (APPROX.)

- ① FACILITY OFFICE (6 PERSON)
- ② INTERVIEW ROOM
- ③ DIRECTOR OFFICE WITH TOILET
- ④ PA TO DIRECTOR
- ⑤ COMMITTEE ROOM
- ⑥ PANTRY
- ⑦ TOILET (L)
- ⑧ TOILET (G)
- ⑨ STORE
- ⑩ ADMIN. OFFICE
- ⑪ COMMUNICATION LAB.
- ⑫ LIBRARY
- ⑬ CLASSROOM
- ⑭ CLASSROOM
- ⑮ SEMINAR HALL
- ⑯ TUTORIAL
- ⑰ TUTORIAL
- ⑱ TUTORIAL

*[Signature]*  
08/11/16

Head  
Department of Architecture  
GZSCCET, Bathinda





# हिंडा में खुलेगा विश्व स्तरीय कोचिंग सेंटर

डॉ. बीआर अंबेडकर के जन्म दिवस पर राष्ट्रीय सेमिनार

अमर उजाला क्यूरो  
बदिल।

मुख्यमंत्री प्रकाश सिंह बादल ने हिंडा में कमजोर वर्ग से सिविल सेवाओं में जाने के चाहवानों को लिए स्पेशलाई भूयुक्त करवाने की भारत रत्न डॉ. बीआर अंबेडकर के नाम पर एक विश्व स्तरीय कोचिंग सेंटर स्थापित करने का एलान किया।

डॉ. बीआर अंबेडकर के 125वें जन्म दिवस पर शुक्रवार को आयोजित राष्ट्रीय सेमिनार को संबोधित करते हुए मुख्यमंत्री बादल ने कहा कि प्रदेश सरकार महाराजा रणजीत सिंह स्मृति मेमोरियल यूनिवर्सिटी में बनाए जा रहे इस सेंटर को पूरा खर्च उभारगी। उन्होंने उम्मीद जताई है कि यह सेंटर सिविल सेवाओं में कमजोर वर्ग के लोगों के लिए लाभदायक साबित होगा। मुख्यमंत्री

सीएम ने किया एलान  
कहा- सेंटर कमजोर वर्ग  
के लोगों के लिए  
होगा लाभदायक

ने इसके साथ ही डॉ. अंबेडकर के जीवन और दर्शन पर पीएचडी करने वाले हर व्यक्ति को पांच लाख रुपये स्कॉलरशिप देने का एलान भी किया।

डॉ. अंबेडकर को श्रद्धांजलि भेंट करते हुए मुख्यमंत्री ने उनको एक महान स्कॉलर, कानून जान, अर्थ शास्त्री, समाज सुधारक और एक महान अभियंता बताया। उन्होंने कहा कि डॉ. अंबेडकर दुनिया भर के इतिहास में एक महान हस्ती थे। इस दौरान प्रदेश सरकार की पहल कदमों को गिनाते हुए मुख्यमंत्री ने कहा कि अकाली भाजपा गठजोड़ सरकार के प्रयासों से पंजाब बिजली कानून देस का पहला प्रदेश है।

A U - 8/10/18

# भटिंडा में अम्बेदकर के नाम पर खुलेगा आई.ए.एस. और पी.सी.एस. का कोचिंग सेंटर : बादल

## 5वें राष्ट्रीय सेमिनार पर डा. अम्बेदकर को ती श्रद्धांजलि

भारत सरकार के मंत्री, 7 अक्टूबर (सर्वोपर. नारायण): डा. भीम राव अम्बेदकर के 125वें जन्म दिवस पर 5वें राष्ट्रीय सेमिनार दौरान मुख्यमंत्री प्रकाश सिंह बादल ने अन्ततः किया कि बाबा साहिब के नाम पर महाराजा रणजीत सिंह टेक्निकल यूनिवर्सिटी भटिंडा में आई.ए.एस. और पी.सी.एस. का विद्यार्थी शिबिर खोला जाएगा। निम्नलिखित प्रकार से कार्य किया जाएगा, क्योंकि शिबिर और पिछले वर्षों के विद्यार्थियों को निःशुल्क शिक्षा दी जाएगी। इसके अलावा डा. अम्बेदकर के जीवन पर पी.एच.डी. करने वाले विद्यार्थियों को 5 लाख रुपए बोनस भी दिया जाएगा। बादल अदेश यूनिवर्सिटी, भुवने में सेमिनार को संबोधित कर रहे थे।

इससे पहले प्रकाश सिंह बादल, केंद्रीय मंत्री हरसिमरत कौर बादल, विधायक मधु के गोकर चरमजीत तथा अटववाल, मोडवा गण्य अनुमानित जतिन धर्मशाला के चेयरमैन राजेश चव्हाण डा. अम्बेदकर की तस्वीर पर फूल अर्पित कर सेमिनार का उद्घाटन किया।



डा. अम्बेदकर को श्रद्धांजलि के फूल अर्पित करते मुख्यमंत्री। (विद्यु)

मुख्यमंत्री ने कहा कि डा. अम्बेदकर एक गरीब परिवार से थे लेकिन उनके महान योगदान ने उनको विश्व नेताओं की कतार में खड़ा कर दिया। उन्होंने कहा कि हम सभी को ज्ञान, रीति और न्याय जैसी बातों से ऊपर उठकर समाज के सभी वर्गों के साथ मिलकर चलना चाहिए।

केंद्रीय फुड प्रोसेसिंग मंत्री हरसिमरत कौर बादल ने कहा कि बाबा साहिब ने हम समय महिलाओं और दूजे कुचले वर्गों के हक में आवाज उठाई जिनका उल्लेख हो रहा था। ऐसे दौर में कमजोर वर्गों का उद्वहन ही डा. अम्बेदकर को सच्ची श्रद्धांजलि होगी। डा. चरमजीत सिंह अटववाल ने डा. अम्बेदकर की शिक्षा के नजरिए

पर प्रकाश डाला।

इस मौके पर विधायक इंद्र इकबाल सिंह अटववाल, विधायक दर्शन सिंह कौटफला, डी.सी. डा. चरमजीत गर्ग, एम.एस.पी. स्वान शर्मा, बी.सी. चांसलर महाराजा रणजीत सिंह टेक्निकल यूनिवर्सिटी डा. एम.पी. सिंह इंशर और चांसलर अदेश यूनिवर्सिटी एच.एम.

गिल, चेयरमैन नगर सुधार ट्रस्ट दिव्याल मोदी, मेयर बलवंत राय नाथ, पूर्व मेयर बलजीत सिंह बी.इ. ब्रह्ममण अर्जुन नेता मौजूद थे।

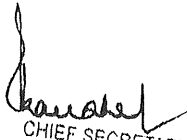
## देश के मामले में सभी पार्टियों को एक होना चाहिए : मुख्यमंत्री

पत्रकारों से बातचीत करते हुए मुख्यमंत्री प्रकाश सिंह बादल ने कहा कि सॉजिकल स्ट्राइक के सब को जनतक करने की मांग या आर्मी कार्रवाई को झागोजाजी कहना गलत और निंदायोग्य है क्योंकि यह देश की सुरक्षा से जुड़ा मामला है, इसलिए देश के मामले में सभी पार्टियों को एक होना चाहिए।



PK - 2/10/16

- ITEM No. 3.4      TRANSFER OF EMPLOYEES.
- Decision:      Approved.
- ITEM No. 3.5      CONFIRMATION OF THE PROCEEDINGS OF 2<sup>nd</sup> MEETING OF BUILDING WORKS COMMITTEE OF MRSSTU, BATHINDA.
- Decision:      Noted.
- ITEM No. 3.6      DELEGATION OF POWERS TO THE UNIVERSITY OFFICERS.
- Decision:      It was decided that the proposal may be forwarded to the Drafting Regulation Committee for consideration of incorporation in the University regulations.
- ITEM No. 3.7      PANEL OF ADVOCATES FOR JUDICIAL WORKS IN HON'BLE HIGH COURT AND DISTRICT COURT AND STRUCTURE OF LEGAL FEE.
- Decision:      Sh. H.S. Sethi, Additional Advocate General Punjab shall be consulted by University for the time being for all legal issues.
- ITEM No. 3.8      FINANCIAL GRANT FROM GOVT. OF PUNJAB.
- Decision:      It was decided that Secretary (Expenditure) to Govt. of Punjab, Department of Finance shall include some grant in future budget for the University.
- ITEM No. 3.9      REGULATIONS FOR THE ACADEMIC PROGRAMME LEADING TO AWARD OF Ph.D DEGREE.
- Decision:      Approved with the following amendments:
- (i) Only Post Graduation in a subject is essential qualification to pursue Ph.D degree and B.Tech will not be allowed to register for Ph.D degree.
  - (ii) Instead of accounting Co-Supervision as a half student, the total number of candidates under Professor/Associate Professor/Assistant Professor may be raised so as to accommodate the non-regular students under co-supervision.
  - (iii) Two research papers instead in a referred of one peer reviewed SCI journal.
  - (iv) All UGC guidelines be adhered to and a certificate in this regard should be given by VC, MRSSTU.

  
CHIEF SECRETARY  
GOVERNMENT OF PUNJAB

[3]



**Action Taken:** Being implemented.

**ITEM No. 3.6 DELEGATION OF POWERS TO THE UNIVERSITY OFFICERS.**

**Decision:** It was decided that the proposal may be forwarded to the Drafting Regulation Committee for consideration of incorporation in the University regulations.

**Action Taken:** Keeping in view the decision of the Board, the draft for delegation of powers has been forwarded to the Drafting Regulation Committee to appropriately incorporate the same in the University regulations.

**ITEM No. 3.7 PANEL OF ADVOCATES FOR JUDICIAL WORKS IN HON'BLE HIGH COURT AND DISTRICT COURT AND STRUCTURE OF LEGAL FEE.**

**Decision:** Sh. H.S. Sethi, Additional Advocate General Punjab shall be consulted by University for the time being for all legal issues.

**Action Taken:** Noted for Compliance.

However, detailed item is put up separately as item no 4.14

**ITEM No. 3.8 FINANCIAL GRANT FROM GOVT. OF PUNJAB.**

**Decision:** It was decided that Secretary (Expenditure) to Govt. of Punjab, Department of Finance shall include some grant in future budget for the University.

**Action Taken:** To obtain the annual grant for the University, Secretary (Expenditure), Govt. of Punjab, Department of Finance has been requested vide letter no. Reg./6301 dated 21-12-2015 (**Annexure-4 at Page No. 45**) to include some provision for some grant in future in the forth coming State Budget for University for the year 2016-17, but it brought to the notice of the Board that apparently no provision has been kept for the same in this year state budget.

**ITEM No. 3.9 REGULATIONS FOR THE ACADEMIC PROGRAMME LEADING TO AWARD OF Ph.D. DEGREE.**

**Decision:** Approved with the following amendments:

- (i) Post Graduation in a subject is essential qualification to pursue Ph.D. degree and B.Tech. will not be allowed to register for Ph.D. degree.

Annexure-4

**Maharaja Ranjit Singh State Technical University,**  
Dabwali Road Bathinda.  
(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

Ref No Reg/ 6201

Dated : 21/12/15  
Regd/ E-mou)

To

The Secretary (Expenditure),  
Govt. of Punjab,  
Department of Finance,  
Civil Secretariat-I  
Chandigarh.

**Subject: - To make the Provision of Grant in Punjab Govt. budget F.Y. 2016-17 for the Maharaja Ranjit Singh State Technical University, Bathinda.**

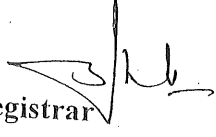
In reference to the decision taken in the 3<sup>rd</sup> meeting of Board of Governor's of Maharaja Ranjit Singh State Technical University, Bathinda held on 06-11-2015 by the Hon'ble Chief Secretary Govt. of Punjab-cum-Chairman Board of Governor's of Maharaja Ranjit Singh State Technical University Bathinda in the presence of your good self the same is reproduced below:- (Copy of Minutes is attached herewith)

"It was decided that secretary (Expenditure) to Govt. of Punjab. Department of Finance shall include some grant in future budget for the University."


The copy of approved budget of university for the year 2016-17 is enclosed herewith.

You are hereby requested to make the provisions in the state budget for the development of University. Please send us your valuable suggestions in regards to any other formality required to be done at our end.

- Encl: 1) Minutes of 3<sup>rd</sup> Meeting of Board of Governors (Page 01 to 05)**  
**2) Minutes of 1<sup>st</sup> Meeting of Finance Committee (Page 06 to 08)**  
**3) Approved Budgets (Page No.09)**

  
Registrar

Maharaja Ranjit Singh State Tech.  
University, Bathinda.

  
MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY  
Ph. No 0164-2280197, Fax 0164-2280164, Email: reg@mrsstu.ac.in

GOVERNMENT OF PUNJAB  
DEPARTMENT OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING  
(TECHNICAL EDUCATION BRANCH - II)

Annexure XXIV

NOTIFICATION

No.2/259/09-4TE2/

Dated: Chandigarh, the 18/6/10

Having regard to decision of the Government of India conveyed vide notification no.1-32/2006-U-II-U.1 (i) dated 31<sup>st</sup> December, 2008 and 23-1/2008-TS. and dated 7<sup>th</sup> October, 2009 (copy enclosed) and subsequent notification no. F.No.37-3/Legal/2010 dated 05<sup>th</sup> March, 2010 of All India Council for Technical Education (copy enclosed), the Governor of Punjab is pleased to revise the pay scale of the teaching staff of Government Promoted Engineering Colleges, and other degree level technical Institutions such as Architecture, Town Planning, B-Pharmacy, Applied Arts & Crafts etc. w.e.f. 01.01.2006 as per detail given below:-

1. The pay structure for different categories of teachers and equivalent positions shall be as indicated below:

(a) Assistant Professor/Associate Professors/Professors In Technical institutions

- i. Persons entering the teaching profession in Technical Institutions shall be designated as Assistant Professors and shall be placed in the Pay Band of Rs. 15600-39100 with AGP of Rs.6000. Lecturers already in service in the pre-revised scale of Rs. 8000-13500, shall be re-designated as Assistant Professors with the said AGP of Rs. 6000.
- ii. An Assistant Professor with completed service of 4 years, possessing Ph. D Degree in the relevant branch / discipline shall be eligible, for moving up to AGP of Rs. 7000.
- iii. Assistant Professors possessing Master's degree in the relevant branch / discipline as defined for technical education shall be eligible for the AGP of Rs. 7,000 after completion of 5 years service as Assistant Professor.
- iv. Assistant Professors who do not have Ph.D or a Master's degree in the relevant branch / discipline of a program shall be eligible for the AGP of Rs. 7,000 only after completion of 6 years' service as Assistant Professor.
- v. The upward movement from AGP of Rs. 6000 to AGP of Rs. 7000 for all Assistant Professors shall be subject to their satisfying other conditions as laid down by AICTE.
- vi. The pay of the incumbents to the posts of Lecturer (senior scale) (i.e. the pre-revised scale of Rs. 10,000-15200) shall be re-designated as Assistant Professor, and shall be fixed at the appropriate stage in Pay Band of Rs.15600-39100 based on their present pay, with AGP of Rs. 7000.
- vii. Assistant Professors with completed service of 5 years at the AGP of Rs. 7000 shall be eligible, subject to other requirements laid down by the AICTE, to move up to the AGP of Rs. 8000.
- viii. Posts of Associate Professor shall be in the Pay Band of Rs.37400-67000, with AGP of Rs.9000. Directly recruited Associate Professors shall be placed in the Pay Band of Rs. 37400-67000 with an AGP of Rs. 9000, at the appropriate stage in the Pay Band in terms of the conditions of appointment.
- ix. Incumbent Assistant Professor and Incumbent Lecturers (Selection Grade) who have completed 3 years in the pre-revised pay scale of Rs. 12000-18300 on

cc  
① R/DRE for NCR  
② M. S. J. DTE/IT  
③

1.1.2006 shall be placed in Pay Band of Rs. 37400-67000 with AGP Pay of Rs. 9000 and shall be re-designated as Associate Professor.

- x. Incumbent Assistant Professor and Incumbent Lecturers (Selection Grade) who had not completed three years in the pay scale of Rs. 12000-18300 on 1.1.2006 shall be placed at the appropriate stage in the Pay Band of Rs. 15600-39100 with AGP of Rs. 8000 till they complete 3 years of service in the grade of Lecturer (Selection Grade), and thereafter shall be placed in the higher Pay Band of Rs. 37400-67000 and accordingly re-designated as Associate Professor.
- xi. Lecturers (Selection Grade) in service at present shall continue to be designated as Lecturer (Selection Grade), as the case may be, until they are placed in the Pay Band of Rs. 37,400-67000 and re-designated as Associate Professor in the manner described in (x) above.
- xii. Assistant Professors completing 3 years of teaching in the AGP of Rs. 8000 shall be eligible, subject to other conditions, that may be prescribed by AICTE as applicable, to move to the Pay Band of Rs. 37400-67000 with AGP of Rs. 9000 and to be designated as Associate Professor.
- xiii. Associate Professor completing 3 years of service in the AGP of Rs. 9000 and possessing a Ph.D. degree in the relevant discipline shall be eligible to be appointed and designated as Professor, subject to other conditions of academic performance as laid down by the AICTE. No teacher other than those with a Ph.D. shall be promoted, appointed or designated as Professor. The Pay Band for the post of Professors shall be Rs. 37400-67000 with AGP of Rs. 10000.
- xiv. The pay of a directly recruited Professor shall be fixed at a stage not below Rs. 43000 in the Pay Band of Rs. 37400-67000, with the applicable AGP of Rs. 10000.
- xv. Ten percent of the posts of Professors in a AICTE approved Institution shall be in the higher AGP of Rs. 12000, however, teachers appointed to the posts shall continue to be designated as Professor. Eligibility for appointment as a Professor in the higher Academic Grade Pay shall be as may be laid down by the AICTE, and such eligibility conditions shall, inter alia, include publications in peer reviewed/ refereed Research Journals, and the requirement of at least 10 years of teaching as Professor and post-doctoral work of a high standard. No person appointed directly as Professor in the AGP of Rs. 12000 shall be fixed at a stage less than Rs. 48000 along with the AGP.
- xvi. For initial direct recruitment at the level of Associate Professors and Professors, the eligibility conditions in respect of academic and research requirements shall be as may be or have been prescribed by the AICTE, through Regulations and as may be laid down by the AICTE.
- xvii. Discretionary award of advance increments for those who enter the profession as Associate Professors or Professors with higher merit, high number of research publications and experience at the appropriate level, shall be within the competence of the appropriate authority of the concerned University or recruiting institution while negotiating with individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other specific factors.
- xviii. All advancements to higher grade pays in various cadres will be effected subject to completion of two AICTE approved refresher programs of not less than two weeks duration each and two one week each TEQIP sponsored programs.

#### **Pay Scales of Principals/Directors in Colleges:**

Appointments to the posts of Principal in Technical Institutions shall be based on the conditions of eligibility in respect of educational qualifications and teaching/research experience laid down by AICTE from time to time, The posts of Principal shall be in the Pay Band of Rs. 37400-67000 with AGP of Rs. 10,000, plus a Special Allowance of Rs.

3000 per month. All Principals in service shall be appropriately fixed in the Pay Band with the AGP of Rs. 10000 plus a Special Allowance of Rs. 3000 per month.

#### Pay Scales and Career Advancement Scheme for Librarians etc:

Assistant Librarian/ College Librarian:

- (i) Assistant Librarian/ College Librarian in the pre-revised scale of pay of Rs. 8000-13500 shall be placed in the Pay Band of Rs. 15600-39100 with AGP of Rs. 6000.
- (ii) All the conditions of eligibility and academic qualifications laid down by the AICTE shall be applicable for direct recruitment of Assistant Librarian/ College Librarian.

#### Assistant Librarian (Sr. Scale)/ College Librarian (Sr. Scale)

- (i) The posts of Assistant Librarian (Sr. Scale)/ College Librarian (Sr. Scale) in the pre-revised scale of pay of Rs. 10000-15200 shall be placed in the Pay Band of Rs. 15600-39100 with AGP of Rs. 7000.
- (ii) Assistant Librarian/ College Librarian possessing Ph.D. in Library Science at the entry level, after completing service of 4 years in the AGP of Rs. 6000, and if otherwise eligible as per guidelines laid down by the AICTE shall be eligible for the higher AGP of Rs. 7000 with in the Pay Band of Rs. 15600-39100.
- (iii) Assistant Librarian/ College Librarian not possessing Ph.D. but only M.Phil in Library Science at the entry level after completing service of 5 years in the AGP of Rs. 6000, if otherwise eligible as per guidelines laid down by the AICTE, shall become eligible for the higher AGP of Rs. 7000.
- (iv) After completing service of 6 years in the AGP of Rs. 6000 Assistant Librarian/ College Librarian without the relevant Ph.D. and M. Phil shall, if otherwise eligible as per guidelines laid down by the AICTE move to the higher AGP of Rs. 7000.
- (v) The pay of the existing Assistant Librarian (Sr. Scale)/ College Librarian (Sr. Scale) in the pre-revised scale of pay of Rs. 10000-15200 shall be fixed in the Pay Band of Rs. 15600-39100 with AGP of Rs. 7000 at an appropriate stage based on their present pay,

#### Deputy Librarian / Assistant Librarian (Selection Grade) / College Librarian (Selection Grade)

- (i) Deputy Librarians who are directly recruited shall be placed in the Pay Band of Rs. 15600-32100 with AGP of Rs. 8000 initially at the time of recruitment.
- (ii) On completion of service of 5 years, Assistant Librarian (Sr. Scale) / College Librarian (Senior Scale) shall be eligible for the post of Deputy Librarian / equivalent posts in Pay Band of Rs. 15600-39100, with Academic Grade Pay of Rs. 8,000, subject to their fulfilling other conditions of eligibility (such as Ph.D, degree or equivalent published work etc. for Deputy Librarian) as laid down by the AICTE. They shall be designated as Deputy Librarian/ Assistant Librarian (Selection Grade)/ College Librarian (Selection Grade), as the case may be.
- (iii) The existing process of selection by a Selection Committee shall continue in respect of promotion to the post of Deputy Librarian and their equivalent positions.
- (iv) After completing 3 years in the Pay Band of Rs. 15600-39100 with an AGP of Rs. 8000, Deputy Librarians/ equivalent positions shall move to the Pay Band of Rs. 37400-67000 and AGP of Rs. 9000, subject to fulfilling other conditions of eligibility laid down by the AICTE.

Assistant Librarians ( Senior Scale) in universities/ College Librarians (Senior Scale) in the AGP of Rs.7000 not possessing Ph.D. in Library Science or equivalent published work but who fulfill other criteria prescribed by the AICTE, shall also be eligible for being placed in the AGP of Rs. 8000.

- (vi) Incumbents to the posts of Deputy Librarian/ Assistant Librarian (Selection Grade) / College Librarian (Selection Grade) who have completed three years in the pre-revised pay scale of Rs. 12000-18300 on 1.1.2006 shall be fixed at an appropriate stage in the Pay Band of Rs. 37400-67000 with an AGP of Rs. 9000. They shall continue to be designated as Deputy Librarian / Assistant Librarian (Selection Grade) / College Librarian (Selection Grade)
- (vii) Incumbents to the posts of Deputy Librarian / Assistant Librarian (Selection Grade)/College Librarian (Selection Grade) who have not completed the requirement of three years in the pre-revised pay scale of Rs. 12000-18300, for being eligible to be placed in the higher Pay Band of Rs. 37400-57000, shall be placed at an appropriate stage with Academic Grade Pay of Rs.8000 till they complete three years of service as Deputy Librarian/ Assistant Librarian (Selection Grade)/ College Librarian (Selection Grade).
- (viii) Pay in regard to the directly recruited Deputy Librarians shall be initially fixed in Pay Band Rs. 15500-39100 with AGP of Rs. 8000. They shall move to the Pay Band of Rs. 37400-67000 with AGP of Rs. 9000 after completing three years of service in the AGP of Rs. 8000.
- (ix) The existing conditions of eligibility and academic qualifications prescribed by the AICTE shall continue to be applicable for direct recruitment to the post of Deputy Librarian.

**Pay Scales and Career Advancement Scheme for Physical Education Personnel:**

- (a) **Assistant Director of Physical Education (Assistant DPE) / College Director of Physical Education (College DPE)**
  - (i) The Assistant Director of Physical Education/ College DPE in the pre-revised pay scale of Rs. 8000-13500 shall be placed in the Pay Band of Rs.15600-39100 with AGP of Rs. 6000.
  - (ii) Pay of incumbent Assistant Directors of Physical Education / College DPE shall be fixed at an appropriate stage in the Pay Band of Rs. 15600-39100 with an AGP of Rs. 6000, in accordance with the 'fixation formula' of the 6th CPC.
  - (iii) All existing conditions of eligibility and academic qualifications laid down by the AICTE shall continue to be applicable for direct recruitment of Assistant Director of Physical Education / College DPE.
- (b) **Assistant Director of Physical Education (Senior Scale) / College DPE (Senior Scale)**
  - (I) Assistant Directors of Physical Education (Senior Scale) / College DPE (Senior Scale) in the pre-revised pay scale of Rs. 10000-15200 shall be placed in the Pay Band of Rs. 15600-39100 with AGP of Rs. 7000.
  - (II) Assistant Directors of Physical Education (Senior Scale)/ College DPE (Senior Scale) possessing Ph.D. in Physical Education at the entry level of Assistant DPE/ College DPE in the AGP of Rs. 6000 shall, after completing service of four years in the AGP of Rs.6000, and if otherwise eligible as per guidelines prescribed by the AICTE, move to higher AGP of Rs. 7000 in the Pay Band of Rs. 15600-39100.
  - (III) Assistant Directors of Physical Education (Senior Scale)/ College DPE (Senior Scale) possessing M.Phil in Physical Education at the entry level of Assistant DPE/ College DPE in the AGP of Rs. 6000 shall, after completing service of five years in the AGP of Rs. 6000, be eligible for the higher AGP of Rs. 7000.

- (iv) Assistant Directors of Physical Education. College DPEs without the relevant Ph.D. and M.Phil shall, after completing service of six years as Assistant Director of Physical Education/ College DPE in the AGP of Rs. 6000 and if otherwise eligible as per guidelines prescribed by the AICTE, be eligible for being placed in the AGP of Rs.7000
- (v) Pay of incumbent Assistant Directors of Physical Education (Senior/Scale)/ College DPE (Senior Scale) shall be fixed in Pay Band of Rs. 15600-39100 at an appropriate stage in the AGP of Rs. 7000, as per the fixation formula of the 6<sup>th</sup> CPC.
- (c) **Deputy Director of Physical Education / Assistant Director of Physical Education (Selection Grade) / College Director of Physical Education (Selection Grade)**
- (i) After completing service of five years in the Pay Band of Rs. 15600-39100 with the AGP of Rs. 7000 and subject to satisfying other eligibility conditions laid down by the AICTE, Assistant Director of Physical Education (Senior Scale)/ College DPE (Senior Scale) shall move to AGP of Rs. 8000 in the Pay Band of Rs. 15600-39100. They shall be designated as Deputy Director of Physical Education/ Assistant DPE (Selection Grade)/ College DPE (Selection Grade) as the case may be.
- (ii) After completing service of three years in the Pay Band of Rs. 15600-39100 and the AGP of Rs. 8000 and subject in eligibility laid down by the AICTE, Deputy DPE, Assistant DPE (Selection Grade/ College DPE Selection Grade) Shall move to the Pay Band of Rs. 37400-67000 with the AGP of Rs. 9000. They shall continue to be designated as Deputy DPE/ Assistant DPE (Selection Grade)/ College DPE (Selection Grade)
- (iii) All Incumbents to the post of Deputy DPE/ Assistant DPE (Selection Grade)/ College DPE (Selection Grade) who have completed service of at least three years in the un-revised Pay Scale of Rs. 12000-18300 as on 1.1.2006 shall be eligible to be fixed in the Pay Band of Rs. 37400-67000 with AGP of Rs. 9000.
- (iv) All incumbents to the post of Deputy DPE/ Assistant DPE (Selection Grade)/ College DPE (Selection Grade) Whose services in the un-revised Pay Scale of Rs. 12000-18300 fall short of three years which would have made them eligible to move to the higher Pay Band, shall be placed at an appropriate stage at the AGP of Rs. 8000 in the Pay Band of Rs. 15600-39100 till they complete the required service of three years as Deputy DPE/ ADPE (Selection Grade)/ DPE ( Selection Grade) in the un-revised Pay Scale.
- (v) Pay of the directly recruited Deputy DPE shall be initially fixed with the AGP of Rs 8000 in the Pay Band of Rs. 15600-39100, and after completing 3 years of service directly recruited Deputy DPE and equivalents shall move to Pay Band Rs. 37400-67000 with AGP of Rs. 9000.

Incentives for Ph.D. / M.Tech. and other higher qualification:

- (i) Five non-compounded advance increments shall be admissible at the entry level of recruitment to persons possessing the degree of Ph.D. awarded in the relevant discipline by a university following the process of registration, course-work and external evaluation as prescribed by UGC.
- (ii) M.Phil degree holders at the time of recruitment to the post of lecturer shall be entitled to two non-compounded advance increments.
- (iii) Those possessing Post Graduate degree in a professional course such as M.Tech in relevant branch / discipline recognized by a statutory University shall also be entitled to 2 non-compounded advance increments at the entry level.

- (iv) Teachers who complete their Ph.D. degree while in service shall be entitled to three non-compounded increments if such Ph.D. is in the relevant branch / discipline and has been awarded by a university complying with the process prescribed by the UGC for enrolment, course-work and evaluation etc.
- (v) However, teachers in service who have been awarded Ph.D. at the time of coming into force of this Scheme or having been enrolled for Ph.D. have already undergone course-work, if any, as well as evaluation, and only notification in regard to the award of Ph.D. is awaited, shall also be entitled to the award of three non-compounded increments even if the university awarding such Ph.D. has not yet been notified.
- (vi) Teachers in service who have not yet enrolled for Ph.D. shall therefore derive the benefit of three non-compounded increments on award of Ph.D. while in service only if such enrolment is with a university recognized by UGC.
- (vii) Teachers who acquire M.Phil. degree or a M.Tech degree in a relevant Branch / discipline recognised by a Statutory University while in service, shall be entitled to one advance increment.
- (viii) Five non-compounded advance increments shall be admissible to Assistant Librarian/ College Librarian who are recruited at entry level with Ph.D. degree in the discipline of library science from a university complying with the process prescribed by the UGC in respect of enrolment, course-work and evaluation process for the award of Ph.D. in library science.
- (ix) Assistant Librarian/ College Librarian and other Library personnel acquiring the degree of Ph.D. at any time while in service, in the discipline of library science from a university complying with the process prescribed by the UGC in respect of enrolment, course-work and evaluation shall be entitled to three non-compounded advance increments.
- (x) However, persons in posts of Assistant Librarian/College Librarian or higher positions who have been awarded Ph.D. in library science at the time of coming into force of this Scheme or having been enrolled for Ph.D. in library science have already undergone course-work, if any, as well as evaluation, and only notification in regard to the award of Ph.D. is awaited, shall also be entitled to the award of three non\* compounded increments even if the university awarding such Ph.D. has not yet been notified by the UGC as having complied with the process prescribed by the Commission.
- (xi) In respect of every other case of persons in the posts of Assistant Librarian/ College Librarian or higher positions who are already enrolled for Ph.D. shall avail the benefit of three non-compounded increments only if the university awarding the Ph.D. has been notified by the UGC to have complied with the process prescribed by the UGC for the award of Ph.D. in respect of either course-work or evaluation or both, as the case may be.
- (xii) Assistant Librarian/ College Librarian and others in higher Library positions in service who have not yet enrolled for Ph.D. shall therefore derive the benefit of three non-compounded increments on award of Ph.D. while in service only if such enrolment is with a university which complies with the entire process, including that of enrolment as prescribed by the UGC.
- (xiii) Two non-compounded advance increments shall be admissible for Assistant Librarian/ College Librarian with M.Phil. degree in Library Science at the entry level. Assistant Librarian/ College Librarian and those in higher positions, acquiring M.Phil. degree in Library Science at any time during the course of their service, shall be entitled to one advance increment.
- (xiv) Notwithstanding anything in the foregoing clauses, those who have already availed the benefits of advance increments for possessing Ph.D / M. Tech, at the entry level under the earlier scheme shall not be entitled to the benefit of advance increments under this Scheme.



- 7-
- (xv) For posts at the entry level where no such advance increments were admissible for possessing Ph.D / M. Tech, under the earlier scheme, the benefit of five advance increments for possessing Ph.D./ M. Tech, shall be available to only those appointments which have been made on or after the coming into force of this Scheme.

**Other terms and conditions:**

**Increments:**

- (i) Each annual increment shall be equivalent to 3% of the sum total of pay in the relevant Pay Band and the AGP as applicable for the stage in the Pay Band.
- (ii) Each advance increment shall also be at the rate of 3% of the sum total of pay in the relevant Pay Band and the AGP as applicable and shall be non-compoundable.
- (iii) The number of additional increment(s) on placement at each higher stage of AGP shall be as per the existing scheme of increment on promotion from lower Pay Scale to higher Pay Scale; however, in view of the considerable raise in effective pay between the two Pay Bands, there shall be no additional increment on movement from the Pay Band of Rs. 15600-39100 to the Pay Band of Rs. 37400-67000.

**2. The above pay scale shall be implemented keeping in view the following conditions:-**

1. These Engineering Colleges shall have to pay the 20% of the balance share on account of revision of pay scales from their own resources (80% being given by Government of India). They shall do so after receiving 80% of the payable amount from MHRD/GOI.
2. It is made clear to the management of these colleges that the State Government shall not be any liability whatsoever resulting as a result of this revision (either arrears or amount of infuture)

**3. AGE OF SUPERANNUATION**

The age of superannuation in Technical Institutions shall remain as earlier

**OTHER TERMS AND CONDITIONS**

Other terms and conditions would be notified by the State

**OF SERVICE OF TEACHERS**

Conditions of service of teachers shall be applicable as per the existing scheme from time to time.

5. The Notification issued by the Government of Punjab vide their I.D. No. 1/

Approval of the Department of Finance, dated 31.05.2010

Dated: Chandigarh  
09.06.2010

Suresh Kumar, IAS  
Additional Secretary to Govt. of Punjab,  
Department of Technical Education & Indl. Training

Endst. No. 2/259/09-4TE2/

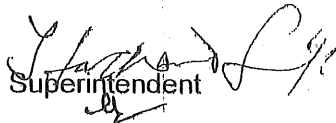
Dated:

A copy is forwarded to Controller, Printing and Stationery, Punjab, Chandigarh with a request to publish the Notification in Punjab Government Gazette (Ordinary) and supply to 50 copies to this Department for office use.

sd/-  
(R.K.Kaushik)  
Additional Secretary Technical Education

A copy is forwarded to the following for information and necessary action: -

1. Accountant General (A &E) Punjab, Chandigarh.
2. Accountant General (Audit) Punjab, Chandigarh.
3. Giani Zail Singh College of Engineering & Technology, Bathinda
4. Beant College of Engineering & Technology, Gurdaspur
5. Shaheed Bhagat Singh College of Engineering & Technology, Ferozepur
6. Malout Institute of Management & Information Technology, Malout.
7. Baba Hira Singh Bhattal Institute of Engineering & Technology, Lehragaga.

  
Superintendent

- (iv) उसे संयंत्र प्रशिक्षण में परिसर साक्षात्कार/कार्य मेलों आदि की व्यवस्था करनी होती तथा वह कार्मिकों और अंतिम वर्ष के छात्रों, दोनों के लिए औद्योगिक प्रायोजित परियोजनाओं की व्यवस्था भी करेगा।
- (v) उसे उद्योग/शोध/सेवा क्षेत्रों के संबंधित क्षेत्र में विशेषज्ञों का डाटा बैंक सृजित करना होगा तथा छात्रों तथा स्टाफ सदस्यों के लाभ के लिए, व्याख्यान देने के लिए उन्हें संस्थान में आमंत्रित करना होगा।
- (vi) उसे उद्योगों/शोध/सेवा क्षेत्रों में छात्रों और स्टाफ सदस्यों के लिए प्रशिक्षण/क्षेत्रीय दौरों की भी व्यवस्था करनी होगी।
- (vii) उसे उद्योगों/शोध/सेवा संगठनों में प्रशिक्षु प्रशिक्षण तथा उपयुक्त नियोजन प्राप्त करने में छात्रों को भी सहायता करनी होगी। वह समूह चर्चा, वैयक्तिक साक्षात्कार और व्यक्तित्व विकास आदि के लिए तैयारी करने वाले छात्रों को अभ्यास कराने के लिए भी उत्तरदायी होगा।
- (viii) प्रशिक्षण और नियोजन अधिकारी को समस्त पूर्व छात्रों का डाटा बैंक भी सृजित करना होगा जिन्हें प्रतिष्ठित उद्योगों/शोध/सेवा संगठनों में रोजगार प्राप्त हुआ है।
- (ix) संस्थान के प्रमुख द्वारा समय-समय पर सौंपे गए कोई अन्य संबंधित कार्य।
- डिप्लोमा श्रेणी के संस्थान में प्रशिक्षण तथा नियोजन अधिकारियों (टीपीओ) की योग्यता, वेतनमानों तथा सेवा शर्तों पर संबंधित राज्य/संघ राज्यक्षेत्र सरकार उल्लिखित के अनुसार तथा जहाँ भी बदलाव अपेक्षित हों, निर्णय ले सकते हैं।
- ये नियम राजपत्र में अधिसूचना की तारीख से प्रभावी होंगे।

### ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

#### NOTIFICATION

New Delhi, the 4<sup>th</sup> January 2016

[CLARIFICATIONS ON CERTAIN ISSUES/ ANOMALIES PERTAINING TO QUALIFICATIONS, PAY SCALES, SERVICE CONDITIONS, CAREER ADVANCEMENT SCHEMES (CAS) etc. FOR TEACHERS AND OTHER ACADEMIC STAFF OF TECHNICAL INSTITUTIONS (DEGREE/DIPLOMA)]

**F. No. 27/RIFD/Pay Scale/01/2013-14.**—In exercise of the powers conferred under sub-Section (i) of Section 23 read with Section 10 (i) and (v) of the All India Council for Technical Education Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations:-

#### I. Short title, Applications and Commencement:

- (a) These Regulations may be called All India Council for Technical Education (clarifications on certain issues/ anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS) etc. for Teachers and other Academic Staff of Technical Institutions (Degree/Diploma)), 2016.
- (b) These shall apply to technical institutions conducting technical educations and such other courses/ programs and area notified by the Council from time to time.

#### II. General

AICTE has received several representations seeking clarifications on certain issues arising out of implementation of AICTE Regulations No. 37-3/ Legal/AICTE/2010 dated 05<sup>th</sup> March 2010 on revised Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree & Diploma) Regulations, 2010 (here in after referred as AICTE Regulations, 2010) and No. 37-3/ Legal/AICTE/2012 dated 8<sup>th</sup> Nov. 2012 on Career Advancement Scheme for the Teachers and other Academic Staff in Technical Institutions (Degree & Diploma) Regulations, 2012 (here in after referred to as AICTE Regulations, 2012). Some of the issues raised from the AICTE previous Notifications have also been included.

**Clarifications on certain issues/ anomalies pertaining to Qualifications, Pay Scales, Service conditions, Career Advancement Schemes (CAS) etc. for Teachers and Other Academic Staff of Technical Institutions (Degree/Diploma)**

The clarifications on certain issues of teachers and equivalent positions are given below:

## (C). RELATED TO INCENTIVE/NON COMPOUNDED ADVANCE INCREMENTS

Sl. No	Issue	Clarification
25	Admissibility for Non-compounded advance increments/ Non -compounded increments for higher qualifications (Degree and Diploma Institutions) as a incentive for Ph. D /M. Tech and other higher qualifications.	<p>(i) There shall be no increments on completion of PDF/D.Sc fellowship programs.</p> <p>(ii) There shall be no advance increments for acquiring M. Tech./ M. Phil or Ph. D degree to those who are already working as a regular faculty with lower qualification and where such higher basic qualifications are/were essential for the post.</p> <p>(iii) Non - compounded advance increments (Three/Two/One) on acquiring Ph.D/M.Phil/M. Tech. and other equivalent qualifications, while in service, wherever applicable in AICTE Regulations, 2010 shall be granted in PB-3 (Rs. 15600-39100) only. The advance increments for those who acquired Ph.D/M.Phil/ M. Tech. and other equivalent qualifications, while in service are not allowed in the PB-4 (Rs. 37400-67000).</p> <p>(iv) Associate Professor who has completed Ph.D and other higher qualifications while in service/ or directly recruited will not be given any advance increment and their basic Pay will be fixed as per rule.</p> <p>(v) No advance increments are admissible to those who acquired M. E/M. Tech qualification prior to 01-01-2006, while in service.</p>
26	Whether, a faculty of Degree/ Diploma Technical Institutions is eligible for one additional increment at the time of up-gradation through CAS at each higher stage of AGP [Sub para (iii) under Para Increments] as per AICTE Regulations, 2010.	Yes, one additional increment to be given at the time of up-gradation through CAS in each higher stage of AGP in PB-3 & PB-4 irrespective of existing scheme of increment on promotion from lower Pay Scale to higher Pay Scale in V <sup>th</sup> CPC. However, there shall be no additional increment on movement from PB-3 to PB-4.
27	Effective date (i.e. retrospective/ prospective) of applicability of Ph. D in Relevant branch/ discipline for entitlement of three non-compounding increments. (Faculty who have enrolled/obtained Ph. D before the issue/ implementation of AICTE Regulations, 2010).	AICTE Regulations, 2010, sub Para (v) of Para under incentive for Ph. D /M. Tech and other higher qualification is applicable. These shall come into force with effect from the date of their publication in the Official Gazette.
28	Recognition of Ph.D degree for three non-compounding increments, if faculty has acquired Ph. D from IIT, IIM and IISC, NITs, BITS etc., which are recognized by the MHRD though neither approved nor recognized by the UGC/AICTE.	These Institutions are the Institutes of National importance. The Ph. D degree awarded by these Institutions are to be recognised for all purposes including grant non - compounding advance increments.

49	(a) Requirement of defining Pay Scales and service conditions and CAS for the posts of Foreman Instructor in Degree/Diploma level Technical Institutions.  (b) Framing of Recruitment rules, for Non-Teaching and other posts in Degree/Diploma level Institutions not covered in AICTE Regulations.	The respective Central/ State/ UT Government may decide their Pay Scales, qualifications and service conditions as per respective Govt. rules.
50	Consideration to relax academic performance index (API) in ACR/ self appraisal performance report and counting of experience for promotion under CAS to those faculty deputed to AICTE, MHRD, UGC and for other organizations.	API requirement of teachers appointed in Regulatory/ Advisory bodies & Funding Agencies of State/ Central Govt. on deputation/ Lien/Foreign service shall be as follows:  <u>ACR/self appraisal performance report shall be taken as equivalent to API, provided the candidate has scored at least "Very Good" and above rating in the ACR.</u>
51	Applicability of Reader's allowance to the Visually Differently Abled Category faculty at par with UGC in Degree/Diploma level Technical Institutions.	Reader's allowance to the faculty with Visually Differently Abled Category shall be as per the UGC guidelines.
52	Consideration to count EOL period granted to accept invitation of teaching post, research cum teaching post or for the academic work of importance to be for the purpose of increment at par with UGC in AICTE approved Institutions.	<u>Extra ordinary leave period granted to accept invitation of teaching post, research cum teaching post, fellowship, academic administrative post or any other work of similar nature/importance is to be counted for the purpose of notional increment and CAS.</u>
53	Whether, Asst. Professor (Re-designated as Associate Professor w.e.f 1-1-2006), who are not able to complete the Ph. D in seven years from the date of Joining (Direct/ CAS) will be reverted back.	<u>Such candidates will be required to complete Ph. D within 7 years from the date of Joining, failing which increments shall be stopped until Ph. D is earned.</u>
54	Clarification cited on Inter se Seniority of the CAS promoted (Financial up gradation) faculty and directly recruited faculty.	As per the respective State/UT Govt. rules.
55	Consideration is invited to fix the pension of Principals of Engineering colleges in pre-revised (V <sup>th</sup> CPC) scales may be deemed to be Rs. 19400-22,400 with grade Pay of Rs. 12000 or alternatively with grade Pay of Rs. 10000 with administrative allowance Rs. 3000.	The concept of Grade Pay and Pay Band were not applicable in 5 <sup>th</sup> CPC.
56	Whether, faculty from the Humanities & Sciences to be considered eligible for the post of Principal/ Director of the Technical Institutions.	No.
57	Framing the Guidelines for CAS for the Cadres of Librarians/ Deputy Librarians/ Assistant Librarians and Director of Physical Education & Sports/Deputy Director of Physical Education & Sports / Assistant Director of Physical Education & Sports at Different Levels in Degree and Diploma Level Technical Institutions.	Instructions on the API Scoring pattern for these posts have been clarified under Instructions for filling up Part B of the PBAS Proforma, Para III (iv) of AICTE Regulations, 2012. For these posts, Career Advancement Scheme, eligibility criteria including API, composition of Selection Committee shall be similar to that prescribed in the UGC Regulations, 2010 and applied in University.
58	Consideration for minimum eligibility of 04 years to move from Lecturer (Sr. scale) to Lecturer (Selection Grade)/Asst. professor (from AGP of	The benefit of 4 years shall be extended to those teachers who have not been availed such relaxation during movement from Lecturer to Lecturer (Sr.

**General Decision No. 4:**

- (i) Efforts shall be made to hire agency for popularizing and promoting University website and Facebook account.
- (ii) Post Graduate Course of Mass Communication and Journalism may be started in the University.

**ITEM 5.3 MEMORANDUM OF UNDERSTANDING SIGNED WITH OTHER INSTITUTIONS AND INDUSTRIES.**

**Decision:** Approved.

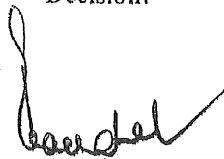
**ITEM NO. 5.4 DIRECT SELECTION OF DPE&S AND ASSISTANT PROFESSOR IN DIFFERENT DISCIPLINES IN GIANI ZAIL SINGH CAMPUS COLLEGE OF ENGINEERING & TECHNOLOGY, BATHINDA (A CONSTITUENT COLLEGE OF MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA).**

**Decision:** Point A: The proceedings of selection committee were approved.

Point B approved with the following directions.

The Ph.D degree will remain the essential qualification for recruitment of Assistant Professor in all disciplines. However, in the case of Departments of Architecture and Textile Engg., where no application has been obtained, the candidates with UGC qualifications may be considered for appointment as Assistant Professor with the condition that any further promotion or movement to hire Pay Band shall be granted only if the candidate obtained Ph.D degree.

*received*

  
CHIEF SECRETARY  
GOVERNMENT OF PUNJAB

**ITEM NO. 5.5 IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME (CAS).**

**Decision:** The proceedings of selection committee were approved.

**ITEM NO. 5.6 STAFF SELECTION TO THE POST OF PROGRAMMER, JUNIOR ENGINEER, ASSISTANT SECURITY OFFICER AND SYSTEM ANALYST ON REGULAR BASIS.**

**Decision:** Ratified.

**ITEM NO. 5.7 REGULARIZATION THE SERVICES AND PAY PROTECTION OF FACULTY AND STAFF WORKING ON CONTRACT BASIS.**

**Decision:** The cases of regularization of contractual Teaching and Non-Teaching staff, whose contractual appointments were made after adopting proper selection procedure and advertisement in 2008/09, with all details, shall be submitted to Principal Secretary, Technical Education & Industrial Training, Pb. cum Vice Chairman, Board of Governors, for re-examining and shall be reported in the next meeting.

## ITEM NO. 5.5

**IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME (CAS).**

The matter to implementation of Career Advancement Scheme (CAS) was placed before the Board of Governors of Maharaja Ranjit Singh Punjab Technical University, Bathinda in its 2<sup>nd</sup> meeting vide item no. 2.31 in detail (Annexure-XII from Page No.121to124) and the Board decided to accept the cases of eligible faculty members for promotions under Career Advancement Scheme (CAS) but after applying capping on API Score under [CAT.-3] and without capping on file to Chairman, Board of Governors of the University.

The detailed cases of Career Advancement Scheme with API Score was sent to The Principal Secretary, Technical Education & Industrial Training, Punjab-cum-Vice Chairman, Board of Governors, Maharaja Ranjit Singh Punjab Technical University, Bathinda vide university's letter no. Reg./4148 dated 13.10.15.

After that in the 3<sup>rd</sup> meeting of Board of Governors of the University held on 06.11.2015, for item no. 2.31 and 2.32 it was decided that in case of issues submitted to the Department of Technical Education & Industrial Training, Pb. on file. The following committee shall consider it and take prompt decisions on all such matter which should be put up in the next meeting of Board of Governors.

- (i) Principal Secretary, Technical Education & Industrial Training, Pb.-cum-Vice Chairman, Board of Governors, Punjab Raj Bhawan, Sec-06, Chandigarh.
- (ii) Secretary, Technical Education & Industrial Training, Punjab.
- (iii) Director, Technical Education & Industrial Training, Pb., Sec-36-A, Chandigarh.

A meeting of above said committee was held on 05.04.2016 at Punjab Raj Bhawan, Chandigarh, in which Vice Chancellor and Registrar of Maharaja Ranjit Singh Punjab Technical University, Bathinda were also present. For grant of promotion under Career Advancement Scheme (CAS) to faculty it was decided that the benefit under CAS will be given to the faculty as per AICTE guidelines before the college became constituent campus of Maharaja Ranjit Singh Punjab Technical University and after became the constituent campus of MRSPTU, Bathinda the benefit under CAS will be given as per UGC guidelines (Annexure-XIII at Page No.125 to126).

The original file of Career Advancement Scheme was sent to this university by Director, Technical Education and Industrial Training (Technical Education Wing), Chandigarh vide their letter no. 539/S-1/ECC/2016 dated 29.04.2016 (Annexure-XIV from Page No.127to128).

The interviews for grant of promotion under Career Advancement Scheme (CAS) were held on 27.06.2016 to 02.07.2016 at National Institute of Technical Teachers Training & Research (NITTTR), Sector-26, Chandigarh. The subject

No. DR/MRSSTU/005

Dated: 31-07-2015

Minutes of Meeting

A meeting of Tender Finalization Committee was held in the office of Registrar MRSSTU, Bathinda on dated 30-7-2015. Following were present:-

1. Sh. Rajinder Mittal Member BOG, MRSSTU, Bathinda
2. Prof. J.S. Hundal, Registrar, MRSSTU, Bathinda.
3. Sh. Neeraj Bhandari, Executive Engineer nominee of S.E, PWD (B&R) Construction Circle, Bathinda,
4. Prof. G.S. Bath, Co-ordinator, Civil Engg, GZSCCET, Bathinda.
5. Prof. Naresh Kumar Garg, Deputy Registrar (S&P), MRSSTU, Bathinda.
6. Prof. Sanjay Bhatnagar, Director, Centre for IT enabled Services, MRSSTU, Bathinda.
7. Sh. J.S. Sidhu, SDE, Estate, GZSCCET, Bathinda.
8. Sh. Subhash Bansal, Asstt. Registrar, MRSSTU, Bathinda.
9. Sh. T.S. Nagi, Superintendent (S&P), GZSCCET, Bathinda.
10. Sh. Subhash Kashyap, Senior Asstt (S&P), GZSCCET, Bathinda.

Following decision were taken after detailed discussion:-

**Item No. 1.1 Rules for purchase:**

**Decision Taken:** Member were briefed regarding implementation of purchase rules of Inder Kumar Gujral Punjab Technical University, Jalandhar (IKGPTU) as decided in its first meeting of BOG of Maharaja Ranjit Singh State Technical University, Bathinda (copy of purchase rules followed at I.K.G PTU Jalandhar is enclosed).

**Item No. 1.2 Floating of Tender of Software for conduct of Examination:**

**Decision Taken:** Draft of tender document for Software Development & Deployment on cloud with technical support for examination & associated modules as per DPR along-with AMC & minor up-gradation for the 1<sup>st</sup> three years placed before the members. After detailed discussion it was decided that above said tender be published through e-tendering procedure. If the process of e-tender got delayed more than ten days then this tender be sent for publication in the news-papers through normal procedure.







Item No. 1.3 Printing of Answer Sheets for the Conduct of Examinations.

Decision Taken: As per decision of item no. 1.2

Item No. 1.4 Hiring of Architect Services:

Decision Taken: It was decided that services of Architecture should be hired by floating e-tendering As per the decision of first Building Works Committee the Govt./Semi Govt. institutions and Academic institutions of repute are exempted from performance security ( 5% of tendered amount as bank guarantee). However in case of these institutions its competent authority will sign the agreement for the satisfactory completion of the work.

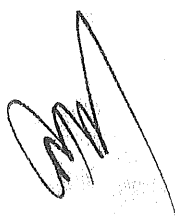
Item No. 1.5 Purchase of Furniture for University & PITs:

Decision Taken: After detailed discussion it was decided that purchase of furniture & other consumable items etc. preferably be made from the Govt. approved sources i.e DGS&D, New Delhi, Controller Stores, Punjab and any other Govt. approved source.

(1) Regarding purchase of Godrej furniture for university officers upto D.R. level- It was brought to the notice of members that I.K. Gujral Punjab Technical University, Jalandhar has rate contract with M/s. Godrej & Boyce Mfg. Co. Ltd, Mohali on the following discount structure :  
8.5% on the basic price (upto Rs. 50 lacs) & 10% on the basic price (more than 50 lacs).

After detailed deliberations, it was decided that discount offered by Godrej was less. To get more discount from Godrej and similar manufacturers possibilities be explored and in this regard whole sale price, retail price, corporate price or any other price applicable to this institution may be taken and also discount offered on these rates.

(2) It was also decided that furniture for officers below the rank of Deputy Registrar, labs & class rooms etc. be purchased through e-tendering system and complete specifications are to be framed for the same. Also warranty for 3 years regarding damages be asked in the tender.



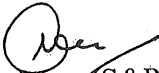
Other Decisions Taken :

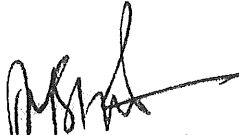
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- i. Tender document placed before the members approved for all type of purchase as the general terms & conditions of the tender document are same except specifications.
- ii. Regarding purchase of furniture from Jails as per instruction of Punjab Govt. it was decided that as the quality of the same is not up to mark, so it should not be entertained.
- iii. It was also decided that negotiations will be carried out with L-1 firm as the case may be.

Recommended and forwarded  
for approval, pl

Registrar  
MRSSTU, Bathinda 20/11/15

  
Deputy Registrar (S&P and General)  
MRSSTU, Bathinda

  
Hon'ble Vice Chancellor  
MRSSTU, Bathinda

(5)

**Maharaja Ranjit Singh State Technical University,**  
**Dabwali Road, Bathinda.**  
**(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)**

Ref. No. DR/MRSSTU/ 013

Dated: 02/9/2015

**Minutes of Meeting**

Second meeting of Tender Finalization Committee held in the office of Registrar, MRSSTU, Bathinda on dated 01-09-2015 at 10:00 AM. Following were present:-

1. Sh. Rajinder Mittal, Bathinda Chemcials Ltd, Member BOG, MRSSTU, Bathinda
2. Prof. J.S. Hundal, Registrar, MRSSTU, Bathinda.
3. Superintendent Engineer, PWD (B&R) Construction Circle, Bathinda,
4. Prof. G.S. Bath, Co-ordinator, Civil Engg, GZSCCET, Bathinda.
5. Prof. Naresh Kumar Garg, Deputy Registrar (S&P), MRSSTU, Bathinda.
6. Prof. Sanjay Bhatnagar, Director, Centre for IT enabled Services, MRSSTU, Bathinda.
7. Sh. J.S. Sidhu, SDE, Estate, GZSCCET, Bathinda.
8. Sh. Subhash Bansal, Asstt. Registrar, MRSSTU, Bathinda.
9. Sh. T.S. Nagi, Superintendent (S&P), GZSCCET, Bathinda.
10. Sh. Subhash Kashyap, Senior Asstt (S&P), GZSCCET, Bathinda.

Following decision were taken after detailed discussion:-

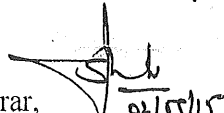
**Item No. 1.1**            **Providing & Fixing of Aluminium Partition in COE & Examination Section in MRSSTU, Bathinda.**


**Decision Taken: -**    After detailed discussion it was decided to carry on the work by floating e-tender.


**Item No.1.2**            **Hiring Services of Security, Sweeping, Cleaning, Scavenging, Horticulture & Civil Works Maintenance etc. for its Campus College and various PIT's Nandgarh, Mansa, Rajpura & Moga.**

**Decision Taken:**    After detailed discussion it was decided that Services of Security will be hired from PESCO. For Sweeping, Cleaning, Scavenging, Horticulture & Civil Works Maintenance etc. services will be hired by floating e-tender.

*Recommended & forwarded for approval pl.*

  
Registrar,  
MRSSTU, Bathinda.

  
Hon'ble Vice Chancellor,  
MRSSTU, Bathinda.

  
Deputy Registrar (SP & General)  
MRSSTU, Bathinda.

(6)

**Maharaja Ranjit Singh State Technical University,  
Dabwali Road, Bathinda.**

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

Ref. No. DR/MRSSTU/Purchase/15-16/ 032-40

Dated: 05-11-2015

**Minutes of Meeting**

Third meeting of Tender Finalization Committee held in the office of Registrar, Maharaja Ranjit Singh State Technical University, Bathinda on dated 27-10-2015 at 10:30 AM. Following were present:-

1. Prof. J.S. Hundal, Registrar, MRSSTU, Bathinda.
2. Superintendent Engineer, PWD (B&R) Construction Circle, Bathinda,
3. Prof. G.S. Bath, Co-ordinator, Civil Engg, GZSCCET, Bathinda.
4. Prof. Naresh Kumar Garg, Deputy Registrar (S&P), MRSSTU, Bathinda.
5. Prof. Sanjay Bhatnagar, Director, IT enabled Services, MRSSTU, Bathinda.
6. Sh. J.S. Sidhu, SDE, Estate, GZSCCET, Bathinda.
7. Sh. Subhash Bansal, Asstt. Registrar, MRSSTU, Bathinda.
8. Sh. T.S. Nagi, Superintendent (S&P), GZSCCET, Bathinda.
9. Sh. Subhash Kashyap, Senior Asstt (S&P), GZSCCET, Bathinda.

Following decision were taken after detailed discussion:-

- Item No. 3.1      **Laying of Water Proof Tar Felt Over Workshop Roofs, GZSCCET, Bathinda.**
- Decision Taken: -      Approved.
- Item No. 3.2      **Providing & Laying of CC Parking Near Workshop, GZSCCET, Bathinda.**
- Decision Taken: -      Approved.
- Item No. 3.3      **Providing & Laying of CC Parking Near Civil Engg. Deptt. GZSCCET, Bathinda.**
- Decision Taken: -      Approved.
- Item No. 3.4      **Providing & Laying of CC Parking in Front of Administrative Block GZSCCET, Bathinda.**
- Decision Taken: -      Approved.

**Item No. 3.5** Providing & Fixing Aluminium Partitioning at Administrative/Academic Area of PIT GTB Garh (Moga).

**Decision Taken: -** Approved.

**Item No. 3.6** Repair & Renovation Work at Rajpura.

**Decision Taken: -** Approved.

**Item No. 3.7** Construction of Silver Jubilee Gate at GZSCCET of MRSSTU, Bathinda.

**Decision Taken: -** Approved.

**Item No. 3.8** Construction of Missing Footpath Links at Residential Area in the Campus at MRSSTU, Bathinda

**Decision Taken: -** Approved.

**Item No. 3.9** Construction of Missing Footpath Links at Instructional Area in the Campus at MRSSTU, Bathinda.

**Decision Taken: -** Approved.

**Item No. 3.10** Construction of CC Flooring in Workshop at MRSSTU, Bathinda.

**Decision Taken: -** Approved.

**Item No. 3.11** Construction of Boundary Wall & Main Gate of PIT Bajeke.

**Decision Taken: -** Approved.

**Item No. 3.12** Alteration of Sub-Station Hall as Gym Hall for GZSCCET, Bathinda.

**Decision Taken: -** Deferred.

**Item No. 3.13** Purchase of Split AC's for MRSSTU & GZSCCET, Bathinda.

**Decision Taken: -** Approved.

**Item No. 3.14** Purchase of RO 150 Ltr. For MRSSTU, Bathinda.

**Decision Taken: -** Approved.

**Item No. 3.15** Purchase of Electrical Items required for Routine Maintenance & New Computer Lab Installation in CSE Deptt. A-301, A-315 and Computer Lab-II of Mech. Deptt. GZSCCET, Bathinda.

**Decision Taken: -** Approved.

**Item No. 3.16** Providing & Fixing of Seats for Student (Modern Modular Prelaminated Seating with MS/Aluminium (Powder Coated) Frame).

**Decision Taken: -** Approved.

**Item No. 3.17** Providing & Fixing Tiles and Wall Paneling for Establishment of New Lab QEEE.

**Decision Taken: -** Approved.

**Item No. 3.18** Internet Connectivity 25 MBPS (1:1) with Installation (dedicatedline) for MRSSTU, Bathinda.

**Item No. 3.19** Internet Connectivity (Annual) 50 MBPS Lease Line for GZSCCET, Bathinda.

**Decision Taken: -** After detailed discussion it was decided that both these items nos. 3.18 & 3.19 regarding internet connectivity of 25 MBPS & 50 MBPS for MRSSTU & GZSCCET, may be clubbed & single e-tender of 100 MBPS be floated.

**Item No. 3.20** Purchase of Stationary Items & Toners for Various Department of College.


**Decision Taken: -** Approved.

**Item No. 3.21** Tendering of hiring of consultant for the planning & design of buildings of MRSSTU.

**Decision Taken: -** Approved as proposed.

  
**Registrar,**  
**MRSSTU, Bathinda.**

  
**Deputy Registrar (SP & G)**  
**MRSSTU, Bathinda.**

  
**Hon'ble Vice Chancellor,**  
**MRSSTU, Bathinda.**

Maharaja Ranjit Singh State Technical University,  
Dabwali Road, Bathinda.  
(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

Minutes of Meeting of 4<sup>th</sup> Tender Finalization Committee

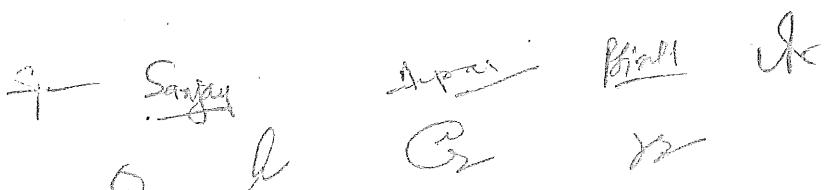
4<sup>th</sup> meeting of Tender Finalization Committee was held in the conference room of Maharaja Ranjit Singh State Technical University, Bathinda at 11.00 AM on dated 21/03/2016.

1. Prof.J.S.Hundal, Registrar,MRSSTU,Bathinda.
2. Sh. Rajinder Mittal, MD Bathinda Chemical Ltd and Member BOG MRSSTU, Bathinda
3. Sh. Mandar Singh, Nominee of Supritending Engineer, PWD (B &R)  
Contruction Circle, Bathinda
4. Dr. R.K Singla AP Civil Engg. Nominee of Prof. G.S.Bath,Head Civil  
Engg.GZSCCET,Bathinda.
5. Prof. Anupam Kumar, Officer Incharge (Purchase) MRSSTU,Bathinda.
6. Prof. Sanjay Bhatnagar,Director Centre for IT Enabled Services,MRSSTU,Bathinda.
7. Sh. J.S.Sidhu,SDE Estate,GZSCCET,Bathinda.
8. Sh. Subhash Bansal,AR (A/c),MRSSTU, Bathinda.
9. Sh. T.S.Nagi, Superintendent (S&P),GZSCCET,Bathinda.
10. Sh. Subhash Kashyap, Sr. Asstt.(S&P),GZSCCET,Bathinda.
11. Dr. Balraj Singh Sidhu,Director, PIT Rajpura. (Special Invitee)
12. Dr. Sanjeev Aggarwal,Director, PIT GTB Garh (Moga). (Special Invitee)
13. Dr. Paramjit Singh, Comp. Sc. & Engg. (Special Invitee)
14. Dr. Naresh Garg, Head CSE/Dean (S&P). (Special Invitee)

All the files related to agenda items with necessary documents had been put up before the committee members and after detailed discussion following decisions were taken :-

✓ **Item No. 4.1 Purchase of Computers, MFD, Printers, Scanners, Photostat Machines and UPS for different deptts of MRSSTU and GZSCCET, Bathinda.**

Tender for Purchase of Computers, MFD, Printers, Scanners, Photostat Machines and UPS for different deptts of MRSSTU and GZSCCET, Bathinda. The approximate cost is Rs. 3,26,00,000/-.


  
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**Decision Taken** Approved with the decision to reduce the turnover of Computers Rs.300 crore in place of Rs.500 Crore along with Five years AMC should also be included while inviting the bid for purchase of Computers.

**Item No. 4.2** **Boundary Wall at PIT Rajpura.**

Tender for Boundary Wall at PIT Rajpura. The approximate cost is Rs. 60,00,000/-

**Decision Taken** Approved with the decision to reduce the estimated value of Bid amount from Rs. 60.00 Lac to Rs. 45.00 Lac as mentioned in the agenda item.

**Item No. 4.3** **Purchase of Equipments for Fluid Mechanics-I Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Fluid Mechanics-I Lab at GTB Garh (Moga). The approximate cost is Rs. 4,91,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.4** **Purchase of Equipments for Strength of Materials Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Strength of Materials Lab at GTB Garh (Moga). The approximate cost is Rs. 9,97,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.5** **Purchase of Equipments for Surveying Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Surveying Lab at GTB Garh (Moga). The approximate cost is Rs. 18,39,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.6** **Purchase of Equipments for Concrete Technology Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Concrete Technology Lab at GTB Garh (Moga). The approximate cost is Rs. 9,89,600/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

*Sj* *Sanjiv* *Dr*  
*P* *h* *Q* *ll* *Dr*



Item No. 4.7

**Purchase of Equipments for Structural Analysis Lab at PIT, GTB Garh (Moga).**  
Tender for Purchase of Equipments for Structural Analysis Lab at GTB Garh (Moga). The approximate cost is Rs. 3,94,000/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.8

**Purchase of Equipments for Transportation Engineering Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Transportation Engineering Lab at GTB Garh (Moga). The approximate cost is Rs. 12,60,000/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.9

**Purchase of Equipments for Geotechnical Engineering Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Geotechnical Engineering Lab at GTB Garh (Moga). The approximate cost is Rs. 6,26,000/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.10

**Purchase of Software for Computer Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Software for Computer Lab at GTB Garh (Moga). The approximate cost is Rs. 5,00,000/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.11

**Purchase of Equipments for Electrical Machine-I Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipments for Electrical Machine-I Lab at GTB Garh (Moga). The approximate cost is Rs. 3,62,600/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.12

**Purchase of Equipments for Electrical Measurements Lab at PIT, GTB Garh (Moga).**

*Sanjiv Aggarwal*  
*[Signature]* *[Signature]* *[Signature]* *[Signature]*

Tender for Purchase of Equipments for Electrical Measurements Lab at GTB Garh (Moga). The approximate cost is Rs. 6,42,390/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.13

**Purchase of Apparatus for Instrumentation & Measuring Devices Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Apparatus for Instrumentation & Measuring Devices Lab at GTB Garh (Moga). The approximate cost is Rs. 2,44,800/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.14

**Purchase of Equipment for Control Systems Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipment for Control Systems Lab at GTB Garh (Moga). The approximate cost is Rs. 5,46,300/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.15

**Purchase of Apparatus for Electrical Machine-II Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Apparatus for Electrical Machine-II Lab at GTB Garh (Moga). The approximate cost is Rs. 4,53,500/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.16

**Purchase of Equipments for Power Electronics and Drives Lab at PIT, GTB Garh (Moga).**

Tender for Purchase of Equipment for Power Electronics and Drives Lab at GTB Garh (Moga). The approximate cost is Rs. 2,25,000/-.

Decision Taken

Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

Item No. 4.17

**Purchase of Software for Power System Analysis (Computer Lab) at PIT, GTB Garh (Moga).**

Tender for Purchase of Software for Power System Analysis (Computer Lab) at GTB Garh (Moga). The approximate cost is Rs.5,00,000/-.

*Sanjiv Aggarwal*  
*Dr. h* *Q* *Bhalla* *SK*

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.18** Purchase of Apparatus for Engg. Materials and Metallurgy Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Apparatus for Engg. Materials and Metallurgy Lab at GTB Garh (Moga). The approximate cost is Rs.2,42,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga)..

**Item No. 4.19** Purchase of Apparatus for Applied Thermodynamics Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Apparatus for Applied Thermodynamics Lab at GTB Garh (Moga). The approximate cost is Rs.4,38,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga)..

**Item No. 4.20** Purchase of Apparatus for Theory of Machines Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Apparatus for Theory Machines Lab at GTB Garh (Moga). The approximate cost is Rs.3,57,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.21** Purchase of Software for CAD-CAM Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Software for New Computer Aided Design and Manufacturing Lab at GTB Garh (Moga). The approximate cost is Rs. 5,00,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.22** Purchase of Apparatus for Mechanical Measurement and Metrology Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Apparatus for Mechanical Measurements and Metrology Lab at GTB Garh (Moga). The approximate cost is Rs. 5,18,200/-.

*Sanjiv*  
*R h* *Aggarwal* *Bill* *ch*  
*A* *23*

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga)..

**Item No. 4.23** Purchase of Apparatus for Ind. Automation and Robotics Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Apparatus Ind. Automation and Robotics Lab at GTB Garh (Moga). The approximate cost is Rs. 2,80,950/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga)..

**Item No. 4.24** Purchase of Apparatus for Fluid Machinery Lab at PIT, GTB Garh (Moga).

Tender for Purchase of Apparatus for Fluid Machinery Lab at GTB Garh (Moga). The approximate cost is Rs. 5,02,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.25** Setting up of Modular Physics Lab at PIT, GTB Garh (Moga).

Tender for Setting up of Modular Physics Lab at PIT GTB Garh (Moga). The approximate cost is Rs. 8,00,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.26** Setting up of new Modular Chemistry Lab at PIT, GTB Garh (Moga).

Tender for Setting up of new Modular Chemistry Lab at PIT GTB Garh (Moga). The approximate cost is Rs. 10,00,000/-.

**Decision Taken** Approved as explained by Dr. Sanjiv Aggarwal, Director PIT GTB Garh (Moga).

**Item No. 4.27** Repair/Renovation in Gymnasium Hall and Library at GZSCCET, Bathinda.

Tender for Repair/Renovation in Gymnasium Hall and Library at GZSCCET, Bathinda. The approximate cost is Rs. 19,74,492/-.

**Decision Taken** Deferred. To be put in the next meeting with certain modification as discussed.

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**Item No. 4.28**      **Providing/Commissioning of 8 Passenger Elevator & Construction of R.C.C. Shaft for Lift Elevator at GZSCCET, Bathinda.**

Tender for Providing/Commissioning of 8 Passenger Elevator & Construction of R.C.C. Shaft for Lift Elevator at GZSCCET, Bathinda. The approximate cost is Rs. 24,16,445/-.

**Decision Taken**      Approved with the rider that offered prices should be less than 35 to 40% of estimated cost as cost mentioned in the agenda item seems to be too high otherwise this item may be put up before the committee again.

**Item No. 4.29**      **Renovation/Repair of Toilets Near S1 & S2, Workshop and Civil Engg. Dept. at GZSCCET, Bathinda.**

Tender for Renovation/Repair of Toilets Near S1 & S2, Workshop and Civil Engg. Deptt. at GZSCCET, Bathinda. The approximate cost is Rs. 4,74,626/-.

**Decision Taken**      Approved as explained by Mr. J.S.Sidhu, SDE.

**Item No. 4.30**      **Renovation of Bathrooms of Hostel No. 3 & 4 in the Campus at GZSCCET, Bathinda.**

Tender for Renovation of Bathrooms of Hostel No. 3 & 4 in the Campus at GZSCCET, Bathinda. The approximate cost is Rs. 25,96,737/-.

**Decision Taken**      Approved as explained by Mr. J.S.Sidhu,SDE with rider that fittings etc should be of good quality. It must be insured by the estate department.

**Item No. 4.31**      **Upgradation of Hardware Firewall cr200i to 500 users with subscription of 3 years at MRSSTU, Bathinda.**

Tender for Upgradation of Hardware Firewall cr200i to 500 users with subscription of 3 years at MRSSTU, Bathinda. The approximate cost is Rs. 8,00,000/-.

**Decision Taken**      Approved as explained by the Prof. Sanjay Bhatnagar Director, Centre for IT Enabled Services.

**Item No. 4.32**      **Publication of Annual Magazine of the Institute "PRECURSOR" for year 2015-16 .**

Tender for Publication of Annual Magazine of the Institute "PRECURSOR" for year 2015-16. The approximate cost is Rs. 3,23,000/-.

**Decision Taken**      Approved with the decision to get sponsorship while publishing the magazines for the university.

*g- Sanjay*  
*DP*      *165*      *CR*      *Prakash*      *OR*

Item No. 4.33

**Purchase of Software Business Writing, S/W Error Terror for Communication Skill Lab PIT, Rajpura.**

Tender for Purchase of Software Business Writing, S/W Error Terror for Communication Skill Lab at PIT Rajpura. The approximate cost is Rs. 3,34,656/-.

**Decision Taken**

Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

Item No. 4.34

**Purchase of Equipments for Workshop Deptt. at PIT Rajpura.**

Tender for Purchase of Equipment for Workshop Deptt. at PIT Rajpura. The approximate cost is Rs. 61,26,750/-.

**Decision Taken**

Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

Item No. 4.35

**Purchase of Equipments for Physics Lab at PIT, GTB Garh (Moga) and PIT, Rajpura. Total Rs. 6,14,200/-**

- (i) Tender for Purchase of Equipments for Physics Lab at GTB Garh (Moga). The approximate cost is Rs. 3,07,100/-.
- (ii) Tender for Purchase of Equipments for Physics Lab at PIT Rajpura. The approximate cost is Rs. 3,07,100/-.

**Decision Taken**

Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

Item No. 4.36

**Purchase of Equipments for BEEE Lab at PIT, GTB Garh (Moga) and PIT, Rajpura. Total Rs. 16,29,600/-.**

- (i) Tender for Purchase of Equipments for BEEE Lab at GTB Garh (Moga). The approximate cost is Rs. 11,25,500/-.
- (ii) Tender for Purchase of Equipments for BEEE Lab at PIT Rajpura. The approximate cost is Rs. 5,04,100/-.

**Decision Taken**

Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

Item No. 4.37

**Purchase of General Glassware Apparatus for Chemistry Lab of PIT GTB Garh (Moga) and PIT, Rajpura. Total Rs. 2,93,100/-.**

- (i) Tender for Purchase of General Glasware Apparatus for Chemistry Lab of PIT GTB Garh (Moga). The approximate cost is Rs. 1,46,550/-.

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- (ii) Tender for Purchase of General Glassware Apparatus for Chemistry Lab of PIT, Rajpura. The approximate cost is Rs. 1,46,550/-.

**Decision Taken** Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

**Item No. 4.38** **Purchase of Equipments for Chemistry Lab at PIT, GTB Garh (Moga) and PIT, Rajpura. Total Rs. 2,93,600/-.**

- (i) Tender for Purchase of Equipments for Chemistry Lab at PIT, GTB Garh (Moga). The approximate cost is Rs. 1,46,800/-.
- (ii) Tender for Purchase of General Equipments for Chemistry Lab at PIT, Rajpura. The approximate cost is Rs. 1,46,800/-.

**Decision Taken** Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

**Item No. 4.39** **Purchase of Drafting Software for Computer Graphics Lab (Autocad Latest Version 30 user licenses) at PIT, GTB Garh (Moga) and PIT, Rajpura. Total Rs. 10,00,000/-.**

- (i) Tender for Purchase of Drafting Software for Computer Graphics Lab (Autocad Latest Version 30 user licenses) at PIT,GTB Garh (Moga). The approximate cost is Rs. 5,00,000/-.
- (ii) Tender for Purchase of Drafting Software for Computer Graphics Lab (Autocad Latest Version 30 user licenses) at PIT Rajpura.. The approximate cost is Rs. 5,00,000/-.

**Decision Taken** Approved as explained by Dr. Balraj Singh Sidhu, Director PIT Rajpura.

**Item No. 4.40** **Advertisement of MRSSTU, Bathinda on Unipole, Hoardings, Wall Wraps in Punjab and Adjoining States. Approximate Cost Rs. 28,00,000/-.**

A short term e-tender notice has been sent for publication in the newspapers to advertise the University through Unipole Hoardings and wall wraps in Punjab and adjoining states. Put up before the committee for ratification.

**Decision Taken** Ratified as explained by Dr. Ashok Goel, Director CDC.

**Other Decisions Taken:** - It was also decided that:-

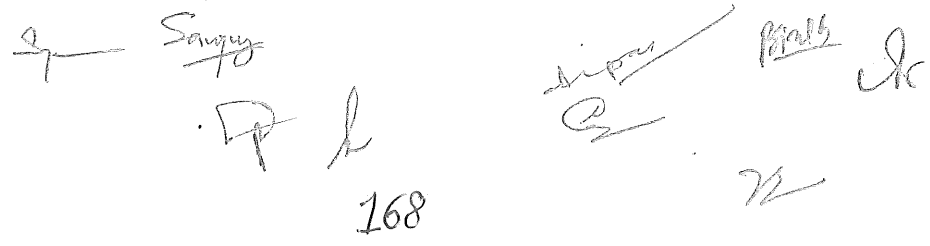
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Tender  
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21/2/2011

1. To get more discount, negotiations may be carried out with the firms L-1, L-2 & L-3. However final decision in this regard may be taken after going through the Govt rules.
2. While inviting bids, following qualifying criteria as explained by Dr. Sanjiv Aggarwal, Director, PIT GTB Garh (Moga) be included for purchase of above said lab Equipments/ Software/Apparatus.
  - i. Proof from bidder having his own manufacturing unit.
  - ii. Proof from bidder having executed a single order of at least Rs. 20 Lacs.
  - iii. Proof from bidder having minimum Annual Turnover of Rs. 2.00 Crore
3. While inviting bid for purchase of equipments firm must be asked to provide credit worthiness certificate from bank.
4. While inspecting Hostel related work inspection committee must include at least two representatives of students.
5. To get quality based material it was decided that while inviting bid for the repair & renovation work at least 6 to 7 brands of standard companies must be asked in the bid.

Meeting ended with a vote of thanks to the chair.

The minutes was placed before the Registrar and Hon,ble Vice Chancellor MRSSTU for approval. However Vice Chancellor observed that some of the decision taken in the TFC meeting in regard to point no 1, 2(i), 2 (ii), 2(iii) and 3 under the head of other decisions taken should be again discussed. The matter was discussed with Vice Chancellor, Prof. J S Hundal Registrar, Dr. Sanjiv Aggrawal, Dr. Paramjeet Singh, Prof. Sanjay Bhatnagar, Dr Balraj Singh Sidhu and Dr. Naresh Garg. After the detail discussion point no 1, 2(i), 2 (ii), 2(iii) and 3 under the head other decisions taken has been accordingly modified as follows. Point no 4 and 5 under the head other decisions taken are unchanged.


 A collection of handwritten signatures and initials at the bottom of the page. On the left, there is a signature that appears to be 'Sanjay' with a checkmark above it. In the center, there are initials 'DP' and 'h'. On the right, there are several other signatures, including one that looks like 'Bhatnagar' and another that looks like 'Jr'. At the bottom center, the number '168' is written.



1. Technical negotiation should be carried out with the L-1 i.e. lowest evaluative responsive bidder only under exceptional circumstances as per GFR 2005 Rule 160(xii)
2. While inviting bids, following qualifying criteria as discussed be included for purchase of above said lab equipments/software/apparatus.
  - (i) Bidder having successfully delivered of similar goods/items of value 100% of the estimated value in the last three financial years.
  - (ii) Satisfactorily delivery of similar goods /items of value not less than 50% of estimated value as a single order in the last three financial years.
3. Bidder having his own manufacturing unit or authorized dealership certificate.
4. Financial standing such as Statement of profit and loss account, Balance sheet, Auditor report for the last three years provided by the bidder and credit worthiness certificate from bank.
5. Bidder having minimum financial turnover be 03 times to the estimated value during at least in last three financial years.

*Approved*  
11/4/16  
**Officer Incharge(Purchase),**  
**MRSSTU, Bathinda.**

~~Registrar,~~  
~~MRSSTU, Bathinda.~~

Recommended for approval Pl.

*[Signature]*  
06/04/16

*[Signature]*  
**Hon'ble Vice Chancellor,**  
**MRSSTU, Bathinda.**



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**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)**

Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act of 1956, No. 4251

Date: .....

**MINUTES OF MEETING OF 5<sup>TH</sup> TENDER FINALIZATION COMMITTEE**

5<sup>th</sup> meeting of Tender Finalization Committee was held in the Conference Room of Maharaja Ranjit Singh Punjab Technical University, Bathinda at 12.00 Noon on 27/05/2016. Following were present :-

- |   |                 |
|---|-----------------|
| 1. Sh. Rajinder Mittal, M.D. Bathinda Chemicals Ltd.<br>Member, BOG, MRSPTU, Bathinda.                                  | Member          |
| 2. Dr. J.S. Hundal, Registrar, MRSPTU, Bathinda.  | Member          |
| 3. Sh. Mander Singh, Nominee of Superintendent Engineer,<br>PWD (B&R) Construction Circle, Bathinda.                    | Member          |
| 4. Prof. G.S. Bath, Head, Civil Engg. GZSCCET, Bathinda.  | Member          |
| 5. Dr. Anupam Kumar, Officer Incharge (Purchase), MRSPTU, Bathinda  | Member          |
| 6. Sh. Paramjit Singh Chahal & Sh. Rupinder Singh, Nominee of Sh. J.S. Sidhu,<br>SDE. Estate Deptt., GZSCCET, Bathinda. | Member          |
| 7. Sh. Subhash Bansal, Asstt. Registrar (Accounts), MRSPTU, Bathinda  | Member          |
| 8. Sh. T.S. Nagi, Superintendent (S&P), GZSCCET, Bathinda   | Member          |
| 9. Sh. Subhash Kashyap, Senior Asstt (S&P), GZSCCET, Bathinda   | Member          |
| 10. Dr. Gursharan Singh, Director, PIT, Nandgarh.   | Special Invitee |
| 11. Dr. Seema Sharma, Head, Applied Chemistry Deptt. GZSCCET, Bathinda  | Special Invitee |

All the files related to agenda items with necessary documents had been put up before the committee members and after detailed discussion following decisions were taken :-

**Item No. 5.1                      Replacement of Damaged Steel Chowkhats, Wooden Doors & Windows etc. in Residences of the Campus.**

Tender for work of Replacement of Damaged Steel Chowkhats, Wooden Doors & Windows etc. in Residences of the Campus. The approximate cost is Rs. 8.47,581/-.

**Decision Taken**                      Matter regarding cost of damaged Steel Chowkhats. Wooden Doors & Windows etc. in residences of the campus were discussed in detail and it was decided that bids may be invited alongwith replacement value of old steel chowkhats, wooden doors & windows etc..

**Item No. 5.2**

**Replacement of damaged Steel Chowkhat, Wooden and Jali Doors, Windows etc. in Boys Hostel No. 1 to 4, Girl's Hostel No. 1&2.**

Tender for Replacement of damaged Steel Chowkhat, Wooden and Jali Doors, Windows etc. in Boys Hostel No. 1 to 4, Girl's Hostel No. 1&2. The approximate cost is Rs. 18,69,241/-.

**Decision Taken**

Matter regarding cost of damaged Steel Chowkhats, Wooden and Jali Doors, & Windows etc.in Boys Hostel No. 1 to 4 and Girl's Hostel No. 1 & 2 were discussed in detail and it was decided that bids may be invited alongwith replacement value of old Steel Chowkhats, Wooden and Jali Doors, Windows etc.

**Item No. 5.3**

**Purchase of Ceiling Fans 48" & Regulators.**

Tender for Purchase of Ceiling Fans 48" 1200mm Sweep, Coper Winding, Double Ball bearing, Alum Blade 50 Watt Make- Havell/Orient/Bajaj and Fan Regulator Electronic 5 Step Socket Type Make- Fine/Anchor/Havell. The approximate cost is Rs. 1,98,500/-.

**Decision Taken**

Approved with the decision to invite the bid alongwith replacement cost of number of fans which are beyond repair duly certified by the committee..

**Item No. 5.4**

**Purchase of Public Health Items.**

Tender for Purchase of Public Health Items required for routine maintenance in the University. The approximate cost is Rs. 8,75,630/-.

**Decision Taken**

Approved as explained by Mr. Rupinder Singh AE. that these items are required for routine use in the premises as well as routine maintenance in the quarters allotted to the employees in the campus etc.

**Item No. 5.5**

**Purchase of Chemicals/Glass Apparatus for Chemistry Lab.**

Tender for Purchase of Chemicals/Glass Apparatus for Chemistry Lab.The approximate cost is Rs. 6,52,973/-.

**Decision Taken**

Matter regarding purchase of Chemicals & Glass Appratus was discussed in detail and it was decided that these items should be purchased through rate contract to be finalized by the University.

**Item No. 5.6**

**Providing & Fixing of Electrical Items at PIT, Rajpura.**

Tender for Providing & Fixing of Electrical Items for commissioning of workshop at PIT, Rajpura. The approximate cost is Rs. 4,15,896/-.

**Decision Taken**

Approved as explained by Mr. Paramjit Singh, Lab Supdt. that above items are required for establishment and commissioning of workshop at PIT, Rajpura.

**Item No. 5.7**

**Supply, Erection, Testing & Commissioning of Transformer 200KVA & GO Switch etc, required at PIT, Rajpura.**

Tender for Supply, Erection, Testing & Commissioning of Transformer 200KVA & GO Switch etc., required at PIT, Rajpura.The approximate cost is Rs. 3,21,573/-.

**Decision Taken**

Matter was discussed in detail and it was decided that bid for the above said item as explained by the Estate officials may be invited with Breaker Switch in place of GO Switch.

**Item No. 5.8**

**Providing & Fixing of Aluminum Partition in Workshop at PIT, Rajpura.**

Tender for Providing & Fixing of Aluminum Partition in Workshop at PIT, Rajpura. The approximate cost is Rs. 4,48,385/-.

**Decision Taken**

Approved as explained by Mr. Rupinder Singh, A.E. that above work is required for the establishment of workshop at PIT, Rajpura.

**Item No. 5.9**

**Purchase of Godrej Furniture at PIT, Nandgarh.**

Tender for purchase of Godrej Furniture at PIT, Nandgarh. The approximate cost is Rs. 5,91,000/-.

**Item No. 5.10**

**Purchase of Godrej Furniture for Library at PIT, Nandgarh.**

Tender for Purchase of Godrej Furniture for Library at PIT, Nandgarh. The approximate cost is Rs. 2,97,264/-.

**Item No. 5.11**

**Purchase of Godrej Furniture for Admn. & Faculty Offices at PIT, Rajpura.**

Tender for Purchase of Godrej Furniture for Admn. & Faculty Offices at PIT, Rajpura. The approximate cost is Rs. 11,05,000/-.

**Item No. 5.12**

**Purchase of Godrej Furniture for Admn. & Faculty Offices at PIT GTB Garh (Moga).**

Tender for Purchase of Godrej Furniture for Admn. & Faculty Offices at PIT, GTB Garh (Moga). The approximate cost is Rs. 11,05,000/-.

**Item No. 5.13**

**Purchase of Godrej Furniture for the Office of MRSPTU, Bathinda.**

Tender for Purchase of Godrej Furniture for the Office of MRSPTU, Bathinda. The approximate cost is Rs. 7,41,090/-.

**Item No. 5.14**

**Purchase of Library Furniture at PIT, GTB Garh (Moga).**

Tender for Purchase of Library Furniture at PIT, GTB Garh (Moga). The approximate cost is Rs. 5,38,547/-.

**Item No. 5.15**

**Purchase of Office Furniture at PIT, GTB Garh (Moga).**

Tender for Purchase of Office Furniture at PIT, GTB Garh (Moga). The approximate cost is Rs. 26,85,000/-.

**Item No. 5.16**

**Purchase of Furniture for Different Labs and for Faculty & Staff at PIT, Rajpura.**

Tender for Purchase of Furniture for Different Labs and for Faculty & Staff at PIT, Rajpura. The approximate cost is Rs. 25,19,600/-.

**Item No. 5.18 Purchase of Office Furniture at PIT, Nandgarh.**

Tender for Purchase of Office Furniture at PIT, Nandgarh. The approximate cost is Rs. 6,09,000/-.

**Item No. 5.19 Purchase of Library Furniture at PIT, Nandgarh.**

Tender for Purchase of Library Furniture at PIT, Nandgarh. The approximate cost is Rs. 5,09,220/-.

**Decision Taken** Regarding purchase of furniture items as listed above vide item no. 5.9 to 5.16, 5.18 & 5.19, it was decided that furniture of all types be purchased through rate contract to be signed by the University with various firms and Godrej Furniture will be provided to Director level officers only or as decided by the competent authority.

**Item No. 5.17 Fixed Benches for Class Rooms at PIT, Nandgarh.**

Tender for Fixed Benches for Class Rooms at PIT, Nandgarh. The approximate cost is Rs. 9,24,000/-.

**Decision Taken** Approved as explained by the Mr. Rupinder Singh, A.E. that fixed benches in the class rooms required urgently for the students as per specifications of size as well as drawing enclosed.

**Item No. 5.20 Providing & Fixing of Aluminium Partitioning and False Ceiling in the Office of HOD CSE Deptt. GZSCCET, HOD Civil Engg. Deptt. GZSCCET & PRO Office of MRSPTU.**

Tender for Providing & Fixing of Aluminium Partitioning and False Ceiling in the Office of HOD, CSE Deptt. GZSCCET, HOD Civil Engg. Deptt. GZSCCET & PRO Office of MRSPTU. The approximate cost is Rs. 5,10,223/-.

**Decision Taken** Approved as explained by Mr. Rupinder Singh, A.E. that above work is required for Providing & Fixing of Aluminium Partitioning and False Ceiling work in the offices of HOD, CSE, Civil Engg. Deptt. at GZSCCET and Office of the P.R.O. at MRSPTU, Bathinda on CSR rates.

**Item No. 5.21 (i) Supply, Installing, Testing and Commissioning of 2TR, 1.5 TR Split AC's and Window AC's. Approximate cost Rs. 39,64,800/-.**

(ii) **Manufacturing/Supplying/Commissioning of Wall Side Modular Benches for Pharmacy College of MRSPTU. Approximate Cost Rs. 10,00,000/-.**

(iii) **Addition/ alterations in PG Hostel for Pharmacy College of MRSPTU (Phase-1). Approximate Cost Rs. 14,83,386/-.**

A short term e-tender notice no. MRSPTU/Purchase/2016/20 dated 23-05-2016 has been published in the newspapers for purchase of Air Conditioners (Split & Window type). Manufacturing/Supplying/Commissioning of Wall Side Modular Benches for Pharmacy College of MRSPTU and work of Addition/ alterations in

PG Hostel for Pharmacy College of MRSPTU (Phase-1). Put up before the committee for ratification.

**Decision Taken**

Ratified.

**Other Decision**

Regarding purchase of furniture items, chemicals & glass apparatus on rate contract basis as decided above. Officer Incharge (Purchase) briefed the members that as per decision taken by the Board of Governors of MRSPTU, Bathinda, that e-tenders will be invited for every purchase of Rs. 2.00 lac and above but Tender Notice No. MRSSSTU/Purchase/2016/09 dated 17/02/2016 invited by the University for supply of Chemicals, Glassware, Equipments, Electrical, Public Health Items, Printer Cartridge/Antivirus, Stationery Items & Furniture all types i.e. office/computer/lab etc. during the year 2016-17 upto Rs. 2.00 Lac only. Hence through rate contract purchase of items as decided above should be only upto threshold value of Rs. 2.00 lac. However after detailed discussion it was decided that items beyond Rs. 2.00 lac will also be purchase through Rate Contract to be signed by University on the basis of above said tender, Limiting single items upto Rs. 2.00 Laes.

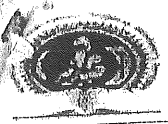
**Officer Incharge (Purchase)**

Recommended for approval

  
**Registrar** 14/06/16

Approved

  
**Vice Chancellor**



**Minutes of Meeting of 6<sup>th</sup> Tender Finalization Committee**

6<sup>th</sup> Meeting of Tender Finalization Committee was held in the Conference Room of Maharaja Ranjit Singh Punjab Technical University, Bathinda at 12:30 P.M. on 01-8-2016. Following were present:

- |  |                 |
|--|-----------------|
| 1. Sh. Rajinder Mittal, M.D. Bathinda Chemicals Ltd., Bathinda & Member BOG, MRSPTU, Bathinda.         | Member          |
| 2. Dr. J.S.Hundal, Registrar MRSPTU, Bathinda.   | Member          |
| 3. Er. Inderjit Singh XEN, Nominee of Superintendent Engineer PWD (B&R) Construction circle, Bathinda. | Member          |
| 4. Prof. G.S.Bath, Head,Civil Engg., GZSCCET, Bathinda.  | Member          |
| 5. Dr. Anupam Kumar, Officer In-charge (Purchase) MRSPTU, Bathinda.                                    | Member          |
| 6. Prof. Sanjay Bhatnagar,Director, Centre for IT Enabled Services, MRSPTU, Bathinda.                  | Member          |
| 7. Er. J.S. Sidhu, SDE, Estate,GZSCCET, Bathinda.  | Member          |
| 8. Sh. Subhash Bansal, Asstt. Registrar, MRSPTU, Bathinda.   | Member          |
| 9. Sh. T.S. Nagi, Asstt. Registrar(S&P), MRSPTU, Bathinda.   | Member          |
| 10. Sh. Subhash Kashyap, Sr. Asstt. GZSCCET, Bathinda.   | Member          |
| 11. Er. Tek Singh, XEN, MRSPTU, Bathinda.  | Special Invitee |
| 12. Dr. Seema Sharma, Head, Applied Chemistry, GZSCCET, Bathinda.                                      | Special Invitee |
| 13. Ar. Bhupinder Pal Singh Dhot. AP, Arch. Deptt. GZSCCET, Bathinda.                                  | Special Invitee |
| 14. Ar. Rawel Singh Aulakh, Consultant Architect, Guru Nanak Dev University, Amritsar.                 | Special Invitee |

Item No. 6.1      Floating of E-Tender for the procurement of Fourier Transform Infrared (FTIR) Spectrophotometer with Attenuated Total Reflectance (ATR) for Applied Chemistry Deptt. The approximate cost of the equipment is Rs. 22.00 Lac.

**Decision Taken**      **Approved with the decision that tender should be invited alongwith AMC for two yrs., and including insurance & installation of the equipment.**

Item No. 6.2      Requirement of Stationary Items for MRSPTU,Bathinda and GZSCCET, Bathinda. Approximate cost is Rs. 2,62,200/- These items are required for the routine work of various departments joint demand has been raised.

**Decision Taken**      **Ratified.**

Item No. 6.3

Purchase of Carpentry items for GZSCCET, Bathinda for the routine maintenance work. Approximate cost is Rs. 2,33,230/-.

**Decision Taken**

**Ratified.**

Item No. 6.4

Supply, Installation & Commissioning of R.O Systems-150 LPH, Qty. 6 Nos for GZSCCET, Bathinda. Approximate cost is Rs. 8.40 lac.

**Decision Taken**

**Ratified.**

Item No. 6.5

The building drawings of the University have been prepared by the Department of Architecture GNDU, Amritsar who have been appointed as consultants for the University.

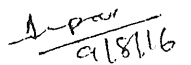
**Decision Taken**

**Approved with the condition that before uploading the tender, recalculation of taxes be done, as service tax is not applicable for the item No. 2, 4, 5, 6, 7, 8 & 9 or (as applicable). Rate of NS items will be certified by the Construction and Maintenance Wing of the University and the DNIT will be vetted by Technical Advisor to Hon'ble Chief Minister. The same will be circulated alongwith minutes of meeting to the members. The technical sanction before uploading the tender should be obtained from competent authority.**

**Table Agenda:**

**Officer In-charge (Store & Purchase) briefed the members that in some cases only one or two tender have been received against the e-tender floated by the university for purchase of various items. After detailed discussion it has been decided that two tenders received through e-tender can be processed.**

  
**Registrar, 15/08/16**  
**MRSPTU, Bathinda.**

  
**Officer In-charge (P)**

  
**Hon'ble Vice Chancellor.**





## MINUTES OF MEETING

7<sup>th</sup> meeting of Tender Finalization Committee held in the office of Hon'ble Vice Chancellor, MRSPTU, Bathinda on dated 08-11-2016 at 11:00 AM. Following were present:-

1. Sh. Rajinder Mittal, Bathinda Chemicals Ltd, Member BOG, MRSPTU, Bathinda
2. Prof. J.S. Hundal, Registrar, MRSPTU, Bathinda.
3. Prof. G.S. Bath, Civil Engg. Deptt, GZSCCET, Bathinda.
4. Dr. Anupam Kumar, Officer Incharge (Purchase) MRSPTU, Bathinda.
5. Prof. Sanjay Bhatnagar, Director, Centre for IT Enabled Services, MRSPTU, Bathinda.
6. Sh. J.S. Sidhu, SDE. Estate, GZSCCET, Bathinda.
7. Sh. Subhash Bansal, Asstt. Registrar, MRSPTU, Bathinda.
8. Sh. T.S. Nagi, Superintendent (S&P), GZSCCET, Bathinda.
9. Sh. Subhash Kashyap, Senior Asstt (S&P), GZSCCET, Bathinda.
10. Dr. Naresh Kumar Garg, Head, CSE Deptt. & Dean (S&P) GZSCCET, Bathinda.
11. Prof. Ripudaman Singh, Head, Architecture Deptt., GZSCCET, Bathinda
12. Dr. Seema Sharma, Head, Applied Chemistry Deptt.. GZSCCET, Bathinda.
13. Dr. Ashish Baldi, Head, Deptt. of Pharmacy, MRSPTU, Bathinda.

Following decision were taken after detailed discussion:-

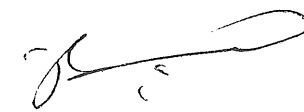
Item No. 7.1 Tender for Supplying, Fixing, Testing & Commissioning of Fibre Connectivity for Server Room to Boys Hostel No. 1 to 5 and Girls Hostel No. 2. The approximate cost of the equipment is Rs. 8,50,000/-

Decision Taken: - Approved.

Item No. 7.2 Tender for Microsoft CASA Services at GZSCCET, Bathinda. The approximate cost is Rs. 9,06,200/-.

Decision Taken: - Approved.

Cont. Page...2

  
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Item No. 7.3 Purchase of LCD Projector for Various Deptts. The approximate cost is Rs. 5,69,000/-.

Decision Taken: Approved, with the direction to purchase LCD Projector for all the departments with specifications of medium range (Page No.5) Annexure-III and warranty clause of 02 years. The sanctioned cost for the purchase of LCD vide sanction no. 271 dated 15-9-16 for the Mechanical Deptt. is Rs. 40,000/- instead of Rs. 60,000/--accordingly the approximate cost for the purchase of LCD Projector is Rs. 5,49,000/-.

Item No. 7.4 Purchase of Drawing Boards Required for Architecture Department at GZSCCET, Bathinda. The approximate cost is Rs. 2,20,000/-.

Decision Taken: Ratified & approved with the direction to purchase the Drawing Boards on rate contract basis entered by the university & also dispose-off the same which are not useable.

Item No. 7.5 ✓ Purchase of Toners for Various Deptt. of the University. The approximately cost is Rs. 3,85,000/-.

Decision Taken: Ratified & approved.

**TABLE AGENDA:**

Item No. 7.6 Tender for Purchase of following Major Sophisticated Instruments for Central Instrumentation Facility of the University.

Sr. No.	Equipment	Tentative Cost	Suggested cost by committee (in Lacs)
1	High Performance Liquid Chromatography System with all required accessories	24,00,000/-	18,00,000/-
2	Ultraviolet-Visible Spectrophotometer with all required accessories	7,00,000/-	6,00,000/-
3	Dissolution rate apparatus with all required accessories	2,50,000/-	1,80,000/-
4	Rotary Evaporator with all required accessories	6,00,000/-	3,50,000/-
5	Refrigerated Centrifuge with all required accessories	6,00,000/-	4,50,000/-
6	Water Purification System- Ultrapure with all required accessories	4,80,000/-	4,00,000/-
7	Florescence Spectrometer with all required accessories (To be procured by deptt. of Chemistry)	17,00,000/-	10,00,000/-

Cont. Page...2

Decision Taken: Approved, with the direction that discussion regarding specifications and involved cost must be carried out with the firms before floating the tender as the tentative cost shown against each item appeared to be on higher side. In addition AMC & Warranty clause of 03 years be incorporated while inviting bid of above said items.

The following table items of the Construction & Maintenance wing were also discussed in the meeting:

Sr. No.	Description of Item	Approx. Value
1	Renovation/False Ceiling in Architecture Deptt., Library & ECE Deptt.	5,33,271/-
2	Addition/alterations of Sub-Station near P-16 House to Animal House of Pharmacy Deptt.	13,77,996/-
3	Supply, Installation, Testing of Acoustic Enclosure (Canopy) for DG Set 160 KVA & 6 KVA.	4,02,720/-
4	Installing size 200mm dia Straight Tubewell upto 183 mtr. Depth including cost of Machinery, fittings etc. at Campus Water Works.	13,20,987/-
5	Providing/Commissioning of 8 Passenger Elevator & Construction of R.C.C. Shaft for Lift Elevator (including maintenance for 12 month from date of completion).	19,15,743/-

The above works were approved for floating of E-Tenders subject to the approval by Building Works Committee and after taking into account the following observations:

1. It was felt that the rate for canopy mentioned at Sr. No. 3 for 6 KVA DG Set is on a higher side and new DG Set may be purchased.
2. It was also discussed that the Annual Maintenance cost for elevator be taken for a period of 05 years after the expiry of one year free AMC and should not exceed 5% of the Elevator Cost per year.

Recommended for approval.

Registrar,  
MRSPTU, Bathinda.

Hon'ble Vice Chancellor,  
MRSPTU, Bathinda.

Officer Incharge (S&P)  
MRSPTU, Bathinda.

Proceedings of meeting

The 8<sup>th</sup> meeting of Tender finalization committee held in the office of Vice Chancellor MRSPTU, Bathinda on dated 29.12.2016 at 3.00 p.m. Following attended the meeting:

1. Sh. Rajinder Mittal, Managing Director Bathinda Chemicals Ltd, and Member BOG MRSPTU, Bathinda.
2. Dr. J.S. Hundal, Registrar, MRSPTU, Bathinda
3. Prof G.S Bath, Civil Engg. Department GZSCCET, Bathinda.
4. Prof. Sanjay Bhatnagar, Director, Centre for IT Enabled Services, MRSPTU, Bathinda
5. Er. Jagdeep Singh Sidhu SDE Estate, GZSCCET Bathinda
6. Sh. Subhash Bansal, Asstt. ,Registrar (Accounts), MRSPTU, Bathinda
7. Sh. T.S. Nagi, Asstt. Registrar (S&P), GZSCCET, Bathinda.
8. Sh. Subhash Kashyap, Senior Asstt. (S&P), GZSCCET, Bathinda.
9. Dr. Balraj Singh Sidhu, Director, PIT, Rajpura
10. Prof. Kalyan Rai, Textile Engg. Department, GZSCCET, Bathinda.
11. Dr. Satnam Singh, Applied Physics Dept., GZSCCET, Bathinda.
12. Er. Tek Singh, Executive Engineer, MRSPTU, Bathinda
13. Mrs. Paramjit Kaur, Deputy Registrar(S&P), MRSPTU, Member Secretary.

The following decisions were taken after detailed deliberations:

- |                        |   |
|------------------------|---|
| <b>Item No. 8.1</b>    | <b>To confirm the proceedings of 7<sup>th</sup> meeting of Tender Finalization Committee.</b> |
| <b>Decision Taken:</b> | Confirmed.  |
| <b>Item No. 8.2</b>    | <b>Furniture for setting up of workshop, Tool &amp; Die shop at PIT Rajpura.</b>              |
| <b>Decision Taken:</b> | Approved subject to conditions that Tenderer should have own manufacturing unit.              |

Item No. 8.3      **Hand Tool for setting up of workshop Tool & Die shop at PIT  
Rajpura.**

Decision Taken:      Approved subject to condition that supplier should supply minimum 90%  
material of the total requirement

Item No. 8.4      **Purchase of Simplex frame at Textile Department, GZSCCET  
Bathinda.**

Decision Taken:      Approved.

Item No. 8.5      **Machines for setting up of workshop, tool & Die shop at PIT Rajpura.**

Decision Taken:      Approved


Item No. 8.6      **Equipment for setting up of workshop Tool & Die shop at PIT  
Rajpura.**

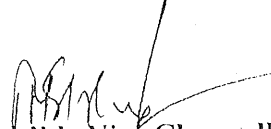
Decision Taken:      Approved

Item No. 8.7      **Radon Thoron Monitor with Accessories at Applied Physics Department  
GZSCCET Bathinda**

Decision Taken:      Approved

  
Registrar      29/12/16  
MRSPTU, Bathinda.

  
Deputy Registrar(S&P)  
MRSPTU, Bathinda.

  
Hon'ble Vice Chancellor,  
MRSPTU, Bathinda.

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)

Annexure-XXVII

(Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act of S. No. 428)

Ref. No. 372)

Date 14/6/16

To

(Regd.)

M/s Gupta Scientific Industries,  
# 57, Industrial Estate, HSIIDC,  
Ambala Cantt-133006.

Sub: - Annual Rate Contract for the Supply of Glasswares, Equipments during the year 2016-17  
(against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Glasswares, Equipments during the year 2016-17 on the following terms and conditions:

1. **Discount:** 7.5% on price list.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty/Guarantee:** One year.
7. **Supply:** Supply & billing will be accepted through manufacturer or authorized dealer.
8. **Payment:** As per university rules.
9. **VAT:** Extra, as per govt. rules.
10. **Excise Duty:** Nil.
11. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
12. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Endst. No. MRSPTU/Purchase/16-17/ 3722 /Dated 14/6/16

Registrar  
MRSPTU, Bathinda.  
14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
MRSPTU, Bathinda.  
14/6/16

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)

(Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act at S. No. 428)

Ref. No. 3715

Date 14/6/16

To

(Regd.)

M/s Mars Edpal Instruments (P) Ltd.,  
403, Sector-2, HSIIDC,  
IGC, Saha (Ambala)-133104 (Haryana).

Sub: - Annual Rate Contract for the Supply of Chemicals during the year 2016-17 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Chemicals during the year 2016-17 on the following terms and conditions:

1. **Discount:** 12% on price list 2015-2016.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty/Guarantee:** One year against any technical defect.
7. **Supply:** Supply will be accepted through manufacturer or authorized dealer. However billing will be accepted from the Mars Edpal Instruments (P) Ltd, Saha, Ambala.
8. **Payment:** As per university rules.
9. **Sale Tax/VAT/Excise Duty:** Extra as applicable at the time of supply. CST will be charged @ 5.25 if order is directly place to the firm.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Registrar  
MRSPTU, Bathinda.

Endst. No. MRSPTU/Purchase/16-17/ 3716 /Dated 14/6

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
MRSPTU, Bathinda.

# BATHINDA-151001, PUNJAB (INDIA)

(Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act of S. No. 428)

Ref. No. 3713

Date 14/6/16

To

(Regd.)

M/s Meenakshi Trading Co.,  
Katra Hari Singh, Bazaar Wahianwala,  
Amritsar.

**Sub: - Annual Rate Contract for the Supply of Equipments during the year 2016-17 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).**

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Equipments during the year 2016-17 on the following terms and conditions:

- 1. Discount:** 5% on price list.
- 2. Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
- 3. Purchase** can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
- 4. Prices:** Price will be charged as per price list submitted with tender document.
- 5. Validity:** One year from the date of signing the agreement.
- 6. Warranty/Guarantee:** One year from the date of supply.
- 7. Supply:** Supply & Billing will be accepted through manufacturer or authorized dealer.
- 8. Payment:** As per university rules.
- 9. Taxes:** Extra as applicable at the time of supply.
- 10. Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
- 11. Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Endst. No. MRSPTU/Purchase/16-17/ 3714 /Dated 14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
MRSPTU, Bathinda.

Registrar  
MRSPTU, Bathinda.

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(Level) Registrar





**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)**

(Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act at S. No. 428)

Ref. No. 3711

Date 14/6/16

To

(Regd.)

M/s Rescholar Equipment,  
85, HSIIDC Industrial Estate,  
Ambala Cantt-133006, Haryana (India)

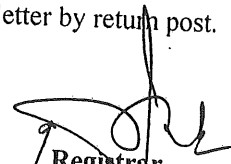
Sub: - Annual Rate Contract for the Supply of Lab. Equipment, Furniture during the year 2016-17  
(against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Lab. Equipment, Furniture during the year 2016-17 on the following terms and conditions:

1. **Discount:** 10% on price list.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Guarantee:** 2 years against manufacturing defects.
7. **Supply:** Supply & billing will be accepted through you or through the authorized dealer.
8. **Payment:** As per university rules.
9. **Sale Tax/VAT/Excise Duty:** CST @ 5%+5% surcharge on CST.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

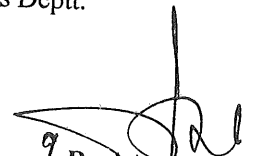
Kindly acknowledge receipt and send back your written acceptance letter by return post.

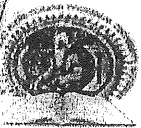
  
Registrar  
MRSPTU, Bathinda.

Endst. No. MRSPTU/Purchase/16-17/ 3712 /Dated 14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

  
Registrar  
MRSPTU, Bathinda.



**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)**

(Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act of S. No. 428)

Ref. No. 3709

Date 14/6/16

To (Regd.)

M/s Imperial Life Sciences (P) Limited,  
463 Pace City-II, Sector -37,  
Gurgoan-122001.

**Sub: - Annual Rate Contract for the Supply of Chemicals & Plasticwares during the year 2016-17  
(against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).**

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Chemicals & Plasticwares during the year 2016-17 on the following terms and conditions:

- 1. Discount:** 5% by the company as quoted in the tender + 3% by dealer.
- 2. Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
- 3. Purchase** can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
- 4. Prices:** Price will be charged as per price list submitted with tender document.
- 5. Validity:** One year from the date of signing the agreement.
- 6. Warranty/Guarantee:**
- 7. Supply:** Supply & Billing will be accepted through manufacturer or authorized dealer.
- 8. Payment:** As per university rules.
- 9. Taxes:** 13.125% Extra at the time of supply.
- 10. Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
- 11. Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Endst. No. MRSPTU/Purchase/16-17/ 3710 /Dated 14/6

Registrar  
MRSPTU, Bathinda.

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
MRSPTU, Bathinda.

Ref. No. 3707

(Regd.)

To

M/s Sunjay Technologies Pvt. Ltd.,  
A-32, Shri Ram Ind. Estate,  
13, G.D. Ambekar Road, Wadala,  
Mumbai-400031- India.

Sub: - Annual Rate Contract for the Supply of Chemicals, Glassware & Equipments during the year 2016-2017 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Chemicals, Glassware & Equipments during the year 2016-17 on the following terms and conditions:

1. **Discount:** 7.5% on price list.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty/Guarantee:** One Year.
7. **Supply:** Supply and billing will be accepted through you or through the authorized dealer.
8. **Payment:** As per university rules.
9. **Taxes/Levies/VAT:** Extra as applicable.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Endst. No. MRSPTU/Purchase/16-17/ 3708 /Dated 14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
MRSPTU, Bathinda.  
14/6/16

Registrar  
MRSPTU, Bathinda.  
14/6/16

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**MAHARAJA RANJIT SINGH PUNJAB UNIVERSITY**  
**BATHINDA-151001, PUNJAB (INDIA)**

(Established by Punjab Govt. vide Punjab Act No. 6 of 2015 & Under Section 2(A) of the UCC Act of S. No. 42B)

Date.....14/6/16

Ref. No.....3705

(Regd.)

To

M/s Meenakshi Trading Co.,  
 Katra Hari Singh, Bazaar Wahianwala,  
 Amritsar.

Sub: - Annual Rate Contract for the Supply of Chemicals during the year 2016-17 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Chemicals during the year 2016-17 on the following terms and conditions:

1. **Discount:** 10% on price list 2015-2016.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty/Guarantee:** N.A.
7. **Supply:** Supply & Billing will be accepted through manufacturer or authorized dealer.
8. **Payment:** As per university rules.
9. **Sale Tax/VAT/Excise Duty:** Extra as applicable at the time of supply.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Endst. No. MRSPTU/Purchase/16-17/ 3706 /Dated 14/6/16

Registrar  
 MRSPTU, Bathinda.  
 14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
 MRSPTU, Bathinda.  
 14/6/16

Ref. No. 3703

Date 14/6/16

To

(Regd.)

M/s Rions India Lab Water Systems Pvt. Ltd.,  
302, Vardhman Shrenik Plaza,  
LSC, Mayur Vihar, Phase-II, Delhi-110091.

Sub: - Annual Rate Contract for the Supply of Glasswares, Equipments during the year 2016-17  
(against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Glasswares, Equipments during the year 2016-17 on the following terms and conditions:

1. **Discount:** 15% on the MRP.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty:** Two Years on Instruments.
7. **Supply:** Supply & Billing will be accepted through manufacturer or authorized dealer.
8. **Payment:** As per university rules.
9. **VAT/CST:** Extra @ 12.5% or as applicable.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Endst. No. MRSPTU/Purchase/16-17/ 3704 /Dated 14/6/16

Registrar  
MRSPTU, Bathinda.

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
MRSPTU, Bathinda.

189

encl) Registrar Bathinda



**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY**  
**BATHINDA-151001, PUNJAB (INDIA)**  
 (Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act of S. No. 428)

Date.....14/6/16

Ref. No.....3711

(Regd.)

To

M/s Scientific Emporium (India),  
 1<sup>st</sup> Floor, B-II, 1240/1,  
 Domoria Pull Road, Ludhiana-141008 (Pb).

Sub: - Annual Rate Contract for the Supply of Chemicals during the year 2016-17 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Chemicals during the year 2016-17 on the following terms and conditions:

1. **Discount:** 5% on price list 2015-2016.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. **Purchase** can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty/Guarantee:**
7. **Supply:** Supply & billing will be accepted through manufacturer or authorized dealer.
8. **Payment:** As per university rules.
9. **VAT:** 6.05% or as applicable.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

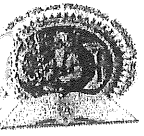
Endst. No. MRSPTU/Purchase/16-17/ 3718 /Dated 14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
 MRSPTU, Bathinda.

Registrar  
 MRSPTU, Bathinda.



**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY**  
**BATHINDA-151001, PUNJAB (INDIA)**

(Established by Punjab Govt. vide Punjab Act No. 5 of 2015 & Under Section 2(f) of the UGC Act at S. No. 428)

Date.....14/6/16

Ref. No.....3119

(Regd.)

To

M/s Jain Scientific Glassworks,  
 14, Industrial Estate,  
 Ambala Cantt-133006.

Sub: - Annual Rate Contract for the Supply of Laboratory Glassware during the year 2016-17  
 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Laboratory Glassware during the year 2016-17 on the following terms and conditions:

1. **Discount:** 10% on price list 2015-2016.
2. **Delivery:** F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Purchase can be made of any item/equipment under the rate contract, the price of which is less than Rs. 2:00 Lakh per item.
4. **Prices:** Price will be charged as per price list submitted with tender document.
5. **Validity:** One year from the date of signing the agreement.
6. **Warranty/Guarantee:** One year and manufacturing defect.
7. **Supply:** Supply & billing will be accepted through manufacturer or authorized dealer.
8. **Payment:** As per university rules.
9. **VAT:** As per govt. rules.
10. **Acceptance:** The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. **Jurisdiction:** All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Registrar  
 MRSPTU, Bathinda.  
 14/6/16

Endst. No. MRSPTU/Purchase/16-17/ 3720 /Dated 14/6/16

Copy to:-

1. Director, PIT, Nandgarh, GTB Garh (Moga) & Rajpura.
2. Head: ECE, EE, Txt, Mech., CSE, Civil, Arch, Chemistry & Physics Deptt.
3. Asstt. Registrar (Accounts).
4. P.A. to VC for kind information of Hon'ble Vice Chancellor.
5. Store Keeper.
6. Master File.

Registrar  
 MRSPTU, Bathinda.  
 14/6/16

**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)**

(Established by Punjab Govt. Act No. 6 of 1959 & Under Section 2(f) of the UGC Act of 1956 No. 428)

Ref. No. ....

Date: .....

To

(Regd.)

M/s R.F.H. Solutions Pvt. Ltd.,  
SCF 3&9, S.U.S. Nagar Market,  
Jalandhar City.

Sub: Annual Rate Contract for the Supply of Furniture during the year 2016-17 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Furniture during the year 2016-17 on the following terms and conditions:

1. Discount : 15% on the printed rate list.
2. Delivery : F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Prices : Price will be charged as per price list submitted with tender document.
4. Freight : Extra as actual applicable.
5. Validity : One Year from the date of signing the agreement.
6. Warranty/Guarantee: 3 years chairs and 10 years education furniture.
7. Payment : As per University Rules.
8. VAT : 14.3% Extra as applicable/as per quotation.
9. Excise Duty : Nil.
10. Acceptance : The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
11. Jurisdiction : All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Registrar  
MRSPTU, Bathinda.

The Committee Agrees with the above terms & conditions:-

Dr. Gursharan Singh  
Director, PIT Nandgarh

Dr. Sanjiv Aggarwal  
Director, PIT, GTB Garh (Moga)

Dr. Naresh Garg  
Dean (S&P)

En. J.S. Sidhu  
SDE, Estate

Sh. Subhash Bansal  
AR (Accounts)

Sh. Subhash Kashyap  
Senior Asstt. (S&P)





**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY  
BATHINDA-151001, PUNJAB (INDIA)**

(Established by Punjab Govt. vide Punjab Act No. 8 of 2015 & Under Section 2 (9) of the UGC Act of S. No. 428)

Ref. No.....

Date.....

To (Regd.)

M/s Geeken Seating Collection Pvt. Ltd.,  
Plot No. 7, Sector-6, IMT,  
Manesar, Gurgaon-122050 (Haryana).

Sub: - Annual Rate Contract for the Supply of Furniture during the year 2016-17 (against tender No. MRSPTU/Purchase/2016/09 dated 17-2-2016).

Dear Sir,

Please refer to your tender on the subject cited above. The competent authority is pleased to award you the rate contract for the supply of Furniture during the year 2016-17 on the following terms and conditions:

1. Discount : 38% on the MRP.
2. Delivery : F.O.R, Main Campus MRSPTU, Bathinda, GZSCCET, Bathinda & Various PITs situated at Nandgarh, Mansa, GTB Garh (Moga) & Rajpura.
3. Prices : Price will be charged as per price list w.e.f. 01-03-2015 & 01-06-2015 submitted with tender document.
4. Validity : One Year from the date of signing the agreement.
5. Warranty/Guarantee : One Year.
6. Supply : Supply and billing will be accepted through you or through the authorized dealer.
7. Payment : 80% against supply & 20% after installation at site.
8. VAT : Extra as applicable.
9. Freight & Installation : 3% Extra.
10. Excise Duty: Included.
11. Acceptance : The acceptance of terms and conditions of rate contract should be sent within a week on stamp paper worth Rs. 300/- duly attested by Notary.
12. Jurisdiction : All disputes shall be subject to the courts at Bathinda.

Kindly acknowledge receipt and send back your written acceptance letter by return post.

Registrar  
MRSPTU, Bathinda.

The Committee Agrees with the above terms & conditions:-

Dr. Gursaran Singh  
Director, PIT Nandgarh

Dr. Sanjiv Aggarwal  
Director, PIT, GTB Garh (Moga)

Dr. Naresh Garg  
Dean (S&P)

Er. J.S. Sidhu  
SDE, Estate

Sh. Subhash Bansal  
AR (Accounts)

Sh. Subhash Kashyap  
Senior Asstt. (S&P)

# Maharaja Ranjit Singh Punjab Technical University, Dabwali Road, Bathinda.

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

## E-Tender/MRSPTU/PURCHASE/2016/15

E-tender in two bid systems i.e. technical bid & commercial bid are invited for civil works, from eligible firms/contractors/L&C societies registered with Central/State Govt. and for purchase of items from manufacturer, distributors, dealers and suppliers having ST/CST/VAT number etc. The details are available at the website [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in) and can also be viewed only at websites [www.mrsstu.ac.in](http://www.mrsstu.ac.in) and [www.gzscampus.org](http://www.gzscampus.org). Online bid document will be available w.e.f. 26-04-2016.

### Date & Time Schedule:-

Sr. No.	Name of Work	DNIT Amount (Rs. In Lac)	Bid Security, EMD	Cost of Tender Document	Last Date & Time for On line submission of bids	Date & Time of Opening of Bid		Time Allowed
						Technical Bid	Price Bid	
1	Purchase of Computers, MFDs, Printers, Scanners, Photostat Machines and UPSs for Various Deptts.	3.26 Crore	652000/-	1000/-	23-05-2016 (05:00 PM)	26-05-2016 (10:00 AM)	30-5-2016 (10:00 AM)	60 days
2	Purchase of Drafting Software for CG Lab (AutoCAD Latest version 30 user licenses) at PIT, GTB Garh (Moga) and PIT, Rajpura	10.00 Lacs	20000/-	1000/-	23-05-2016 (05:00 PM)	26-05-2016 (10:00 AM)	30-05-2016 (10:00 AM)	60 days
3	Purchase of Equipment for Fluid Mechanics Lab-I at PIT, GTB Garh (Moga)	4.91 Lacs	9800/-	1000/-	23-05-2016 (05:00 PM)	26-05-2016 (10:00 AM)	30-5-2016 (10:00 AM)	60 days
4	Purchase of Equipments for Strength of Materials Lab at PIT, GTB Garh (Moga)	9.97 Lacs	20000/-	1000/-	23-05-2016 (05:00 PM)	26-05-2016 (10:00 AM)	30-5-2016 (10:00 AM)	60 days
5	Purchase of Equipments for Surveying Lab at PIT, GTB Garh (Moga)	18.39 Lacs	37000/-	1000/-	23-05-2016 (05:00 PM)	26-05-2016 (10:00 AM)	30-5-2016 (10:00 AM)	60 days
6	Purchase of Equipments for Concrete Technology Lab at PIT, GTB Garh (Moga)	9.89 Lacs	20000/-	1000/-	23-05-2016 (05:00 PM)	26-05-2016 (10:00 AM)	30-5-2016 (10:00 AM)	60 days
7	Purchase of Equipments for Structural Analysis Lab at PIT, GTB Garh (Moga)	3.94 Lacs	8000/-	1000/-	23-05-2016 (05:00 PM)	27-05-2016 (10:00 AM)	31-5-2016 (10:00 AM)	60 days
8	Purchase of Equipments for Transportation Engineering Lab at PIT, GTB Garh (Moga)	12.60 Lacs	25200/-	1000/-	23-05-2016 (05:00 PM)	27-05-2016 (10:00 AM)	31-5-2016 (10:00 AM)	60 days

9	Purchase of Equipment for Geotechnical Engineering Lab at PIT, GTB Garh (Moga)	6.26 Lacs	13000/-	1000/-	23-05-2016 (05:00 PM)	27-05-2016 (10:00 AM)	31-5-2016 (10:00 AM)	60 days
10	Purchase of Software for Computer Lab at PIT, GTB Garh (Moga)	5.00 Lacs	10000/-	1000/-	23-05-2016 (05:00 PM)	27-05-2016 (10:00 AM)	31-5-2016 (10:00 AM)	60 days
11	Purchase of Equipment for Electrical Machine-I Lab at PIT, GTB Garh (Moga)	3.62 Lacs	7300/-	1000/-	23-05-2016 (05:00 PM)	27-05-2016 (10:00 AM)	31-5-2016 (10:00 AM)	60 days
12	Purchase of Equipments for Electrical Measurements Lab at PIT, GTB Garh (Moga)	6.42 Lacs	13000/-	1000/-	23-05-2016 (05:00 PM)	27-05-2016 (10:00 AM)	31-5-2016 (10:00 AM)	60 days
13	Purchase of Apparatus for Instrumentation and Measuring Devices Lab at PIT, GTB (Moga)	2.45 Lacs	5000/-	1000/-	23-05-2016 (05:00 PM)	30-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
14	Purchase of Equipment for Control Systems Lab at PIT GTB Garh (Moga)	5.46 Lacs	11000/-	1000/-	23-05-2016 (05:00 PM)	30-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
15	Purchase of Apparatus for Electrical Machine-II Lab at PIT, GTB Garh (Moga)	4.53 Lacs	9000/-	1000/-	23-05-2016 (05:00 PM)	30-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
16	Purchase of Equipment for Power Electronics and Drives Lab at PIT, GTB Garh (Moga)	2.25 Lacs	4500/-	1000/-	23-05-2016 (05:00 PM)	30-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
17	Purchase of Software for Power System Analysis at GTB Garh (Moga)	5.00 Lacs	10000/-	1000/-	23-05-2016 (05:00 PM)	30-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
18	Purchase of Apparatus for Engineering Materials and Metallurgy Lab at PIT, GTB Garh (Moga)	2.42 Lacs	5000/-	1000/-	23-05-2016 (05:00 PM)	30-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
19	Purchase of Apparatus for Applied Thermodynamics Lab at PIT, GTB Garh (Moga)	4.38 Lacs	8800/-	1000/-	23-05-2016 (05:00 PM)	31-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
20	Purchase of Apparatus for Theory of Machines Lab at PIT, GTB Garh (Moga)	3.57 Lacs	7200/-	1000/-	23-05-2016 (05:00 PM)	31-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
21	Purchase of Software for Computer Aided Design and Manufacturing Lab at PIT GTB Garh (Moga)	5.00 Lacs	10000/-	1000/-	23-05-2016 (05:00 PM)	31-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
22	Purchase of Apparatus for Mechanical Measurement and Metrology Lab, PIT, GTB Garh (Moga)	5.18 Lacs	10400/-	1000/-	23-05-2016 (05:00 PM)	31-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days

23	Purchase of Apparatus for Industrial Automation and Robotics Lab at PIT, GTB Garh (Moga)	2.80 Lacs	5600/-	1000/-	23-05-2016 (05:00 PM)	31-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
24	Purchase of Apparatus for Fluid Machinery Lab at PIT, GTB Garh (Moga)	5.02 Lacs	10000/-	1000/-	23-05-2016 (05:00 PM)	31-05-2016 (10:00 AM)	03-06-2016 (10:00 AM)	60 days
25	Setting up of Modular Physics Lab at PIT, GTB Garh (Moga)	8.00 Lacs	16000/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	90 days
26	Setting up of new Modular Chemistry Lab at PIT, GTB Garh (Moga)	10.00 Lacs	20000/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	90 days
27	Providing/Commissioning of 8 Passenger Elevator & Construction of RCC Shaft for Lift Elevator at GZSCCET, Bathinda	23.42 Lacs	47000/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	150 days
28	Renovation/Repair of Toilets near S1 & S2, Workshop and Civil Engg. Deptt. at GZSCCET, Bathinda	4.73 Lacs	9500/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days
29	Renovation of Bathroom of Hostel No. 3& 4 in the Campus at GZSCCET, Bathinda	25.49 Lacs	51000/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	120 days
30	Upgradation of Hardware Firewall cr200i to 500 Users with Subscription of 3 years.	8.00 Lacs	16000/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days
31	Publication of Annual Magazine of Institute "PRECURSOR" for the year 2015-16.	3.23 Lacs	6500/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days
32	Purchase of Software Business Writing, Error Terror for Communication Skill Lab at PIT, Rajpura	3.34 Lacs	6700/-	1000/-	23-05-2016 (05:00 PM)	01-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	45 days
33	Purchase of Equipments for Workshop at PIT, Rajpura	61.26 Lacs	123000/-	1000/-	23-05-2016 (05:00 PM)	02-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	45 days
34	Purchase of Physics Lab Equipments at PIT, GTB Garh (Moga) and PIT, Rajpura	6.14 Lacs	12300/-	1000/-	23-05-2016 (05:00 PM)	02-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days
35	Purchase of BEEE Lab Equipments at PIT, GTB Gath (Moga) and PIT, Rajpura	16.29 Lacs	33000/-	1000/-	23-05-2016 (05:00 PM)	02-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days

36	Purchase of General Glassware Apparatus for Chemistry Lab at PIT GTB Gargh (Moga) and PIT Rajpura	2.93 Lacs	6000/-	1000/-	23-05-2016 (05:00 PM)	02-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days
37	Purchase of Equipment for Chemistry Lab at PIT, GTB Garh (Moga) and PIT Rajpura	2.93 Lacs	6000/-	1000/-	23-05-2016 (05:00 PM)	02-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	60 days
38	Construction of Boundary Wall at PIT Rajpura	45.00 Lacs	90000/-	1000/-	23-05-2016 (05:00 PM)	02-06-2016 (10:00 AM)	06-06-2016 (10:00 AM)	90 days

For participating in the above e-tendering process the firms shall have to get themselves registered with [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in) and get user ID and Password, Class-3 digital signature is mandatory to participate in the e-tendering.

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- c) Bidders/tenderers can access tender documents on the website mentioned above, fill them and submit the completed tender document into Electronic Tender in the website itself. Bidders shall attach scanned copies of all the papers i.e Earnest Money, Processing Fee, Tender cost fee and certificate as required in terms and conditions.
- d) Corrigendum/Addendum/Corrections, if any will be posted on the website.
- e) Bidders should also upload the scanned copy of documents such as PAN No., TAN No., VAT No., Service Tax No., & Service Tax Clearance Certificate (if any).
- f) NIT and terms & conditions are being uploaded at the website [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in). Bidders should note that only online tenders will be submitted at the aforesaid website.
- g) Cost of the tender form is Rs.1000/- which is payable Online.
- h) For any clarification/difficulty regarding e-tendering process flow, user id, password, digital signatures please contact 81466-99875, 80546-28821 & 92572-09340.
- i) It is also clarified that according to the notification no. 6/2015 dated 1/03/2015 and 30/2012 dated 20/06/2012 contractors are liable to pay service tax on the above said works. In view of this, rate quoted by contractors will be assumed to be inclusive of service tax.
- j) Contractors should have service tax number before the release of payment.

  
**REGISTRAR**

# Maharaja Ranjit Singh Punjab Technical University, Dabwali Road, Bathinda.

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

## Short Term E-Tender/MRSPTU/PURCHASE/2016/27


MRSPTU, Bathinda invite e-tender from Manufacturers, Distributors, Authorized Dealers and reputed Suppliers having SE/CE/VA/VI Number etc. and from eligible Firms, Contractors, E&C Societies registered with Central State Govt. for purchase of items and P&T (Minimum Partitioning work). The details are available at the website [tender.punjabgovt.gov.in](http://tender.punjabgovt.gov.in) and can also be viewed only at websites [www.mrsptu.ac.in](http://www.mrsptu.ac.in) and [www.gzscampus.org](http://www.gzscampus.org). Online bid document will be available w.e.f. 05-07-2016.

Sr No	Name of Work	DNIT Amount (Rs. In Lac)	Bid Security, EMD	Cost of Tender Document	Last Date & Time for On line submission of bids	Date & Time of Opening of Bid		Time Allowed
						Technical Bid	Price Bid	
1	Purchase of Desktop Computers	2.74 Crore	548000/-	1000/-	25-07-2016 (05:00 PM)	27-07-2016 (10:00 AM)	01-08-2016 (10:00 AM)	60 days
2	Purchase of UPSs	24.71 Lakh	49500/-	1000/-	25-07-2016 (05:00 PM)	27-07-2016 (10:00 AM)	01-08-2016 (10:00 AM)	60 days
3	Purchase of MFEDs	4.93 Lakh	10000/-	1000/-	25-07-2016 (05:00 PM)	27-07-2016 (10:00 AM)	01-08-2016 (10:00-AM)	60 days
4	Purchase of Laser Printers/Desktop Barcode Printer & Scanner	3.71 Lakh	7500/-	1000/-	25-07-2016 (05:00 PM)	28-07-2016 (10:00 AM)	01-08-2016 (10:00 AM)	60 days
5	Purchase of Photostat Machines	18.30 Lakh	36600/-	1000/-	25-07-2016 (05:00 PM)	28-07-2016 (10:00 AM)	01-08-2016 (10:00 AM)	60 days
6	Supply, Installation & Commissioning of R.O. Systems-150 LPH for GZSCCET for qty. 6 pc	8.40 Lakh	17000/-	1000/-	25-07-2016 (05:00 PM)	28-07-2016 (10:00 AM)	01-08-2016 (10:00 AM)	30 days
7	Requirement of Stationary Items for GZSCCET, Bathinda.	2.62 Lakh	5300/-	1000/-	25-07-2016 (05:00 PM)	29-07-2016 (10:00 AM)	02-08-2016 (10:00 AM)	30 days
8	Purchase of Carpentry Items for GZSCCET, Bathinda	2.33 Lakh	4700/-	1000/-	25-07-2016 (05:00 PM)	29-07-2016 (10:00 AM)	02-08-2016 (10:00 AM)	30 days
9	Providing & Fixing Aluminum Partitioning at Administrative Academic Area of PG, GTB Garh	7.04 Lakh	14000/-	1000/-	25-07-2016 (05:00 PM)	29-07-2016 (10:00 AM)	02-08-2016 (10:00 AM)	60 days

For participating in the above e-tendering process the firms shall have to get themselves registered with [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in) and get user ID and Password. Class-3 digital signature is mandatory to participate in the e-tendering.

- a) Interested bidders can purchase the tender documents online from website. [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in).
- b) Bidders have to pay the processing fee, earnest money & tender form fee as mentioned on website. Payment online mode internet payment gateway (Credit/Debit Card), Net Banking, NEFT/RTGS.
- c) Bidders/tenderers can access tender documents on the website mentioned above, fill them and submit the completed tender document into Electronic Tender in the website itself. Bidders shall attach scanned copies of all the papers i.e. Earnest Money, Processing Fee, Tender cost fee and certificate as required in terms and conditions.
- d) Corrigendum/Addendum/Corrections, if any will be posted on the website.
- e) Bidders should also upload the scanned copy of documents such as PAN No., TAN No., VAT No., Service Tax No., & Service Tax Clearance Certificate (if any).
- f) NE and terms & conditions are being uploaded at the website [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in). Bidders should note that only online tenders will be submitted at the aforesaid website.
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- i) It is also clarified that according to the notification no. 6/2015 dated 1/03/2015 and 30/2012 dated 20/06/2012 contractors are liable to pay service tax on the above said works. In view of this, rate quoted by contractors will be assumed to be inclusive of service tax.
- j) Contractors should have service tax number before the release of payment.

REGISTRAR

  
04/07/16

**Maharaja Ranjit Singh Punjab Technical University,**  
**Badal Road, Bathinda.**

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

**E-Tender/MRSPTU/PURCHASE/2016/46**

MRSPTU, Bathinda invite e-tender from Manufacturers/Distributors/Authorized Dealers and reputed Suppliers having ST/CST/VAT Number etc. for purchase of following items. The details are available at the website [etender.punjabgovt.gov.in](http://etender.punjabgovt.gov.in) and can also be viewed only at websites [www.mrsstu.ac.in](http://www.mrsstu.ac.in) and [www.gzscampus.org](http://www.gzscampus.org). Online bid document will be available w.e.f. 26-09-2016.

Sr. No.	Name of Item	DNIT Amount (Rs. In Lac)	Bid Security, EMD	Cost of Tender Document	Last Date & Time for On line submission of bids	Date & Time of Opening of Bid	
						Technical Bid	Price Bid
1	Purchase of Desktop Computers	2.74 Crore	548000/-	1000/-	25-10-2016 (05:00 PM)	27-10-2016 (10:00 AM)	03-11-2016 (10:00AM)
2	Purchase of Equipment for Workshop at PIT, Rajpura	61.26 Lacs	123000/-	1000/-	25-10-2016 (05:00 PM)	27-10-2016 (10:00 AM)	03-11-2016 (10:00AM)
3	Purchase of Apparatus for Industrial Automation and Robotics Lab at PIT, GTB Garh (Moga)	2.80 Lacs	5600/-	1000/-	25-10-2016 (05:00 PM)	27-10-2016 (10:00 AM)	03-11-2016 (10:00AM)
4	Purchase of Equipment for Control Systems Lab at PIT GTB Garh (Moga)	5.46 Lacs	11000/-	1000/-	25-10-2016 (05:00 PM)	28-10-2016 (10:00 AM)	03-11-2016 (10:00AM)
5	Purchase of Apparatus for Fluid Machinery Lab at PIT, GTB Garh (Moga)	5.02 Lacs	10000/-	1000/-	25-10-2016 (05:00 PM)	28-10-2016 (10:00 AM)	03-11-2016 (10:00AM)
6	Purchase of Drawing Boards required Arch. Deptt. at GZSCCET, Bathinda	2.20 Lacs	4400/-	1000/-	25-10-2016 (05:00 PM)	28-10-2016 (10:00 AM)	03-11-2016 (10:00AM)
7	Purchase of Toners	3.85 Lacs	7700/-	1000/-	25-10-2016 (05:00 PM)	28-10-2016 (10:00 AM)	03-11-2016 (10:00AM)

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**REGISTRAR**

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1. Incharge, Computer Centre, to upload the same on university & college websites.
2. Master file.